



Finance, Community & Services Committee

Monday 6 May 2024
6.30pm

Agenda



Finance, Community & Services Committee (FC&S)

Woollahra Council will be holding Committee meetings (i.e. Environmental Planning (EP), Finance, Community & Services (FC&S) and Strategic & Corporate (S&C) with The Mayor, Councillors and staff will be participating in person. Members of the public are invited to attend the Committee meeting in person or watch and/or listen to meetings live (via Council's website).

A copy of the Agenda is available on Council's website:

https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes

To register to address the Committee, please email your name, phone number and Item number to records@woollahra.nsw.gov.au by **10.00am on the day of the meeting**, indicating if you will be attending in person or wish to address the meeting via teleconferencing technology. Please note, instructions on how to join the meeting will be forwarded to person who have pre-registered to make a submission/address the Committee, via email on the day of the meeting via email.

Late correspondence may be submitted for consideration by the Committee. All late correspondence must be received by **10.00am on the day of the meeting**. Late correspondence is to be emailed to records@woollahra.nsw.gov.au.

Minutes of the Finance, Community & Services Committee (FC&S) will be posted to Council's website once finalised.

If you are experiencing any issues please call Council's Governance department on (02) 9391 7001.

The audio recording and late correspondence consider at the meeting will be uploaded to Council's website by 5.00pm on the next business day.

Outline of Meeting Protocol & Procedure:

- The Chairperson will call the Meeting to order and ask the Committee Members and/or Staff to present apologies and/or late correspondence.
- The Chairperson will commence the Order of Business as shown in the Index to the Agenda.
- At the beginning of each item the Chairperson will invite member(s) of the public who registered to speak to address the Committee.
- Members of the public who have registered to address the Committee, will be allowed four (4) minutes in which to address the Committee. One (1) warning bell will be rung at the conclusion of three (3) minutes and two (2) warning bells rung at the conclusion of four (4) minutes. Please direct comments to the issues at hand.
- If there are persons representing both sides of a matter (e.g. applicant/objector), the person(s) against the recommendation speak first.
- At the conclusion of the allocated four (4) minutes, the speaker will take no further part in the debate unless specifically called to do so by the Chairperson.
- If there is more than one (1) person wishing to address the Committee from the same side of the debate, the Chairperson will request that where possible a spokesperson be nominated to represent the parties.
- After considering any submissions the Committee will debate the matter (if necessary), and arrive at a recommendation
- (R items which proceed to Full Council) or a resolution (D items for which the Committee has delegated authority).

Disclaimer:

Councillors, staff and members of the public are advised that meeting are being lived streamed, accessible via a link from Council's website.

By speaking at a Committee Meeting members of the public consent to their voice, image and personal information (including name and address) being recorded and publicly available on Council's website. Accordingly, please ensure your address to Council is respectful and that you use appropriate language and refrain from making any defamatory statements or discriminatory comments.

Woollahra Council **does not** accept any liability for statements, comments or actions taken by individuals during a Committee meeting. Any part of the meeting that is held in closed session will not be recorded.

People connecting to this meeting by conferencing technology are reminded that under the *Local Government Act 1993*, the recording of meetings by a member of the public using any electronic recording device including a mobile phone or video camera is not permitted. Any person found recording without the permission of Council may be expelled from the meeting.

The audio recording of each meeting will be retained on Council's website for a minimum period of 6 months. After that period has passed, recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

For further information please visit www.woollahra.nsw.gov.au

Recommendation **only** to the Full Council ("R" Items):

- Such matters as are specified in Section 377 of the Local Government Act and within the ambit of the Committee considerations.
- The voting of money for expenditure on works, services and operations.
- Rates, Fees and Charges.
- Donations.
- Grants Program.
- Asset Rationalisation.
- Corporate Operations:
 - Statutory Reporting;
 - Adoption of Council's Community Strategic Plan, Delivery Program and Operational Plan;
 - Delegations; and
 - Policies.
- Voluntary Planning Agreements (VPAs).
- Leases required to be determined by Full Council by specific legislative requirements.
- Matters which involve broad strategic or policy initiatives within responsibilities of Committee.
- Matters delegated to the Council by the Roads and Maritime Services.
- Residential Parking Schemes - Provision and Policies.
- Matters requiring the expenditure of moneys and in respect of which no Council vote has been made.
- Matters **not** within the specified functions of the Committee,
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

Delegated Authority to be determined at Committee level ("D" Items):

- General financial and corporate management of the Council, except those specifically excluded by statute, by Council direction or delegated specifically to another Committee.
Note: This is not to limit the discretions of nominated staff members exercising Delegated Authorities granted by the Council.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Finance Regulations, including:
 - Authorisation of expenditures within budgetary provisions where not delegated;
 - Quarterly review of Budget Review Statements;
 - Quarterly and other reports on Works and Services provision; and
 - Writing off of rates, fees and charges because of non-rateability, bad debts, and impracticality of collection.
- Auditing.
- Property Management.
- Asset Management.
- Works and Services - Monitoring and Implementations.
- Legal Matters and Legal Register.
- Parks and Reserves Management.
- Infrastructure Management, Design and Investigation.
- Community Services and Programs.
- Cultural Programs.
- Library Services.
- Health.
- Licensing.
- Liquor Licences.
- Regulatory.
- Fire Protection Orders.
- Residential Parking Schemes (surveillance and administration).
- Traffic Management (Traffic Committee Recommendations).
- Waste Minimisation.
- To require such investigations, reports or actions as considered necessary in respect of matters contained within the Business Agendas (and as may be limited by specific Council resolution).
- Confirmation of the Minutes of its Meetings.
- Statutory reviews of Council's Delivery Program and Operational Plan.
- Any other matter falling within the responsibility of the Finance, Community & Services Committee and not restricted by the Local Government Act or required to be a Recommendation to Full Council as listed above.
- Matters reserved by individual Councillors in accordance with any Council policy on "safeguards" and substantive change.

Finance, Community & Services Committee Membership: 7 Councillors
Quorum: The quorum for Committee meeting is 4 Councillors

Woollahra Municipal Council

Notice of Meeting

1 May 2024

To: His Worship the Mayor, Councillor Richard Shields ex-officio
Councillors Toni Zeltzer (Chair)
Mary-Lou Jarvis (Deputy Chair)
Peter Cavanagh
Luise Elsing
Nicola Grieve
Harriet Price
Mark Silcocks

Dear Councillors,

Finance, Community & Services Committee – 6 May 2024

In accordance with the provisions of the Local Government Act 1993, I request your attendance at Council's **Finance, Community & Services Committee** meeting to be held in the **Council Chambers, 536 New South Head Road, Double Bay, on Monday 6 May 2024 at 6.30pm.**

Members of the Public may:

- Register to address the meeting (via Zoom or in Person) by completing the relevant form available on Council's website: <https://www.woollahra.nsw.gov.au/files/assets/public/v/2/forms/registration-form-to-address-council-committee-2023-2024.pdf> and email the completed form to records@woollahra.nsw.gov.au by **10.00am on the day of the meeting.**
- Submit late correspondence for consideration by Councillors by emailing records@woollahra.nsw.gov.au by **10.00am on the day of the meeting.**

Watch and listen to the meeting live via Council's website:

https://www.woollahra.nsw.gov.au/council/meetings_and_committees/committees/finance_community_and_services_committee_fcs/fc_and_s_agendas_and_minutes

An audio recording of the meeting will be uploaded to Council's website following the meeting by 5.00pm on the next business day.

If you have any difficulties accessing the meeting please contact (02) 9391 7001.

Regards,

Craig Swift-McNair
General Manager

Finance, Community & Services Committee

Agenda

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4	Disclosures of Interest	

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Items to be Submitted to the Council for Decision with Recommendations from this Committee

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Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 2 APRIL 2024**
Author: Sue O'Connor, Governance Officer
File No: 24/57192
Purpose of the Report: The Minutes of the Finance, Community & Services Committee of 2 April 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

Recommendation:

THAT the Minutes of the Finance, Community & Services Committee Meeting of 2 April 2024 be taken as read and confirmed.

Executive Summary:

This report presents the Finance, Community & Services Committee Minutes of 2 April 2024 for confirmation. The minutes of the meeting are presented as **Attachment 1** for adoption.

Discussion:

The Finance, Community & Services Minutes are presented to the Committee as a procedural matter. Any matter arising from the Minutes can be discussed.

A copy of the Minutes are provided as **Attachment 1**.

Options:

Submission of minutes to the Finance, Community & Services is a procedural matter for the adoption of the minutes.

Community Engagement and / or Internal Consultation:

No internal or external consultation has taken place in the preparation of this report.

Policy Implications:

There are no direct policy implications as a result of this report.

Financial Implications:

There are no direct financial implications as a result of this report.

Resourcing Implications:

There are no direct resourcing implications as a result of this report.

Conclusion:

The minutes are presented for confirmation by the Finance, Community & Services Committee.

Attachments

1. Unconfirmed FC&S Minutes - 2 April 2024



Finance, Community & Services Committee

Tuesday 2 April 2024
6.30pm

Minutes



Finance, Community & Services Minutes

Tuesday 2 April 2024

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Finance, Community & Services Minutes

Minutes of the Meeting held on 2 April 2024 at 6.30pm.

Present: Councillors: Toni Zeltzer (Chair)
Mary-Lou Jarvis (Deputy Chair)
Luise Elsing
Nicola Grieve
Harriet Price
Mark Silcocks

Staff	Jim Allison	(Senior Property Officer)
	Emilio Andari	(Manager – Engineering Services)
	Jennifer Chenhall	(Manager – Governance & Risk)
	Rhys Johnson	(Governance Coordinator)
	Patricia Occelli	(Director – Community & Customer Experience)
	Zubin Marolia	(Manager – Property & Projects)
	Sue Meekin	(Director – Corporate Performance)
	Vicki Munro	(Manager – Community & Cultural)
	Tom O’Hanlon	(Director – Infrastructure & Sustainability)
	Jodi Rodas	(Manager – Libraries)
	Helen Tola	(Manager – Governance & Risk)

Also in Attendance: Councillor Sarah Swan (Items R7 to end of meeting)

Note: Item R3 (Holdsworth Community Funding Agreement for 2024/25) was considered after Item R1 (Update on the Woollahra Domestic and Family Violence Accommodation and Support Program).

Note: Item R7 (Consideration of Tender Responses for the Lease and Operation of the Cooper Park Tennis Centre - Tender No. SC7818) was considered after Item R3 (Holdsworth Community Funding Agreement for 2024/25).

1. Opening

The Chair declared the Finance, Community & Services Committee of 2 April 2024 open and welcomed Councillors, staff and members of the public who are watching and listening to this evenings meeting.

2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Chair read the following Acknowledgement of Country:

I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.

