



# 12 Steps to Solar in Strata

**Acknowledgement:** Thanks to Waverley Council for sharing this valuable resource. These slides were developed by Waverley Council and are amended slightly for our area.

## STEP 1

### Build support and check for incentives

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- Talk to other owners and build a team of people who can help with the project.
- Gauge interest by providing a solar survey.
- Contact your local Council and check NSW Government website to check for available incentives or rebates.



## STEP 2

### Seek agreement from the Strata Committee

- Seek agreement from the Strata Committee to find out if solar is feasible for your building.
- For smaller buildings, you may get a simple desktop analysis or move straight to getting quotes.
- For mid to large-scale buildings or more complicated roofs, a full solar feasibility report is recommended.



### STEP 3

## Assess solar feasibility of the building

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- A Solar Consultant will visit your building and check the solar access, roof condition, switchboard and electrical infrastructure, and prepare a report.
- Visiting the building is important to clarify exactly what is needed for your block.



## STEP 4

# Prepare a Solar Feasibility Report

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- The consultant will compile a Solar Feasibility Report and recommend if any third-party advice is required, e.g. structural roof assessment.
- The feasibility report is a great tool to facilitate conversations and educate the Strata Committee.



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## STEP 5

### Present report to the Strata Committee

- Now it's time for you to go back to your Strata Committee with this report and obtain approval to get quotes from a solar installer.
- You can invite the Solar Consultant to answer any technical questions and chat through potential finance options.



## STEP 6

### Seek quotes

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- Once you've got the go-ahead, seek 2 or 3 quotes from experienced solar installers (Solar Accreditation Australia certified). They should visit your building before quoting.
- A list of accredited strata solar installers can be found online.



## STEP 7

### Review quotes

- Get the Strata Committee to review the quotes and select the preferred installer. Your solar consultant can help with this process.





## STEP 8

### Obtain Owners Corporation approval and endorse quote

- In NSW, installation of solar in strata buildings requires passing an Ordinary Resolution of all owners at a General Meeting (as per the Strata Schemes Management Act).
- In NSW, the resolution will pass if a simple majority support the resolution. This means less than 50% are against the motion.
- Solar for Strata legal templates are available online.

