



# Paid Collection

Special Event Bins

Effective from July 2024 to June 2025

This form is to be used to arrange for bins and waste collection by Woollahra Municipal Council for special events. For further information, please contact Customer Service Centre on (02) 9391 7000.

## Applicant

<b>Title:</b>	<input type="text"/>	<b>Full name:</b>	<input type="text"/>
<b>Company name:</b> (if applicable)	<input type="text"/>		
<b>Delivery/Collection address:</b>	<input type="text"/>		
<b>Date bins to be delivered:</b> (Monday-Friday)	<input type="text"/>		
<b>Date bins to be delivered:</b> (Monday-Friday)	<input type="text"/>		
<b>Date bins to be delivered:</b> (Monday-Friday)	<input type="text"/>		
<b>Phone:</b>	<input type="text"/>	<b>Email address:</b>	<input type="text"/>

**Note:** Bins must be placed at kerbside the night before the collection date

## Special event bins (Fees are valid until 30 June 2025)

	No. of 240L bins	Cost per Bin	Cost	Receipt code
<input type="checkbox"/> Administration cost (1 – 5 bins)		Flat rate	\$107.45	T312
<input type="checkbox"/> Cost of emptying each 240 litre bin		\$28.65		T312
<b>Total cost</b>			<b>\$</b>	

240L bins supplied on a one-off basis for parties/events where extra waste is generated. Bins can only be kept for a maximum of 2 weeks.

A request for Special Event Bins must be made at least 5 business days prior to the event.

Please allow an additional 2 business days for postage.

A maximum of 5 bins can be provided via this application. For enquiries regarding the provision of more than 5 Special Event bins, please email Waste at [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

## Privacy and conditions of use

For more information about Privacy & Personal Information Policy: [www.woollahra.nsw.gov.au/privacy](http://www.woollahra.nsw.gov.au/privacy).

## Lodgement details

**Mail to:** Woollahra Municipal Council  
PO Box 61 Double Bay 1360

**In person:** Council Chambers  
536 New South Head Road  
Double Bay NSW 2028

**Email:** [records@woollahra.nsw.gov.au](mailto:records@woollahra.nsw.gov.au)

**Telephone:** (02) 9391 7000

**Website:** [www.woollahra.nsw.gov.au](http://www.woollahra.nsw.gov.au)

### Payment methods:

Payment can be made at our Customer Service Department by the following methods: cash, EFTPOS, Money Order cheque (make cheques payable to Woollahra Council), or credit card – American Express, MasterCard or Visa.

Credit card payments will incur a processing fee.

### OFFICE USE ONLY

**Bins for special events (T312):**

**Cost for emptying each 240 litre bin (T312):**

**Total:**

**CSO name:**