3. Acknowledgement of the Sovereign of the Day (King Charles III)

The Chair read the following Acknowledgement of the Sovereign of the Day (King Charles III):

I also acknowledge King of Australia King Charles III.

4. Leave of Absence and Apologies

An apology was received and accepted from Councillor Cavanagh and leave of absence granted.

5. Late Correspondence

Late correspondence was submitted to the Committee in relation to items R5 & R7.

6. Disclosures of Interest

Councillor Jarvis declared a Non-Significant, Non-Pecuniary interest in Item R7 (Consideration of Tender Responses for the Lease and Operation of the Cooper Park Tennis Centre - Tender No. SC7818) as Councillor Jarvis knows a number of the persons named in the late correspondence submissions. Councillor Jarvis remained in the meeting, participated in debate and voted on the matter.

The Chair, Councillor Zeltzer declared a Non-Significant / Non-Pecuniary interest in Item R7 (Consideration of Tender Responses for the Lease and Operation of the Cooper Park Tennis Centre - Tender No. SC7818) as Councillor Zeltzer knows a number of the persons named in the late correspondence submissions. Councillor Zeltzer remained in the meeting, participated in debate and voted on the matter.

Unconfirmed

Woollahra Municipal Council
Finance, Community & Services Committee Minutes

2 April 2024

Items to be Decided by this Committee using its Delegated Authority

Item No: D1 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF MEETING HELD ON 4 MARCH 2024**
Author: Sue O'Connor, Governance Officer
File No: 24/44243
Purpose of the Report: The Minutes of the Finance, Community & Services Committee of 4 March 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

(Silcocks/Grieve)

Resolved:

THAT the Minutes of the Finance, Community & Services Committee Meeting of 4 March 2024 be taken as read and confirmed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Nil

6/0

Item No: D2 Delegated to Committee
Subject: **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 5 MARCH 2024**
Author: Emilio Andari, Manager Engineering Services
Approver: Tom O'Hanlon, Director Infrastructure & Sustainability
File No: 24/51089
Purpose of the Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

(Jarvis/Grieve)

Resolved:

THAT the Recommendations Y1-Y3 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 5 March 2024 be adopted.

Woollahra Municipal Council
Finance, Community & Services Committee Minutes

2 April 2024

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Nil

6/0

Item No: Y1
Subject: VICTORIA ROAD, BELLEVUE HILL - TRAFFIC CALMING MEASURES AND CYCLEWAY TREATMENTS DESIGN PLAN
Author: Ever Fang, Traffic & Transport Engineer
Approver: Emilio Andari, Manager Engineering Services
File No: 24/30711
Purpose of the Report: To improve traffic conditions, pedestrian and cyclist safety and local amenity
Alignment to Delivery Program: Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.

(Elsing/Jarvis)

Resolved:

THAT the design plan for the proposed traffic calming measures and cycleway treatments in Victoria Road, between Rivers Street and Bundarra Road, Bellevue Hill (as per attached Attachment 1 – Design Plan) be approved, subject to the triangular chevron painted island at the intersection of Rivers Street be removed.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Nil

6/0

Item No: Y2
Subject: ADELAIDE LANE, WOOLLAHRA - NO STOPPING RESTRICTIONS
Author: Ever Fang, Traffic & Transport Engineer
Approver: Emilio Andari, Manager Engineering Services
File No: 24/34725
Purpose of the Report: To respond to request from local residents
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.

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2 April 2024

(Jarvis/Silcocks)

Resolved:

THAT 'No Stopping' restrictions be installed on eastern side of Adelaide Lane, at its intersection with Carroll Lane, Woollahra, for a section of 6 metres, as shown in Attachment 1, in order to deter illegal parking, increase sightlines and improve access and traffic safety at this location.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Nil

6/0

Item No: Y3
Subject: **ETHAM AVENUE, DARLING POINT - NO STOPPING, AUSTRALIA POST VEHICLES EXCEPTED RESTRICTIONS**
Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Ever Fang, Traffic & Transport Engineer
Emilio Andari, Manager Engineering Services
File No: 24/35150
Purpose of the Report: To respond to a request from Australia Post
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.

(Jarvis/Elsing)

Resolved:

THAT the 'No Stopping, Australia Post Vehicles Excepted' restrictions be deferred for further investigation to consider an alternate location.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Nil

6/0

Woollahra Municipal Council
Finance, Community & Services Committee Minutes

2 April 2024

**Items to be Submitted to the Council for Decision with Recommendations
from this Committee**

Item No: R1 Recommendation to Council
Subject: **UPDATE ON THE WOOLLAHRA DOMESTIC AND FAMILY VIOLENCE
ACCOMMODATION AND SUPPORT PROGRAM**
Author: Vicki Munro, Manager Community & Culture
Approver: Patricia Occelli, Director Community & Customer Experience
File No: 24/45501
Purpose of the Report: To provide an update on the Woollahra Domestic and Family Violence
Accommodation and Support Program provided by Women's Housing
Company.
Alignment to Delivery Program: Strategy 2.2: Understand needs of our community so that we can
facilitate access to support and services.

Note: Christina Hough of The Women's Housing Company, in Support addressed the
Committee.

(Jarvis/Grieve)

Recommendation:

THAT Council:

- A. Receive and note the Update on the Woollahra Domestic and Family Violence
Accommodation and Support Program – 2023/24 report.
- B. Request the Mayor write to NSW Government Minister of Communities and Justice to
advocate on behalf of women escaping domestic and family violence that the rental subsidy
applied under the Rent Choice Start Safely Program be increased to better reflect current
rental prices, especially for the Eastern Suburbs.

Note: *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this
matter.*

For the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Nil

6/0

Woollahra Municipal Council
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2 April 2024

Item No: R2 Recommendation to Council
Subject: **PROPOSED OUTGOING SPONSORSHIP PROGRAM TO SUPPORT THE ARTS, COMMERCE, EVENTS AND OTHER CULTURAL ACTIVITIES**
Authors: Vicki Munro, Manager Community & Culture
Helen Tola, Manager Governance & Risk
Approver: Patricia Occelli, Director Community & Customer Experience
File No: 24/48683
Purpose of the Report: To present a draft Outgoing Sponsorship Program to support the arts, commerce, events and other cultural activities for Council's consideration responding to the Notice of Motion adopted 12 February 2024.
Alignment to Delivery Program: Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

(Grieve/Elsing)

Recommendation:

THAT Council:

- A. Notes the report detailing how Council could establish a mechanism for the granting of outgoing sponsorship to organisations and/or events that meet certain criteria.
- B. Considers the endorsement of the creation of an Outgoing Sponsorship Program including appropriate resourcing.
- C. Endorses the draft changes to Council's existing Donations and Sponsorship Policy **Attachment 1** and proposed draft Outgoing Sponsorship Program **Attachment 2** in order to establish an Outgoing Sponsorship Program and that these documents be placed on public exhibition for 28 days with a further report to be presented to the Finance, Community & Services Committee and Council following the exhibition period.
- D. Notes the financial and resource implications as detailed in the report including \$50,000 for program funding and \$6,578 for casual staff resources to administer the program.
- E. Supports the budget to deliver the Outgoing Sponsorship Program be considered by Council as part of the development of the 2024-2025 budget, noting that due to the timing of the budget process this will be post public exhibition of the draft budget and as part of final budget consideration in June 2024.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Councillor Price

5/1

Woollahra Municipal Council
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2 April 2024

Item No: R3 Recommendation to Council
Subject: **HOLDSWORTH COMMUNITY FUNDING AGREEMENT FOR 2024/25**
Authors: Emma Rodgers-Wilson, Development Officer, Community & Culture
Maya Jankovic, Coordinator Community & Culture
Approvers: Vicki Munro, Manager Community & Culture
Patricia Occelli, Director Community & Customer Experience
File No: 24/19477
Purpose of the Report: This report is to consider Holdsworth Community's 2024/25 funding proposal.
Alignment to Delivery Program: Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Note: Lynette Ainsworth of the Holdsworth Foundation, in Support addressed the Committee.

(Grieve/Silcocks)

Recommendation:

THAT Council:

- A. Notes the Holdsworth accountability report for the period of 18 months (2022-23 and 6 month July 2023-December 2024), and funding proposal for 2024 -25 Financial year.
- B. Endorses the 2024/25 funding proposal for Holdsworth Community, totalling \$ 935,272 to be considered in the draft 2024/25 budget as follows:
 - i. Navigating the MAC System \$ 227,327
 - ii. Aged Care Wellness Hub trial \$ 250,475
 - iii. Woollahra Dementia Alliance – Action Plan \$ 54,524
 - iv. Woollahra Connect Program \$ 198,220
 - v. Family Services \$ 204,726.

Note: *In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.*

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

6/0

Woollahra Municipal Council
Finance, Community & Services Committee Minutes

2 April 2024

Item No: R4 Recommendation to Council
Subject: **WATSONS BAY LIBRARY - ACCESS HOURS PROJECT**
Author: Jody Rodas, Manager Woollahra Libraries
Approver: Patricia Occelli, Director Community & Customer Experience
File No: 24/47070
Purpose of the Report: To seek support for installation of equipment that will allow community access to Watsons Bay Library during unstaffed times.
Alignment to Delivery Program: Strategy 1.1: Provide, promote and facilitate a range of community projects, programs and events that support an inclusive, thriving and sustainable community.

(Jarvis/Silcocks)

Recommendation:

THAT Council:

- A. Note the results of the community engagement carried out from 5 November 2023 - 11 December 2023 to implement community access hours at Watsons Bay Library in accordance with the Special Rates Variation funding granted.
- B. Agree for staff to proceed with the installation of equipment to enable extended community access to Watsons Bay Library during non-staffed times for a further 19 hours per week within the framework of the current development consent.
- C. Request a report be brought to Council following the operational trial between the period June 2024 – December 2024, to consider any further need for extension of community access hours beyond those proposed in this report.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Against the Motion

Nil

6/0

Item No: R5 Recommendation to Council
Subject: **MONTHLY FINANCIAL REPORT - 29 FEBRUARY 2024
INVESTMENT HELD AS AT 31 MARCH 2024**
Author: Abdullah Rayhan, Team Leader Financial Services
Approvers: Paul Ryan, Chief Financial Officer
Sue Meekin, Director Corporate Performance
File No: 24/49873
Purpose of the Report: To present the monthly financial report for February 2024 and to present a list of investments held as of 31 March 2024.
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

Note: Late correspondence was tabled by Paul Ryan, Council's Chief Financial Officer.