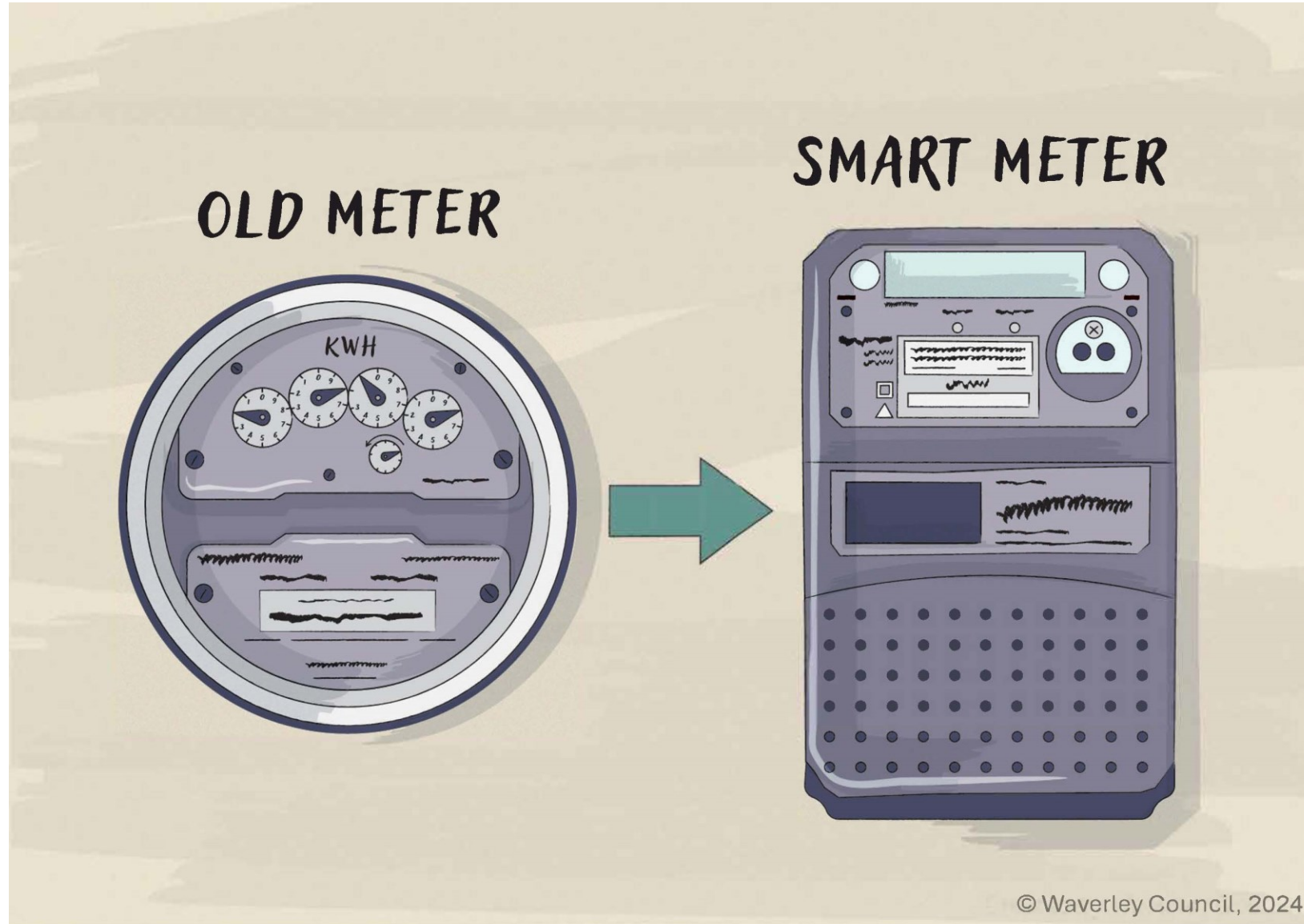


## STEP 9

### Prepare for solar installation

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- Sign a contract with the solar installer and schedule the installation date.
- If you have old electricity meters, they will need to be replaced with bidirectional smart meters.
- Your solar installer will complete and submit the necessary paperwork for connection of solar to the grid and a meter upgrade if required.



## STEP 10

### Day of installation

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- Inform residents about the installation date and the electrical shutdown period.
- Ask your solar installer what they need to ensure a smooth installation on the day.



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## STEP 11

### Connect and handover system

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- The solar installer will provide a Certificate of Compliance for Electrical Work and a user manual for your new system.
- A post-installation compliance inspection can be organised if needed.
- It is recommended to hold off on final payment until the system is operational.



