



Health Premises Registration

Effective from July 2024 to June 2025

File reference:
(Office Use Only)

About this form

Use this form to register the operation of and provide details of the proprietor of a skin penetration premises, beauty and/or hair salon to Woollahra Municipal Council.

Documentation

Council's Food & Health Officer may require proof of Place of Residence.

Please call our Customer Service Centre on (02) 9391 7000 for any assistance.

Premises Proprietor's details

Title:

Name of Proprietor: **ABN / ACN:**

Residential Address:

Phone: **Email:**

Business details *(Provide the address of where the premises operates and other business related details)*

Business name:

Business address:

Company name: **ABN / ACN:**

Phone: **Email:**

Contact: **Insurance Policy no:**
(only if company)

Activities proposed (tick all that apply)

- Skin penetration (including tattooing, piercing, needling, lancing, scarification, colonic irrigation, electrolysis etc)
- Manicure/Pedicure
- Hair removal (including waxing, threading, tweezing)
- Beauty treatments (including facials, baths, exfoliations, tinting etc)
- Hairdressing/barber
- Other (specify)

Consent details

Details of approvals granted to operate, approved hours of operation.

Note: You cannot carry on any business activity unless a valid development consent exists or existing use rights apply

Development Consent no:

Hours of operation
approved under
Development Consent:

Opening hours:

Construction Certificate no:
(New premises)

Description of sale activity
that currently has
Development Consent:

Diagram/plan of premises layout attached: Yes No

Signatures

I confirm that the information provided in this form is true and correct and I acknowledge that the lodgement of this form does not authorise commencement of operations. Operations should not commence until a Food & Health Officer of Council has inspected the premises and confirmed the premises are compliant with all relevant legislation.

Name

Date

Fees

Woollahra Council does not charge any fee for the registration of a health premises, however a valid development consent is required. Health Premises inspection fees are payable as and when inspections are carried out by Council's Food & Health Officer.

The inspection fee charge is \$108.70 for an inspection up to 30 minutes (including travelling) and \$208 per hour or part hour for any inspection over 30 minutes (including travelling).

Privacy and conditions of use

For more information about Privacy & Personal Information Policy: www.woollahra.nsw.gov.au/privacy.

Lodgement details

Who to contact: The Food & Health Officer in the Compliance Department handling your registration and subsequent inspections.

If you wish to discuss a proposal with Council's Food & Health Officer, it's essential that you arrange an appointment. We recommend that you consult with the Food & Health Officer before lodging this form.

If you need assistance in determining if a valid development consent exists for the property you should speak with Council's Customer Service staff and carry out a Development Application history check. Please note a fee is payable for this service.

Mail to: Woollahra Municipal Council
PO Box 61 Double Bay 1360

In person: Council Chambers
536 New South Head Road
Double Bay NSW 2028

Email: records@woollahra.nsw.gov.au

Telephone: (02) 9391 7000

Website: www.woollahra.nsw.gov.au

Payment methods:

No payment is required when lodging this form.