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2 April 2024

(Jarvis/Elsing)

Recommendation:

THAT Council:

- A. Receive and note the Monthly Financial Report – February 2024.
- B. Note that the Council's 12-month weighted average return for February 2024 on its direct investment portfolio of 5.14% (LM: 5.12%, LY: 3.69%) exceeds the benchmark 90-day AusBond Bank Bill Index of 4.43%.
- C. Note that the interest revenue for the year to date February 2024 is \$3.44M, exceeding our revised year to date budget of \$1.96M for the same period.
- D. Receive and note the list of Council's investments held as of 31 March 2024 (provided as late correspondence).

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

Nil

6/0

Item No: R6 Recommendation to Council
Subject: **REQUEST FOR TENDERS FOR THE LEASE AND OPERATION OF WATSONS BAY TEA ROOMS AT 8 MARINE PARADE, WATSONS BAY**
Author: Jim Allison, Senior Property Officer
Approvers: Zubin Marolia, Manager Property & Projects
Tom O'Hanlon, Director Infrastructure & Sustainability
File No: 24/53427
Purpose of the Report: To inform Council of Officers' intention to invite Tenders for the lease and operation of Watsons Bay Tea Rooms
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

(Jarvis/Elsing)

Recommendation:

THAT Council resolves to initiate a Request for Tenders for the lease and operation of Watsons Bay Tea Rooms at 8 Marine Parade, Watsons Bay as a café.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Against the Motion

Councillor Elsing
Councillor Grieve

Nil

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Finance, Community & Services Committee Minutes

2 April 2024

Councillor Jarvis
Councillor Price
Councillor Silcocks
Councillor Zeltzer

6/0

Item No: R7 Recommendation to Council
Subject: **CONSIDERATION OF TENDER RESPONSES FOR THE LEASE AND OPERATION OF THE COOPER PARK TENNIS CENTRE - TENDER NO. SC7818**
Author: Jim Allison, Senior Property Officer
Approvers: Zubin Marolia, Manager Property & Projects
Tom O'Hanlon, Director Infrastructure & Sustainability
File No: 24/46698
Purpose of the Report: To consider the tender for the Lease and Operation of the Cooper Park Tennis Courts, tender no. SC 7818
Alignment to Strategy: 11.2: Secure Council's financial position.
Delivery Program:

Note: Late correspondence was tabled by Diana Olsberg – Cooper Park Tennis (2 pieces), Friends of Cooper Park, Beverley Downs, Sharon Huston, Melissa Bruce & Ravi Proctor, Phil Mendsoza-Jones, Jeremy Resnick, Adam Dinte, Ilana Kresner, Russell About, Brittany Bloom, Sanda Bills, Bev Cherterman, Isman Family, Tracey O'Dea, Martin Goldstein, Danny Nemeny, Anthony Pridgeon, Evelyn Mike, Belinda Haines, Michael MacMahon, Michele Brooks, Alison McKenzie, Brian Knox, Michael Fabian, Mark Sheldon, Jonathan Ortner, Alex Ortner, Michael Bodey, Sally Goodchild, Nicholas Lucas, Olive Templeman, Annie Iredale, Ed Miles, Antonia Miles, Sarah Colquhoun, Sharon Ortner, Carrie Roberts, Nithan Thiru, Pip Wilson, Rosemary Bridge, Margot Toll, Augustin Chauvet, Graham Kam, Rebecca Koerber, Nina Murray, Jeremy Fabinyi, Liz Gregory, Tim Hirshman, Sally Goodchild, Sue & Gary Inberg, Doran Argaman (4 pieces), Rebecca Bridger, Peter Ortner, Marjorie Freeman, Michael Parker & Charlotte Thornton.

Note: Richard Price, Christina Hough & Lynette Ainsworth via zoom in Support, Doran Argaman, Jeremy Fabinyi, Lisa Gaitz, Apollo Kanakis, Brian Knox, Sean Masters, Nick O'Sullivan, Michael Rundle & William Skeggs in Objection, addressed the Committee.

Note: Councillor Jarvis declared a Non-Significant, Non-Pecuniary interest in this item as Councillor Jarvis knows a number of the persons named in the late correspondence submissions. Councillor Jarvis remained in the meeting, participated in debate and voted on the matter.

Note: The Chair, Councillor Zeltzer declared a Non-Significant, Non-Pecuniary interest in this item as Councillor Zeltzer knows a number of the persons named in the late correspondence submissions. Councillor Zeltzer remained in the meeting, participated in debate and voted on the matter.

Note: The Committee amended Part A of the Recommendation.

Woollahra Municipal Council
Finance, Community & Services Committee Minutes

2 April 2024

(Jarvis/Grieve)

THAT the Committee resolve to enter into closed session with the press and public excluded to consider the confidential attachment on this matter in accordance with the provisions of Section 10A of the Local Government Act 1993.

Adopted

In closed session

Note: The Committee discussed that confidential attachment, the time being 8.53pm.

(Grieve/Elsing)

THAT the Committee move into "Open Session".

Adopted

In Open Session

**Motion moved by Councillor Jarvis
Seconded by Councillor Silcocks**

THAT Council rejects the tender submitted by SSMG Voyager Operations Pty Ltd and enters into negotiations with Young Aces Tennis, with a view to enter into a contract for the lease and operation of the Cooper Park Tennis Centre.

The Motion was put and carried.

Foreshadowed Motion advised by Councillor Price.

(Jarvis/Grieve)

Recommendation:

THAT Council rejects the tender submitted by SSMG Voyager Operations Pty Ltd and enters into negotiations with Young Aces Tennis, with a view to enter into a contract for the lease and operation of the Cooper Park Tennis Centre.

Note: In accordance with Council's Code of Meeting Practice a Division of votes is recorded on this matter.

For the Motion

Councillor Elsing
Councillor Grieve
Councillor Jarvis
Councillor Silcocks

Against the Motion

Councillor Price
Councillor Zeltzer

4/2

Woollahra Municipal Council
Finance, Community & Services Committee Minutes

2 April 2024

There being no further business the meeting concluded at 9.54pm.

We certify that the pages numbered 147 to 161 inclusive are the Minutes of the Finance, Community & Services Committee Meeting held on 2 April 2024 and confirmed by the Finance, Community & Services Committee on 6 May 2024 as correct.

Chairperson

Secretary of Committee

Unconfirmed

Item No: D2 Delegated to Committee
Subject: **WOOLLAHRA LOCAL TRAFFIC COMMITTEE MINUTES - 2 APRIL 2024**
Author: Emilio Andari, Manager Engineering Services
Approver: Tom O'Hanlon, Director Infrastructure & Sustainability
File No: 24/73440
Purpose of the Report: For the Committee to consider the recommendations of the Woollahra Local Traffic Committee
Alignment to Delivery Program: Strategy 11.3: Ensure effective and efficient governance and risk management.

Recommendation:

THAT the Recommendations Y1-Y4 contained in the minutes of the Woollahra Local Traffic Committee held on Tuesday 2 April 2024 be adopted.

Executive Summary:

This report presents the Woollahra Local Traffic Committee Minutes held on 2 April 2024 for consideration by the Finance Community & Services Committee of 6 May 2024. The minutes are presented as **Attachment 1**.

Options:

There is no options on this report.

Community Engagement and / or Internal Consultation:

There is no community engagement and/or internal review on this report.

Policy Implications:

There is no policy implications on this report.

Financial Implications:

There is no financial implications on this report.

Resourcing Implications:

There is no resourcing implications on this report.

Conclusion:

The minutes are presented for consideration by the Finance, Community & Services Committee.

Attachments

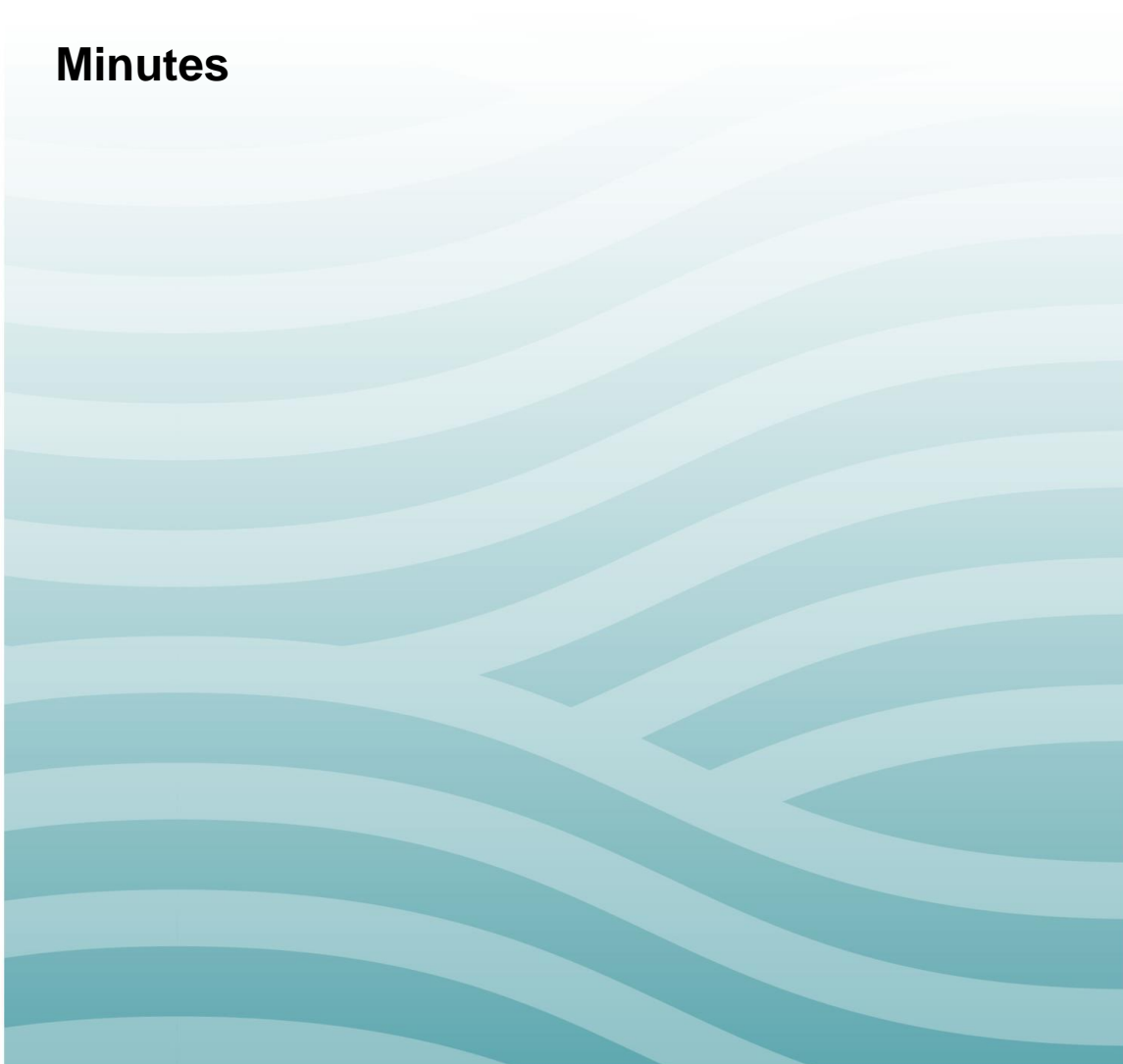
1. Woollahra Local Traffic Committee Minutes - 2 April 2024 [↓](#) 



Woollahra Local Traffic Committee

Tuesday 2 April 2024
10.00am

Minutes



Woollahra Local Traffic Committee Minutes

Tuesday 2 April 2024

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3.	Leave of Absence and Apologies	
4.	Confirmation of Minutes of Meeting held on 5 March 2024	
5.	Matters arising from Minutes of Previous Meeting	
6.	Woollahra Local Traffic Committee recommendations not adopted or amended by Woollahra Council Finance, Community & Services Committee	
7.	Extraordinary Meetings	
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Items to be Recommended to the Finance, Community and Services Committee by the Woollahra Local Traffic Committee for Consideration

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Y2	Rose Bay Avenue, Bellevue Hill - Timed Parking Restrictions	4
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Woollahra Municipal Council
Woollahra Local Traffic Committee Minutes

2 April 2024

Woollahra Local Traffic Committee Minutes

The meeting of the Woollahra Local Traffic Committee was held in the Tarralbe Room (Committee Room), 536 New South Head Road, Double Bay, on 2 April 2024 at 10.00am.