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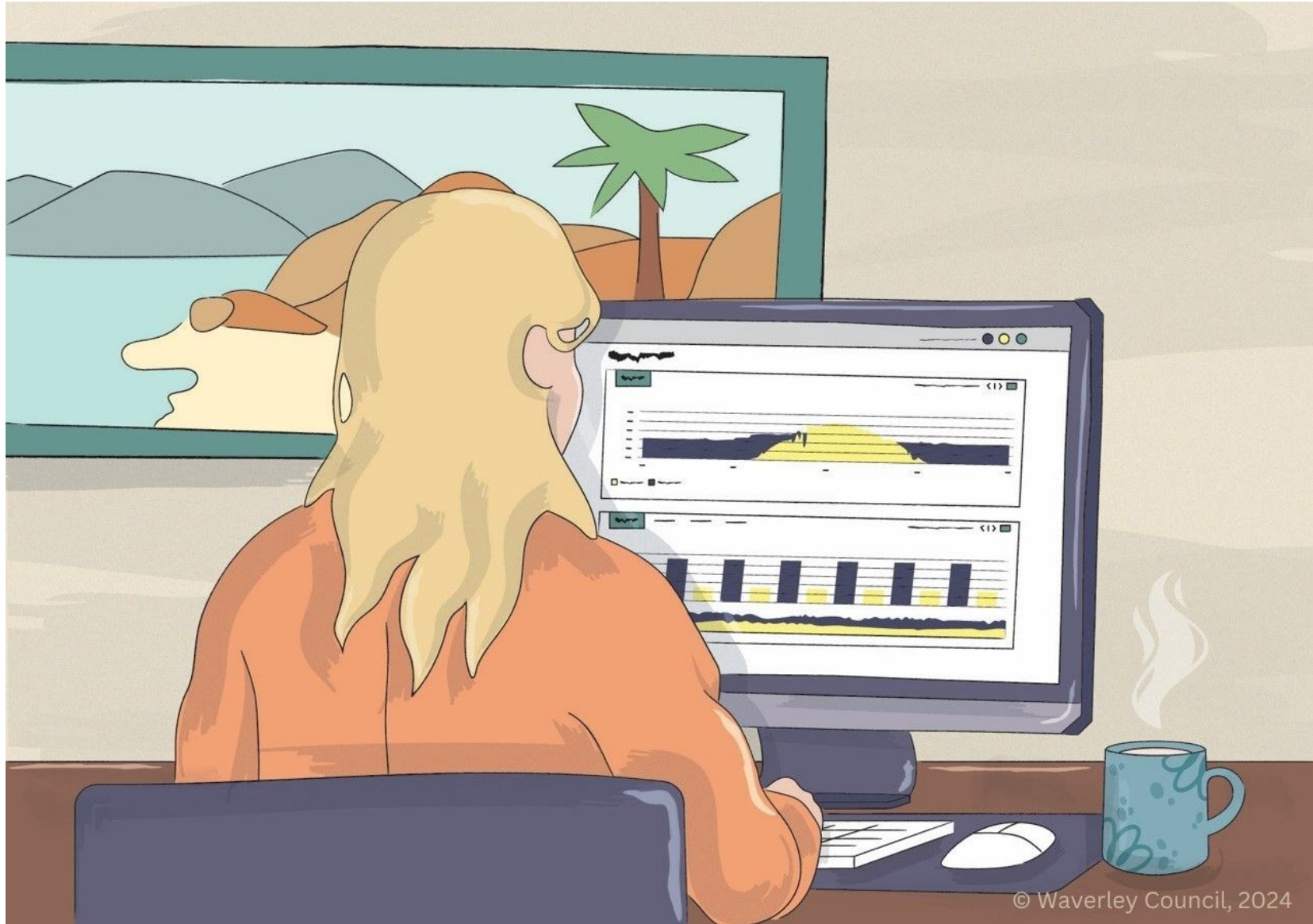


