



Corporate Events Park Hire

Conditions

Fees

Council requires that hirers pay the applicable fees in full, prior to the date of the event. The booking will not be confirmed until payment is made.

A bond (refundable deposit) may be required to cover activities. Should the location not be in an acceptable condition at the completion of the hire period, Council will deduct the necessary amount from the bond for the cost of making good any damage to Council property. The applicant shall reimburse Council for the cost of repair of any damage caused to public property during, or as a result of, activities.

General conditions of hire

- You must abide by any direction given by a Council Officer.
- The driving and parking of any vehicle in parks / reserves is prohibited. Any unauthorised vehicle access will be subject to a large fine.
- Council does not provide access to power.
- Minimal amplification, such as a small PA system, is permitted for announcements only, and must be at a volume that does not cause disturbance to local residents.
- A PA system is not to be used for amplification of music or other continuous sound.
- Any generator and/or other equipment that is to be used must conform to the Department of Environment and Conservation Guidelines and not create a nuisance to the amenity of the neighbours.
- Single-use plastics are not permitted, such as balloons, plastic cups, plates, cutlery and straws, in accordance with Council's Single Use Plastics Policy (<https://www.woollahra.nsw.gov.au/files/assets/public/v/1/plans-policies-publications/single-use-plastics-policy.pdf>)
- All rubbish must be removed and the area left in a clean and tidy condition.
- Sports Clubs and Schools are responsible for removing all rubbish, including strapping and other waste from the field at the conclusion of their sporting matches or training.
- Your organisation will be charged for any extra cleaning or maintenance, which arises as a result of your booking.
- Council will not be held responsible for any articles left on the grounds or in buildings.
- Sub-letting of fields/parks is not permitted.
- No trees, shrubs or other vegetation must be removed, lopped or damaged.
- No tables or chairs (unless person is disabled, elderly or less-mobile) are permitted in the park / reserve without the written consent of Council.
- No marketing, sales or promotions of any kind to be undertaken within the Park during the period of use.
- Consuming alcoholic beverages in designated alcohol free parks/reserves. i.e. Steyne Park and Guilfoyle Park
- No amusement device or temporary structure is to be erected, without prior Council approval.
- Marquees are not permitted in McKell Park, Chiswick Gardens or Blackburn Gardens.
- Council may impose other conditions not listed in this document which are site specific or event specific.

Canonbury Cottage conditions of Hire

- Maximum capacity 30 people.
- Available for hire: Sunrise to Sunset.
- All tables and chairs must be stacked neatly against the wall in the downstairs room after use.
- All functions are to cease and all people must have vacated the premises by sunset as main gates will be locked and there will be no access to McKell Park.
- Opening of McKell Park gates in Daylight Saving times are 7am to 8pm.
- Opening of McKell Park gates outside Daylight Saving times are 7am to 7pm.
- Closing of McKell Park gates is by Challenger Security **0418 222 382**.
- The Cottage may be hired in conjunction with the Park for weddings and social gatherings. It may not be hired at times when the Park is already booked for Wedding Parties, as parking restrictions prohibit simultaneous events.
- Music and noise are to be restricted to a reasonable level. All music and noise must cease by sunset or the key deposit will be forfeited. Failure to comply will compromise the refund of the key deposit.
- Please review the full conditions for Venue Hire outlined in the document "Woollahra Council Venues – Conditions of Hire & Declaration" available on Councils' website.