Attendance

Committee Members:

Present:	Emilio Andari Daniel Davidson Sgt Anthony Leeson	(Woollahra Municipal Council) (Chair) (Transport for NSW) (Eastern Suburbs Police)
Staff:	Ever Fang Jonas Manalang	(Woollahra Municipal Council) (Administration Officer)

1. Opening

The Manager of Engineering Services declared the Woollahra Local Traffic Committee of 2 April 2024 open and welcomed Committee Members.

2. Acknowledgement of Country (Gadigal People and Birrabirragal People)

The Manager Engineering Services read the following Acknowledgement of Country:

I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.

3. Leave of Absence and Apologies

Apologies: Alex Greenwich MP (Member for Sydney)
Dylan Gojak (Kellie Sloane MP Representative)

4. Confirmation of Minutes of Previous Meeting

The minutes of Meeting No. 2/24 held in Tarralbe Room (Committee Room), 536 New South Head Road, Double Bay, and via teleconference on Tuesday, 5 March 2024 confirmed by Sgt Anthony Leeson and Daniel Davidson.

5. Matters arising from Minutes of Previous Meeting

Nil.

6. Woollahra Local Traffic Committee recommendations not adopted or amended by Woollahra Council Finance, Community & Services Committee

Nil.

Woollahra Municipal Council
Woollahra Local Traffic Committee Minutes

2 April 2024

7. Extraordinary Meetings

Nil.

8. Late Correspondence

Nil.

Woollahra Municipal Council
Woollahra Local Traffic Committee Minutes

2 April 2024

**Items to be Recommended to the Finance, Community and Services Committee by
the Woollahra Local Traffic Committee for Consideration**

Item No: Y1
Subject: ROSE BAY AVENUE, BELLEVUE HILL - MOBILITY PARKING SPACE

Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Ever Fang, Traffic & Transport Engineer
Emilio Andari, Manager Engineering Services

File No: 24/52966
Purpose of the Report: To create reasonable access for a Mobility Permit holder to their residence
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.

Recommendation:

THAT:

- A. A 'Mobility Parking' space be installed on the southern side of Rose Bay Avenue Bellevue Hill, immediately east of the timed 'No Stopping' restrictions in front of property No.9 Rose Bay Avenue for a section of 5.8 metres, as indicated in Attachment 1.
- B. The applicant be advised of Council's Procedure and Conditions for Mobility Parking Zones, including the requirement to renew these zones annually.

Note: Daniel Davidson, representing TfNSW, notes the proposal does not comply with width requirement for a mobility parking space as per AS 2890.5 and is made aware that non-conformity can be mitigated given the sufficient road width to accommodate a wider parking space and the nature of the street that consists of low level of users anticipated to occupy this mobility parking space.

Committee Vote: Unanimous Support

Item No: Y2
Subject: ROSE BAY AVENUE, BELLEVUE HILL - TIMED PARKING RESTRICTIONS

Author: Frank Rotta, Traffic & Transport Engineer
Approvers: Ever Fang, Traffic & Transport Engineer
Emilio Andari, Manager Engineering Services

File No: 24/52995
Purpose of the Report: To respond to request from the local community
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.

Recommendation:

THAT '2P 7:30am-4pm Mon-Fri School Days Only' parking restrictions be installed for a section of 11 metres, as indicated in Attachment 1, to allow visitors and tradesmen to access these private residences.

Committee Vote: Unanimous Support

Woollahra Municipal Council
Woollahra Local Traffic Committee Minutes

2 April 2024

Item No: Y3
Subject: **GLENMORE ROAD, PADDINGTON - PARKLET INSTALLATION**

Authors: Ever Fang, Traffic & Transport Engineer
Jim Allison, Senior Property Officer
Approver: Emilio Andari, Manager Engineering Services
File No: 24/53346
Purpose of the Report: To seek approval for the installation of a parklet
Alignment to Delivery Program: Strategy 6.2: Management of public parking on-street and off-street.
Recommendation:

THAT approval be granted to replace the existing '1P 8:30am-6pm Mon-Fri 8:30am-12:30pm Sat' located on the western side of Glenmore Road, Paddington, across the frontage of 2a/2-16 Glenmore Road and immediately south to the existing parklet, with 'No Stopping' restrictions for a section of 4.25 metres, as shown in Attachment 1, for the installation of a parklet to support and encourage community connection by introducing additional outdoor seating and planting, subject to the following conditions:

- A. Any directive provided by the NSW Police Force is to be complied with.
- B. All conditions contained within the Parklet Approval issued by Woollahra Council (Attachment 2).
- C. The parklet is to operate in conjunction to the approved footway dining permit and operate for a period of up to 7 years commencing from the date in which the applicant is notified of the determination of their application.
- D. The applicant must supply and erect protection barriers for the parklet to ensure public safety. The applicant must remove any implemented barriers, at the completion of the period.
- E. The applicant must inform Council officers when the parklet is no longer required and will be removed.
- F. Council shall be indemnified against all claims for damage or injury that may result from either the activities or from the occupation of part of the public road reserve during the activities. A copy of Public Liability Insurance Cover to the value of \$20,000,000 shall be provided to Council prior to the installation of the parklet and Council must be listed as an interested party on the insurance policy.
- G. Council shall be reimbursed for the cost of repair of any damage caused to Council property as a result of the activities.
- H. Noise created by the use of equipment or activity must be controlled as required by the 'Protection of the Environment Operations (Noise Control) Regulation 2000'.
- I. The applicant must make arrangements to remove all waste/rubbish from the parklet on a daily basis.
- J. Failure to comply with any of these conditions may result in the cancellation of the use of a parklet at Council's discretion.
- K. Woollahra Council reserves the right to cancel this approval at any time.

Woollahra Municipal Council
Woollahra Local Traffic Committee Minutes

2 April 2024

Note: Daniel Davidson, representing TfNSW, confirms and notes the proposal as the parklet should be crash-proof and does not protrude into the travel lane, as per Council's Parklet Program Policy & Guidelines.

Note: Sgt Anthony Leeson, representing NSW Police Force, confirms and notes the proposal as the parklet should be crash-proof, as per Council's Parklet Program Policy & Guidelines.

Committee Vote: Unanimous Support

Item No: Y4
Subject: **EPPING ROAD, DOUBLE BAY - UPGRADE TO PEDESTRIAN REFUGE ISLAND DESIGN PLAN**

Author: Ever Fang, Traffic & Transport Team Leader
Approver: Emilio Andari, Manager Engineering Services
File No: 24/53693
Purpose of the Report: To improve traffic conditions and pedestrian safety at this intersection due to construction of adjacent childcare centre
Alignment to Delivery Program: Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.
Recommendation:

THAT the design plan for the proposed pedestrian refuge island upgrade and the installation of a concrete blister and edge line marking in Epping Road, Double Bay (as per attached Attachment 1 – Design Plan) be approved.

Committee Vote: Unanimous Support

Items for Discussion by Committee Members

Item No: Z1
Subject: **TRANSPORT FOR NSW FUNDED PROJECTS STATUS**

Author: Ever Fang, Traffic & Transport Engineer
Approver: Emilio Andari, Manager Engineering Services
File No: 24/54532
Purpose of the Report: Monthly Update on Transport for NSW Funded Projects
Alignment to Delivery Program: Strategy 6.1: Facilitate an improved network of accessible and safe active transport options.
Recommendation:

THAT the information be received and noted.

Committee Vote: Unanimous Support

11. General Business

Nil

Woollahra Municipal Council
Woollahra Local Traffic Committee Minutes

2 April 2024

There being no further business the meeting concluded at 10:27am.

We certify that the pages numbered 1 to 7 inclusive are the Minutes of the Woollahra Local Traffic Committee Meeting held on 2 April 2024.

Chairperson

Secretary of Committee

Item No: D3 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF THE INCLUSION (DISABILITY, AGED & CARERS) ADVISORY COMMITTEE HELD 18 MARCH 2024**
Author: Grant Cummins, Development Officer, Community & Culture
File No: 24/49594
Purpose of the Report: The Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee of 18 March 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 2.2: Understand needs of our community so that we can facilitate access to support and services.

Recommendation:

THAT the Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee Meeting of 18 March 2024 be taken as read and confirmed.

Executive Summary:

This report presents the Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held 18 March 2024 for review and confirmation.

The minutes of the meeting are presented as **Attachment 1** for adoption by the Finance, Community & Services Committee.

The Inclusion (Disability, Aged & Carers) Advisory Committee Minutes are presented to the Finance, Community & Services Committee as a procedural matter. Any matter arising from the Minutes can be discussed.

Discussion:

The meeting of the Inclusion (Disability, Aged & Carers) Advisory Committee was held to update the Committee on the six monthly progress of the Disability Inclusion Action Plan (DIAP) 2022-2026 for the period 1 July – 31 December 2023.

Some key DIAP highlights for the July – December 2023 period were:

- International Day of People with Disability – *Let's Get Creative* Community Open held on 30 November 2023 with approximately 50 community members in attendance;
- Woollahra Gallery at Redleaf adjusted its operating hours, implementing a dedicated "quiet hour" for individuals and groups with disabilities from 1 November 2023;
- Woollahra Preschool currently support the inclusion of 6 children with high support needs;
- Completion of the Trumper Park Pathway, with access now achievable from Quarry St to Edgecliff Centre;
- Woollahra Active Transport Plan was adopted by Council on 15 November 2023;
- Lyne Park playground upgrade details finalised with full inclusion design. Work commenced from 15 January 2024; and
- Bay Street Pedestrian Upgrade completed, with a new wide pedestrian footpath reconstruction between Double Bay Wharf and Cross Street.