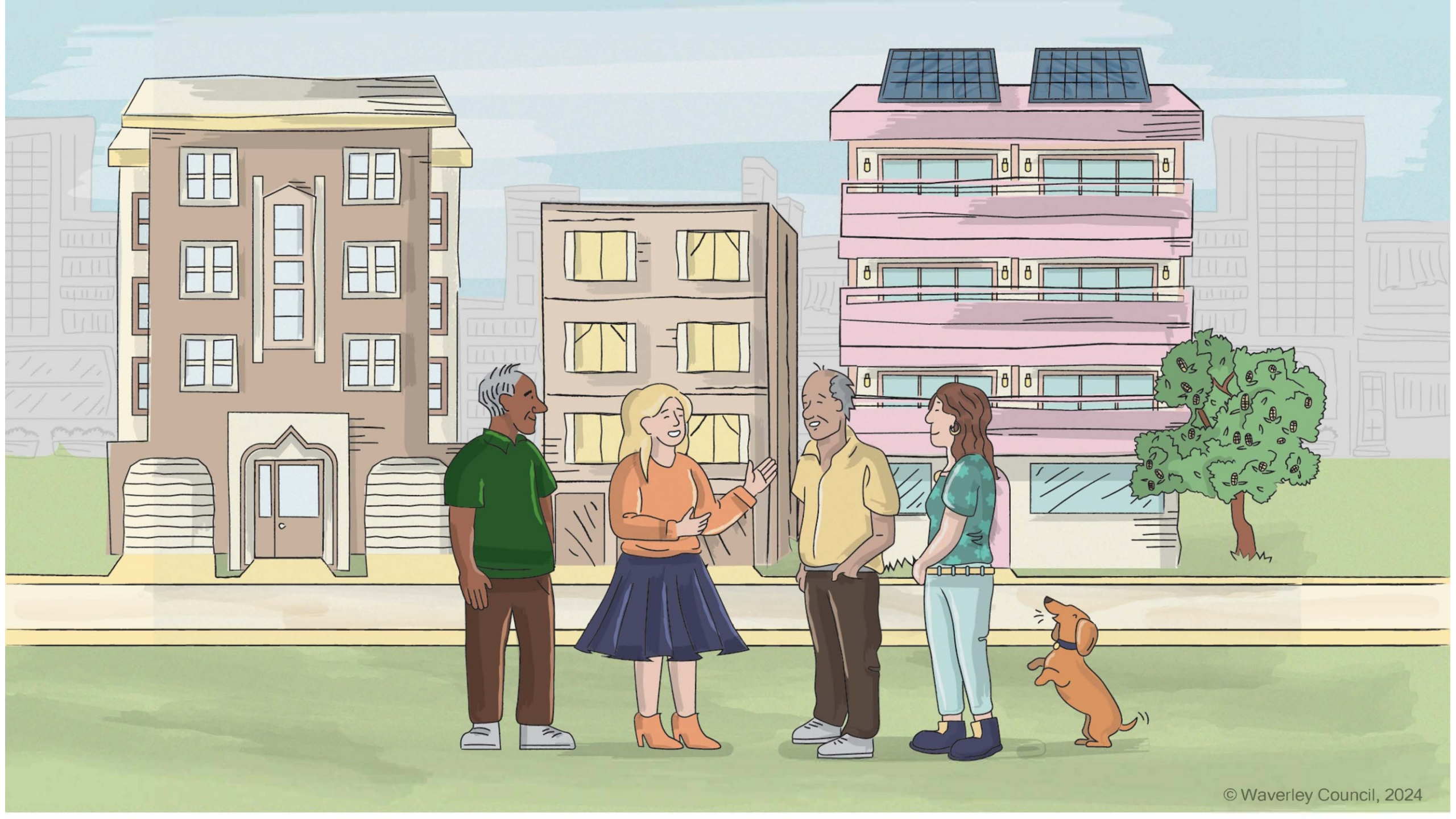
## STEP 12

### Monitor & maintain system

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- You can use your solar monitoring system to track your energy savings
- Set alerts for system failures or solar output decline.
- An annual solar system maintenance check will help minimise any issues.
- Now it's time to enjoy your clean green energy and lower bills!





# 12 Steps to Solar for Strata

- ✔ **Step 1** – Build support & check for grants
- ✔ **Step 2** – Seek agreement from the Strata Committee
- ✔ **Step 3** – Assess solar feasibility of the building
- ✔ **Step 4** – Prepare a Solar Feasibility Report
- ✔ **Step 5** – Present report to the Strata Committee
- ✔ **Step 6** – Seek quotes
- ✔ **Step 7** – Review quotes
- ✔ **Step 8** – Obtain Strata Committee approval and endorse quote
- ✔ **Step 9** – Prepare for solar installation
- ✔ **Step 10** – Day of installation
- ✔ **Step 11** – Connect and handover system
- ✔ **Step 12** – Monitor and maintain system

# Resources and Links

- List of consultants working with strata sustainability in Eastern Suburbs  
[https://www.waverley.nsw.gov.au/\\_data/assets/pdf\\_file/0009/210042/Waverley\\_Strata\\_Energy\\_Consultant\\_Services\\_updated\\_May\\_2024.pdf](https://www.waverley.nsw.gov.au/_data/assets/pdf_file/0009/210042/Waverley_Strata_Energy_Consultant_Services_updated_May_2024.pdf)
- List of solar installers working in apartments  
<https://www.wattblock.com/blog/top-30-solar-installers-for-strata-apartment-buildings>
- NSW government Solar for apartment residents grants  
<https://www.energy.nsw.gov.au/households/rebates-grants-and-schemes/solar-apartment-residents>
- Woollahra Council's Apartment sustainability and energy savings program  
<https://www.woollahra.nsw.gov.au/Environment/energy-and-climate/Apartment-sustainability-and-energy-savings>