Under General Business, community members commented on the need for public accessible hydrotherapy pools in the local area and also enquired about volunteer opportunities for people with a disability.

Options:

Submission of minutes to the Finance, Community and Services Committee is a procedural matter for the confirmation of the minutes.

Community Engagement and / or Internal Consultation:

No internal or external consultation has taken place in the preparation of this report.

Policy Implications:

There are no direct policy implications as a result of this report.

Financial Implications:

There are no direct financial implications as a result of this report.


Resourcing Implications:

There are no direct resourcing implications as a result of this report.

Conclusion:

The Minutes of the 18 March 2024 meeting of the Inclusion (Disability, Aged & Carers) Advisory Committee are presented for confirmation by the Finance, Community & Services Committee.

Attachments

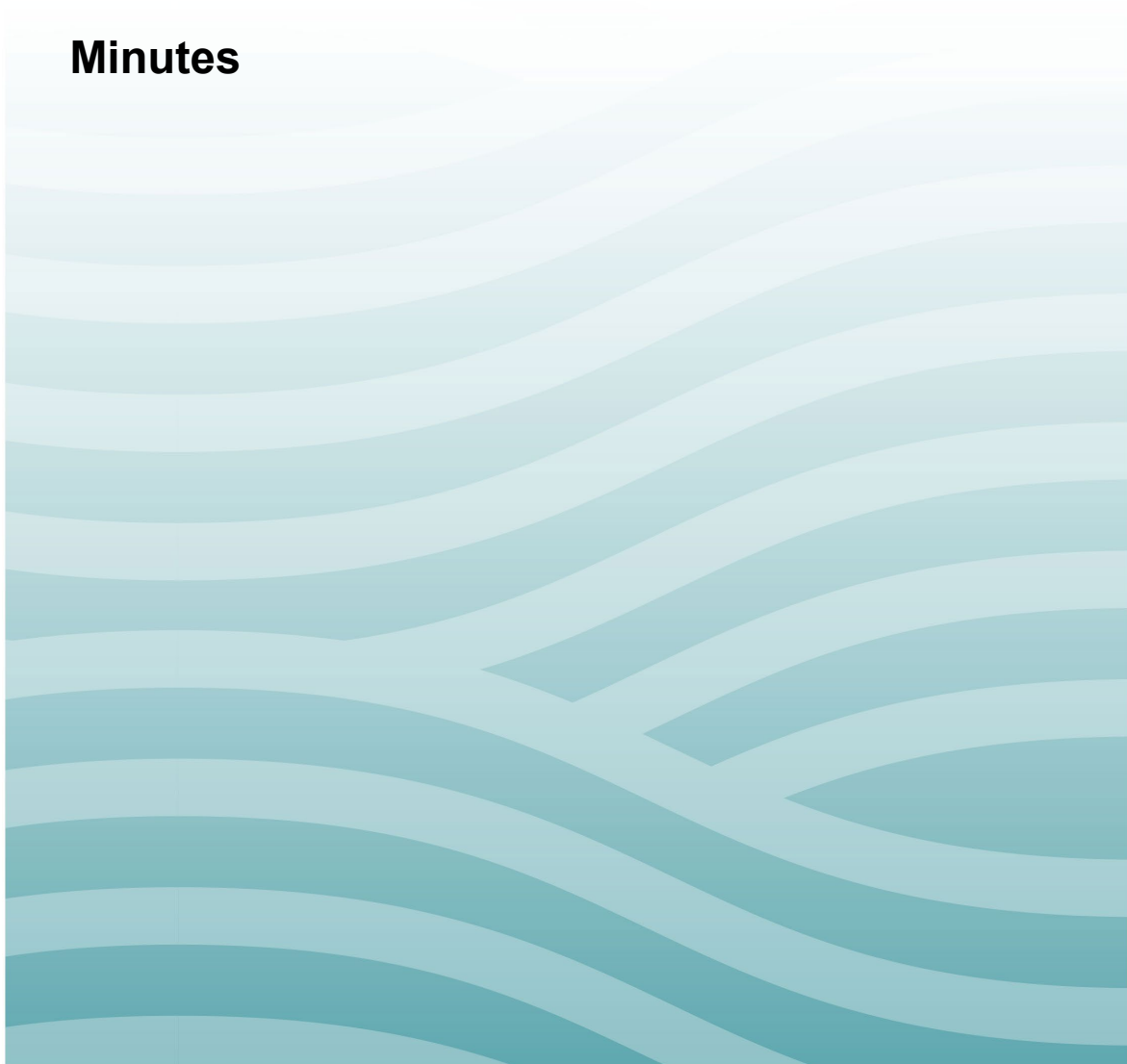
1. Inclusion (Disability, Aged & Carers) Advisory Committee meeting minutes 18 March, 2024 [↓](#) 



Inclusion (Disability, Aged & Carers) Advisory Committee

Monday 18 March 2024
3.00pm

Minutes



Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

Monday 18 March 2024

Present: Councillors: Matthew Robertson (Acting Chair)

Community

Representatives: Mervyn Levine (Community Representative) – via Zoom
Ruark Lewis (Community Representative) – via Zoom
Gabi Simpson (Community Representative) – Via Zoom

Staff: Grant Cummins (Development Officer Community & Culture)
Roger Faulkner (Team Leader Open Space & Recreation
Planning)
Vicki Munro (Manager Community & Culture)

Others:

Meeting opened: 3.08pm held using teleconferencing technology and in person.

Woollahra Municipal Council

Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

18 March 2024

1. Opening

The Acting Chair, Councillor Robertson welcomed everyone to the Inclusion (Disability, Aged & Carers) Advisory meeting held on 18 March 2024.

2. Acknowledgement of Country

The Acting Chair read the following Acknowledgement of Country:

I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.

3. Apologies

Apologies were received and accepted from the Mayor, Councillor Shields, Councillor Wynne, Patricia Occelli (Director Community & Customer Experience), Nessa Joseph (Community Representative), and Lyn Ainsworth (Community Representative).

4. Disclosures of Interest

Nil

5. Late Correspondence

Nil

6. Confirmation of Minutes

Item No: 6.1
Subject: CONFIRMATION OF MINUTES OF INCLUSION (DISABILITY, AGED & CARERS) ADVISORY COMMITTEE MEETING 27 NOVEMBER, 2023
Author: Grant Cummins, Development Officer, Community & Culture
Purpose of the Report: To present the Minutes of 27 November 2023 for confirmation by the Inclusion (Disability, Aged & Carers) Advisory Committee.

(Levine/Lewis)

Resolved:

THAT the Minutes of the Inclusion (Disability, Aged & Carers) Advisory Committee meeting held on 27 November 2023 be taken as read and confirmed.

Woollahra Municipal Council
Inclusion (Disability, Aged & Carers) Advisory Committee Minutes

18 March 2024

7. Items for Discussion

Item No: 7.1
Subject: **DISABILITY INCLUSION ACTION PLAN BIENNIAL PROGRESS UPDATE FOR THE PERIOD 1 JULY 2023 - 31 DECEMBER 2023**
Author: Grant Cummins, Development Officer, Community & Culture
Purpose of the Report: To present the Disability Inclusion Action Plan (DIAP) Biannual progress report for July 2023 – December 2023 to the Advisory Committee.

Discussion:

An update on the six monthly DIAP 2022 - 2026 progress report for the period of 1 July – 31 December 2023 was presented by staff.

(Robertson/Levine)

Resolved:

That the Disability Inclusion Action Plan (DIAP) 2022 - 2026 Biannual progress report for the period 1 July 2023 to 31 December 2023 was received and noted.

8. General Business

1. Public access to Hydrotherapy pools in local area

- Ruark Lewis commented on the lack of public access to hydrotherapy pools in the Woollahra Local Government Area. It was noted that Wolper Private Hospital and Prince of Wales Hospital have hydrotherapy pools with paid classes available to the public. Community and Culture staff to review existing hydrotherapy pools in the Eastern Suburbs and report back at a future Committee meeting.

2. Volunteer opportunities for people with a disability

- Ruark Lewis requested information on social opportunities for people living with a disability to volunteer. Mervyn Levine noted that Holdsworth Community offers a number of volunteer opportunities for people with disability to participate in social programs. It was noted that these programs included intergenerational programming with seniors working with young people.

3. **Advisings**

Nil

10. Next Meeting

The next meeting is scheduled for 3 July 2024

There being no further business the meeting concluded at 4.03pm.

Item No:	D4 Delegated to Committee
Subject:	CONFIRMATION OF MINUTES OF THE PUBLIC ART PANEL MEETINGS HELD ON 15 MARCH AND 19 APRIL 2024
Author:	Maria Lacey, Public Art Coordinator
Approvers:	Vicki Munro, Manager Community & Culture Patricia Occelli, Director Community & Customer Experience
File No:	24/71839
Purpose of the Report:	The Minutes of the Public Art Panel of 15 March and 19 April 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program:	Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

Recommendation:

THAT the Minutes of the Public Art Panel Meetings held on 15 March 2024 and 19 April 2024 be taken as read and noted.

Executive Summary:

This report outlines the Minutes of the Public Art Panel meeting held on 15 March and 19 April 2024. The Minutes of the meeting are provided as **Attachment 1 and Attachment 2** for notation by the Finance, Community & Services Committee.

Discussion:

In considering the reports presented to the Public Art Panel, the main points to note at the meeting of 15 March 2024 include:

1. Bay Street public art commission in Double Bay.

The Public Art Panel has an aspiration for this public art commission to be Woollahra Councils' first permanent public artwork by a First Nations artist. First Nations Curator Dakota Dixon and representatives from UAP presented artwork design proposals from the three available shortlisted artists, being:

- Dennis Golding - *Shielding (Nawi)*
- Penny Evans - *Wadhangarrii*
- Maddison Gibbs - *Water Spirits*

The Panel noted the presentation and assessed the three artwork design proposals and sought clarification in regards to design and safety aspects from Maddison Gibbs proposal and on the artwork base in regards to Penny Evans proposal, prior to making a final recommendation at the meeting on 19 April 2024.

2. Wilberforce carpark redevelopment – Public Art Plan

Selected Artist Mika Utzon Popov proposed an integrated public art response to the site, called '*Time passing*'. The Public Art Plan proposed a number of different sites for public art elements to create a whole.

The Panel discussed the need for the artwork to have greater presence as they felt the design was too subtle and dispersed. They requested the artist to revise the Public Art Plan and propose a response that accentuates the public art and creates greater impact in the space.

In considering the reports presented to the Public Art Panel, the main points to note at the meeting of 19 April 2024 include:

1. Bay Street public art commission in Double Bay.

Following the presentation of the three shortlisted artwork design proposals at the 15 March, 2024 Public Art Panel meeting, the Panel asked for clarifications on two of the design proposals for consideration. Clarifications were received and the updated proposals from the shortlisted artists, Maddison Gibbs and Penny Evans, were discussed at the meeting to provide a recommendation on the preferred Artist and design proposal to be engaged for the Bay Street Public Art Commission.

The Panel reviewed the design proposal updates and recommended to engage Artist Penny Evans with her artwork design proposal *Wadhangarrii* for the Bay Street Public Art Commission.

Options:

This report is for notation only.

Community Engagement and / or Internal Consultation:

No internal or external consultation has taken place in the preparation of this report.

Policy Implications:

There are no direct policy implications as a result of this report.

Financial Implications:

Funding of \$250,000 for the Bay Street public art commission is from a grant from the NSW Government's Public Spaces Legacy Program. It is concurrent with the upgrade of the Double Bay ferry wharf being delivered by Transport for NSW.

Resourcing Implications:

There are no direct resourcing implications as a result of this report.



Conclusion:

The Public Art Panel met on 15 March 2024 to discuss and provide recommendations on the presentation of three shortlisted First Nations Artists for the Bay Street public art commission in Double Bay. The Panel sought clarification on a couple of design issues prior to making a recommendation on the preferred Artist to engage for the commission.

The Public Art Panel also reviewed the Public Art Plan received for the Wilberforce carpark redevelopment in Rose Bay and advised the Artist Mika Utzon Popov to provide a more accentuated public art response for the development and report back at a later Public Art Panel meeting.

The Public Art Panel met on 19 April 2024 to discuss the updates received in relation to the design proposals by Maddison Gibbs and Penny Evans. The Panel reviewed and recommended to engage Artist Penny Evans for the Bay Street Public Art Commission in Double Bay.

Attachments

1. Public Art Panel Meeting Minutes 15 March 2024 - unconfirmed [↓](#) 
2. Public Art Panel Minutes of Meeting 19 April 2024 - Unconfirmed [↓](#) 



Public Art Panel

Friday 15 March 2024
2.30pm

Minutes



Public Art Panel Minutes

Friday 15 March 2024

Present: Councillors: Toni Zeltzer (Chair)
The Mayor, Richard Shields (attended for part of the meeting)

**Community
Representatives:** Michael Brand (from 2.49pm)
David Gonski
Elizabeth Lewin
Scott Perkins

Staff: Maria Lacey (Public Art Coordinator)
Patricia Occelli (Director Community & Customer Experience)
Vicki Munro (Manager – Community & Culture)

Others: Holly Williams (Curators' Department)
Dakota Dixon (Curator, Bay Street public art commission)
Marissa Bateman (UAP, Bay Street public art commission)
Anna Bellotti (UAP, Bay Street public art commission)
Ava Clifforth (UAP, Bay Street public art commission)
Maddison Gibbs (Artist, Bay Street public art commission)
Penny Evans (Artist, Bay Street public art commission)

Meeting opened: 2.30pm held using teleconferencing technology

1. Opening

The Chair welcomed everyone to the Public Art Panel meeting on Friday 15 March 2024.

2. Acknowledgement of Country

The Chair read the following Acknowledgement of Country:

I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.

3. Apologies

Apologies were received from Jillian Broadbent

Staff apologies: Nil

4. Disclosures of Interest

Nil

5. Late Correspondence

Nil

6. Confirmation of Minutes

Unconfirmed

Confirmation of Minutes

Item No: 6.1
Subject: CONFIRMATION OF MINUTES OF PUBLIC ART PANEL MEETING 22 JANUARY 2024
Author: Maria Lacey, Public Art Coordinator
Purpose of the Report: To present the Minutes of 22 January 2024 for confirmation by the Panel.

(Perkins/ Gonski)

Resolved:

THAT the Minutes of the Public Art Panel meeting held on 22 January 2024 be noted and confirmed.

7. Items for Discussion

Item No: 7.1
Subject: BAY STREET PUBLIC ART COMMISSION - DESIGN PROPOSAL PRESENTATION
Author: Maria Lacey, Public Art Coordinator
Purpose of the Report: To present the design proposals from the shortlisted First Nations Artists for the Bay Street public art commission

Discussion:

Curator Dakota Dixon and UAP attended the meeting and outlined the three design proposals in detail to the Panel. The following shortlisted artists had prepared design proposals, after consultation with the Curator and Community Elders:

- Dennis Golding - Shielding [Nawi]
- Penny Evans - Wadhangarrii
- Maddison Gibbs - Water Spirits

The three artwork design proposals from the shortlisted First Nations Artists were presented and discussed with the Panel. It is noted that artists Penny Evans and Maddison Gibbs attended and spoke to their design proposal during the meeting.

(Lewin/ Perkins)

Resolved:

THAT the Panel:

- A. Noted the presentation of three artwork design proposals from the shortlisted First Nations Artists and Curator Dakota Dixon and UAP.

- B. Assessed the three artwork design proposals and sought clarification of some design aspects on Maddison Gibbs' proposal and Penny Evans' proposal, prior to making a final recommendation on the preferred design proposal for the Bay Street public art commission.

8. General Business

Nil.

9. Advisings

Item No: 1
Subject: PUBLIC ART IN DEVELOPMENTS - WILBERFORCE CARPARK REDEVELOPMENT ROSE BAY - PUBLIC ART PLAN
Author: Maria Lacey, Public Art Coordinator
Purpose of the Report: To seek support from the Public Art Panel for the Public Art Plan submitted for the Wilberforce Carpark Redevelopment, Rose Bay.

Discussion:

Selected Artist Mika Utzon Popov proposed an integrated public art response to the site, called 'Time passing'. The Public Art Plan proposed a number of different sites for public art elements to create a whole. The works are to be made from cast bronze and moulded concrete pieces. The artist describes "In this form, the work becomes an example of individual stories pulling together an overall intention in the form of a movement, creating a link to the original natural environment of the site while creating a constant in a dynamic and evolving urban environment."

The Panel discussed the need for the artwork to have greater presence as they felt the design was too subtle and dispersed.

It is noted that Holly Williams. From the Curators Department attended briefly for initial part of discussion.

(Perkins/ Gonski)

Resolved:

THAT the Panel:

- A. Reviewed the submitted Public Art Plan by artist Mika Utzon Popov for the Wilberforce Carpark Redevelopment, Rose Bay and liked the themes, suggestions of materials and expression.
- B. Did not support the Public Art Plan in its current form as the presence of the artwork elements were too subtle and too dispersed.
- C. Requested the artist to revise the Public Art Plan and propose a response that accentuates the public art, giving the artwork more of a presence and greater impact in the space.

10. Next Meeting

The next meeting will be scheduled at a later date.

There being no further business the meeting concluded at 4.00pm.

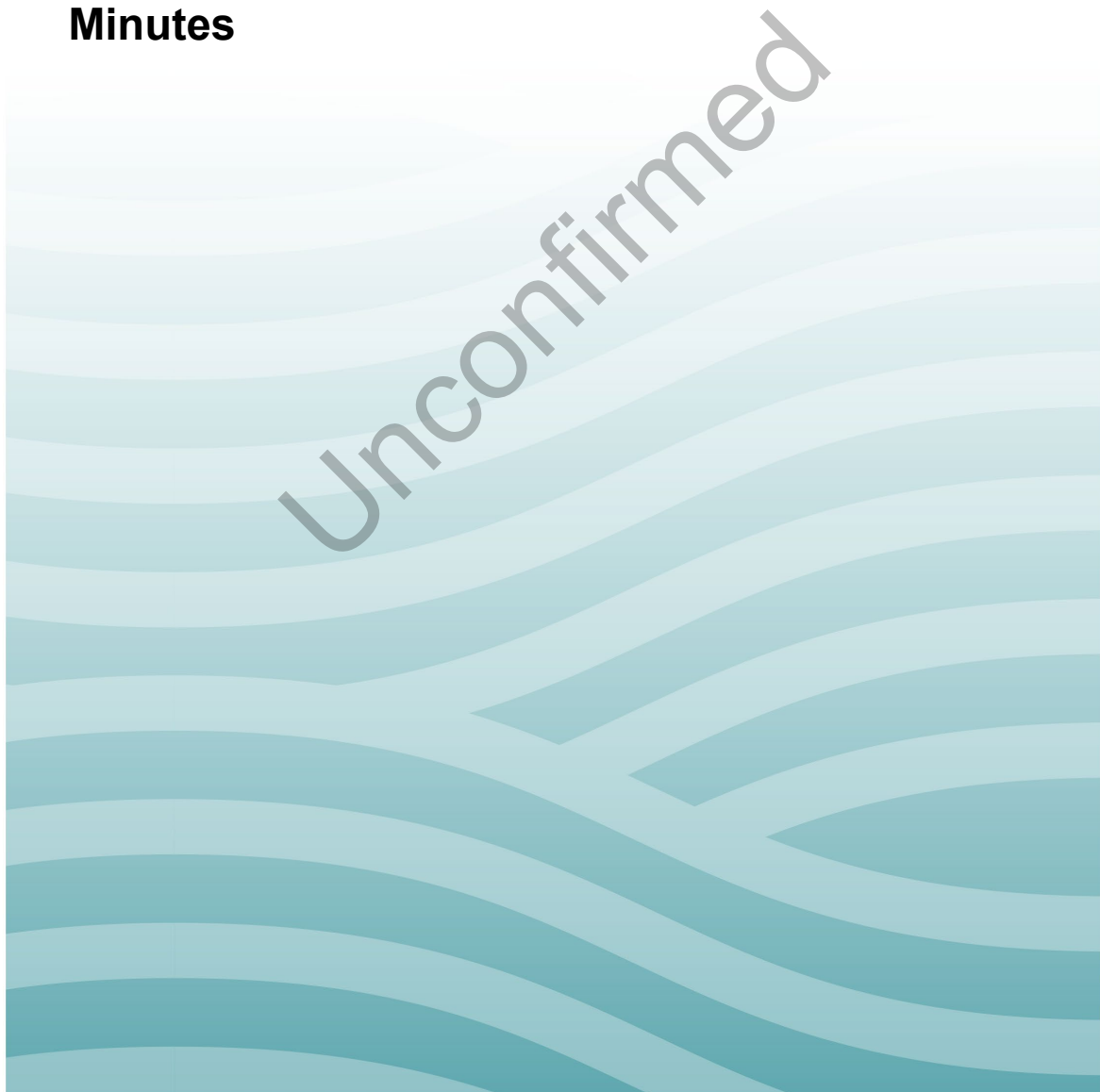
Unconfirmed



Public Art Panel

Friday 19 April 2024
8.30am

Minutes



Public Art Panel Minutes

Friday 19 April 2024

Present: Councillors: The Mayor, Richard Shields
Toni Zeltzer (Chair)

**Community
Representatives:** Michael Brand
David Gonski
Elizabeth Lewin
Scott Perkins (left meeting at 8.55am)

Staff: Maria Lacey (Public Art Coordinator)
Patricia Occelli (Acting General Manager)
Vicki Munro (Manager – Community & Cultural)
Jody Rodas (Acting Director Community & Customer Experience)

Others:

Meeting opened: 8.30am held using teleconferencing technology.

1. Opening

The Chair welcomed everyone to the Public Art Panel meeting held on Friday 19 April 2024 at 8.30am via teleconferencing technology.

2. Acknowledgement of Country

The Chair read the following Acknowledgement of Country:

I would like to acknowledge that we are here today on the land of the Gadigal and Birrabirragal people, the traditional custodians of the land. On behalf of Woollahra Council, I acknowledge Aboriginal or Torres Strait Islander people attending today and I pay my respects to Elders past, present and emerging.

3. Apologies

Apologies were received from Jillian Broadbent.

Staff apologies: Nil

4. Disclosures of Interest

Nil

5. Late Correspondence

Nil

6. Confirmation of Minutes

Item No: 6.1
Subject: CONFIRMATION OF MINUTES OF PUBLIC ART PANEL MEETING 15 MARCH 2024
Author: Maria Lacey, Public Art Coordinator
Purpose of the Report: To present the Minutes of 15 March 2024 for confirmation by the Panel.
(Gonski/ Lewin)

Resolved:

THAT the Minutes of the Public Art Panel meeting held on 15 March 2024 be noted and confirmed.

7. Items for Discussion

Item No:	7.1
Subject:	BAY STREET PUBLIC ART COMMISSION - DESIGN PROPOSAL UPDATES
Author:	Maria Lacey, Public Art Coordinator
Purpose of the Report:	To present the updated design proposals from two of the shortlisted First Nations Artists for the Bay Street public art commission

Discussion:

Following the presentation of the three shortlisted artwork design proposals at the 15 March 2024 Public Art Panel meeting, the Panel asked for clarifications on two of the design proposals for consideration. Clarifications were received and the updated proposals from the shortlisted artists, Maddison Gibbs and Penny Evans, were discussed at the meeting to provide a recommendation on the preferred Artist and design proposal to be engaged for the Bay Street Public Art Commission. While Maddison Gibbs design proposal wasn't successful, it was agreed to consider her proposal for a different location at a later date and thanked Maddison for her submission.

(Gonski/ Brand)

Resolved:

THAT the Panel:

- A. Noted the update of artwork design proposals from two of the shortlisted First Nations Artists by UAP.
- B. Reviewed the design proposal updates and recommended to engage Artist Penny Evans with her artwork design proposal *Wadhangarrii* for the Bay Street Public Art Commission.

8. General Business

Nil

9. Advisings

Nil

10. Next Meeting

The next meeting will be scheduled at a later date.

There being no further business the meeting concluded at 9.05am.

Item No: D5 Delegated to Committee
Subject: **CONFIRMATION OF MINUTES OF ARTS AND CULTURE ADVISORY COMMITTEE MEETING HELD ON 25 MARCH 2024**
Author: Maya Jankovic, Coordinator Community & Culture
File No: 24/72250
Purpose of the Report: The Minutes of the Arts and Culture Advisory Committee of 25 March 2024 were previously circulated. In accordance with the guidelines for Committees' operations it is now necessary that those Minutes be formally taken as read and confirmed.
Alignment to Delivery Program: Strategy 3.1: Promote opportunities for innovative, creative and cultural initiatives that support the community.

Recommendation:

THAT the Minutes of the Arts and Culture Advisory Committee Meeting of 25 March 2024 be taken as read and confirmed.

Executive Summary:

This report presents the Minutes of the Arts and Culture Advisory Committee meeting held 25 March 2024 for review and confirmation.

The minutes of the meeting are presented as **Attachment 1** for adoption by the Finance, Community & Services Committee.

The Arts and Culture Advisory Committee Minutes are presented to the Finance, Community & Services Committee as a procedural matter. Any matter arising from the Minutes can be discussed.

Discussion:

In considering the reports presented to the Arts and Culture Advisory Committee, the main points to note include:

1. Woollahra Council Plaque Scheme – 2023 /2024 Nomination cycle
Each year the Woollahra community is invited to nominate exceptional people or events associated with the LGA. Seven nominations were received and following detailed research on each nomination, four nominees were recommended. The Advisory Committee discussed the four successful plaque nominations which will be unveiled during the 2024/2025 financial year. They included:
 - o Lyndon Dadswell
 - o Donald Horne
 - o Fanny Reading
 - o Thomas Tamara and Nanny Nellola
2. An update on the outcome of the Arts and Culture Strategy Request for Quotation (RFQ) was provided with a representative of the successful consultancy, Professor Roberta Ryan, of the University of Newcastle presenting to the committee on their approach to the project. It was noted that a separate workshop session will be held with the Advisory Committee and Councillors during the consultation phase of the project.

Options:

Submission of minutes to the Finance, Community and Services Committee is a procedural matter for the confirmation of the minutes.

Community Engagement and / or Internal Consultation:

No internal or external consultation has taken place in the preparation of this report.

Policy Implications:

There are no direct policy implications as a result of this report.

Financial Implications:

There are no direct financial implications as a result of this report.

Resourcing Implications:

There are no direct resourcing implications as a result of this report.

Conclusion:

The Minutes of the 25 March 2024 Arts and Culture Advisory Committee are presented for confirmation.

Attachments

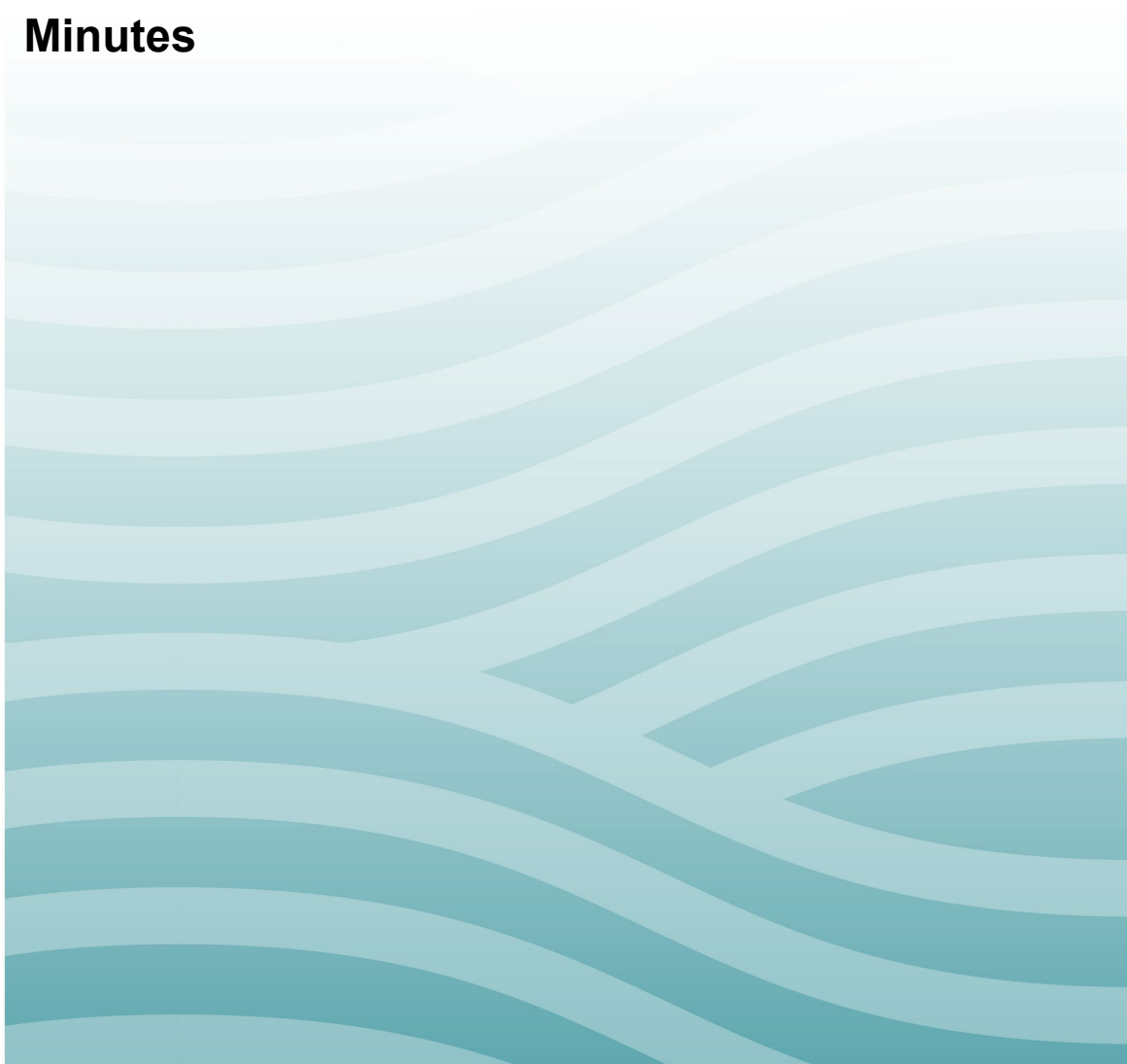
1. Arts and Culture Committee Minutes, 25 march 2024 [↓](#) 



Arts and Culture Advisory Committee

Monday 25 March 2024
3.30pm

Minutes



Arts and Culture Advisory Committee Minutes

Monday 25 March 2024

Present: Councillors: Isabelle Shapiro (Chair)

Community

Representatives: Prof. Ian Howard (Industry Representative)
Graham Humphrey (Community Representative)
Elizabeth Lewin (Industry Representative)
Christoph Muecher (Community Representative)
Lulu Pinkus (Industry Representative)

Staff:

Patricia Occelli (Director – Community & Customer Experience)
Vicki Munro (Manager – Community & Culture)
Jody Rodas (Manager – Woollahra Libraries)
Maya Jankovic (Coordinator – Community and Culture)

Others:

Eliana Gamboa (Executive Assistant, Community & Customer Experience)
Jane Britten (Local History Team Leader)
Prof. Roberta Ryan (Director of the Institute for Regional Futures)

Meeting opened: 3.32pm held in person at Woollahra Library at Double Bay.

1. Opening

The Chair welcomed everyone to the Arts and Culture Advisory Committee meeting held on 25 March 2024.

2. Acknowledgement of Country

The Chair acknowledged the traditional custodians of the land, the *Gadigal* and *Birraborragal* people.

3. Apologies

Apologies were received from Councillor Swan and Councillor Witt.

Industry representative apologies were received from Alison Renwick, Amanda Love and Simon Chan.

Woollahra Council staff apologies were received by Library Resource Management Coordinator.

4. Disclosures of Interest

Nil

5. Late Correspondence

Nil

6. Confirmation of Minutes

Item No: 6.1
Subject: CONFIRMATION OF MINUTES OF ARTS AND CULTURE ADVISORY COMMITTEE MEETING 25 MARCH 2024
Author: MAYA JANKOVIC – COORDINATOR COMMUNITY & CULTURE
Purpose of the Report: To present the Minutes of 25 March 2024 for confirmation by the Arts and Culture Advisory Committee

(Muecher / Humphrey)

Resolved:

THAT the Minutes of the Arts and Culture Advisory Committee meeting held on 25 March 2024 be confirmed.

7. Items for Discussion

Item No:	7.1
Subject:	WOOLLAHRA COUNCIL PLAQUES SCHEME - 2023/2024 NOMINATION CYCLE
Author:	Jody Rodas, Manager Woollahra Libraries
Purpose of the Report:	To provide details of nominations received in the 2023/2024 Woollahra Council Plaques Scheme nomination cycle and their suitability for inclusion in the 2024/2025 delivery cycle.
Discussion:	

The Woollahra Council plaque scheme was established via a Councillor motion in 2010 with its first plaque installed in 2013. The scheme has installed 44 plaques to date.

There were seven nominations presented in the report, and the Advisory Committee supported the proposed nominees for the Woollahra Council Plaque Scheme 2024/2025.

(Howard / Humphrey)

Resolved:

THAT The Arts and Culture Advisory Committee:

- A. Noted the exceptional plaque nominations received by Community members for consideration in 2023/2024.
- B. Noted the research conducted by the Woollahra Libraries, Local History Team on each nomination.
- C. Endorsed the following nominees and recommend that Council award a plaque in 2024/2025:
 - Lyndon Dadswell
 - Donald Horne
 - Fanny Reading
 - Thomas Tamara and Nanny Nellola
- D. Requested that Council Officers contact the nominators of those unsuccessful in this round and invite them to resubmit their application the following year.

Item No: 7.2
Subject: **IMPLEMENTATION OF THE ARTS AND CULTURE STRATEGY PROJECT BRIEF**
Author: Vicki Munro, Manager Community & Culture
Purpose of the Report: To provide an update on the outcome of the Arts and Culture Strategy Request for Quotation (RFQ) and outline the implementation phase of the project.

Discussion:

Professor Roberta Ryan from the Institute for Regional Futures, University of Newcastle presented to the panel as the newly appointed consultants for the Woollahra Arts and Culture Strategy. She outlined their proposed approach and emphasised the importance of the input from the Advisory Committee.

Points raised included:

- Need to ensure the pulse of the Woollahra area is captured in the strategy
- Need to cover international best practice e.g., other international harbour cities.
- Better use and activation of underutilised spaces.
- Need to encompass film and cinema.
- Need to incorporate the voices of children, youth and families.
- Understanding budget limitations and exploring philanthropic avenues and corporate partnerships.
- Need to draw performing artists including young musicians and dancers into the LGA.

(Lewin/Howard)

Resolved:

THAT the Advisory Committee:

- A. Noted the presentation by Professor Roberta Ryan, University of Newcastle on the development of the Woollahra Arts and Culture Strategy and 4-Year Action Plan.
- B. Received and noted the report.

7. General Business

Nil

8. Advisings

Nil

9. Next Meeting

The next meeting is scheduled for 24 June 2024, 3.30pm – 5.00pm.

Please note the above meeting time has changed to **17 June 2024, 3.30pm – 5.00pm** to accommodate consideration of the draft Arts and Culture Strategy.

There being no further business the meeting concluded at 4.50pm.

Item No:	R1 Recommendation to Council
Subject:	LICENCE FOR A SECTION OF VAUCLUSE BOWLING CLUB & COMMUNITY FACILITY WITH SOUTH EASTERN SYDNEY LOCAL HEALTH DISTRICT (SESLHD) CHILD AND FAMILY HEALTH FOR USE AS CHILD AND FAMILY HEALTH NURSING SERVICE
Authors:	Vicki Munro, Manager Community & Culture Zubin Marolia, Manager Property & Projects
Approver:	Patricia Occelli, Director Community & Customer Experience
File No:	24/32843
Purpose of the Report:	To seek authorisation for the General Manager to enter into a licence of a section of Vaucluse Bowling Club & Community Facility with South Eastern Sydney Local Area Service (SESLHD) for the delivery of a Child and Family Health Nursing Service.
Alignment to Delivery Program:	Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Recommendation:

THAT Council:

- A. Enters into a licence for a five (5) year term plus a further five (5) year option period at a peppercorn rent (\$1 if demanded) including the payment of associated outgoing costs for cleaning, electricity and water with South Eastern Sydney Local Health District (SESLHD) Child and Family Health for the provision of a Child and Family Health Nursing Service at the newly renovated Vaucluse Bowling Club & Community Facility at 80-82 New South Head Road, Vaucluse.
- B. Accepts the financial contribution of \$200,000 excluding GST towards the development of the site which will be payable at the execution of the legal agreement.
- C. Authorises the General Manager to execute all legal documents required to enter into a lease agreement with South Eastern Sydney Local Area Health Service.
- D. Notes the Woollahra Local Planning Panel is considering the Development Application on 2nd May 2024. The outcome will be provided through late correspondence.

Executive Summary:

This report seeks Council approval to authorise the General Manager to finalise negotiations and enter into a license agreement for a section of the Vaucluse Bowling Club & Community Facility to the South Eastern Sydney Local Area Health Service (SESLHD) for the delivery of Child and Family Health Nursing Services (C&FHN), formerly known as a Baby Health Centre. It is proposed that the license would be for an initial term of 5 years with a further option of 5 years.

The Woollahra Local Planning Panel (Planning Panel) is considering the Development Application to operate the Vaucluse Bowling Club with a more generic definition of use as a Community facility and recreation area. Due to timing of the panel and preparation of the reports in order to not create further delays to the commencement of the Child and Family Health Nursing Service the outcome of the panel will be reported through late correspondence.

Discussion:

At its meeting of 8 May 2023, Council resolved that:

Council grant land owner's consent for the lodgement of a Development Application for the Vaucluse Bowling Club to accommodate a Child and Family Health Nursing Service and wider use by the community by refining the use as a community facility and recreation areas.

The report presented to Finance, Community and Service Committee on 1 May 2023 outlined the background of Child and Family Health Nursing Services in the Woollahra LGA and the reason for moving the service to the Vaucluse Community Facility (**See Attachment 1**).

The report noted that:

1. Child and Family Health Nursing Services are a primary healthcare service, provided in the local community setting. They offer a range of community and specialist services including:
 - Antenatal care;
 - Child development checks;
 - Eyesight screening;
 - Readiness for school assessments;
 - Adjustment to parenting support via New Parents Groups (formally mothers' group) sessions;
 - Individualised breastfeeding and other infant feeding support;
 - Sleep and settling support;
 - Toddler management sessions and
 - Maternal psychosocial and domestic violence screening and referrals.

2. Council has been providing facilities for the delivery of Child and Family Health Nursing services through Council owned, leased or rented facilities since the 1940's. Recently Woollahra Council has had these arrangements with the Area Health Service in two locations, Paddington and Double Bay.
 - The Paddington Early Childhood Centre operates at 188 Oxford St, Paddington (Gatehouse building Tenancy 1). Council entered into a 81 years 5 months and 17 days lease on 17 August 2018 with the new/ current land owner to enable this service.
 - In mid-2022 following repeated unsuccessful attempts by Council to improve the quality of the Cross Street Car Park site at Double Bay, which had been used by the Child and Family Health Nursing service (C&FHN), the Office was permanently closed.

The loss of the Double Bay site created a significant gap in service provision requiring pregnant women and new mothers/ parents to travel to East Gardens for services as other locations are at capacity.

3. Council in May 2022 resolved to accept the appointment as Crown Land Manager of the Vaucluse Bowling Club site at 80 New South Head Road Vaucluse, which offered a new opportunity to consider the ongoing needs for the relocation of the service.

The site presented an ideal location for a Child and Family Health Nursing and Maternity Services due to its geographic position, size and low to no impact to the budget.

4. South Eastern Sydney Local Area Health Service will contribute \$200,000 to the completion of works to ensure that the proposed three clinical rooms meet their requirements. This includes plumbing to each room to allow for a sink area, a small waiting room, storage, suitable flooring and kitchenette. Child and Family Health Nursing service will also pay for any furniture and fittings for the rooms, phones, computers and internet access to meet their own requirements.
5. To date, Vaucluse Bowling Club has been used for recreational purposes such as dance, yoga, meditation, martial arts, gymnastics, exercise classes, art and craft classes, workshops, music lessons and private functions. The facility is also used for wider community activities such as Not for Profit groups such as 12-step programs, registered charity group meetings, book clubs, resident strata meetings, fund raising events Corporate activities such as private business meetings, AGM's, workshops, training days.

Development Application Approval

Following advice from the Manager Development Assessment, namely

- *The proposed use, being a "Child & Family Health service facility" is permissible via the provisions of the Crown Land Management Act 2016 and WLEP 2014, with development consent*
- *To facilitate the proposed use, a **Development Application is required** to be lodged and determined by Council. **Note:** It is recommended that the subject DA not just be limited to the use being for a "Child and Family Health Service facility" but also include generic uses as a Community facility and recreation Areas. As the current use of the Vaucluse Bowling Club is restricted to recreational purposes only.*

Council submitted a Development Application to widen the use of the Vaucluse Bowling Club & Community Facility to allow the facility to be used as a Community facility and recreation area, not just for recreational use.

This Development Application will be assessed by the Local Planning Panel on 2 May 2024. Update on the outcome of the planning panel recommendations will be provided through late correspondence.

Proposed licence to South Eastern Sydney Local Area Health Service (SESLHD) for the delivery of a Child and Family Health Nursing Service

The proposed licence of part of the Vaucluse Bowling Club & Community Facility would be for an initial five years with a five year option to extend. This license covers the use of 3 clinical rooms with kitchenette and storage area. The toilets, small parent's waiting room will be shared with the other users of the building. The proposed licence area is shown in the diagram listed as **Attachment 2**.

In addition to the license fee, Area Health would pay Council costs incurred with cleaning, water and electricity usage for their licensed areas.

The SESLHD service and associated women's, maternity and children and youth health services for the Woollahra community would operate 8am to 5pm Monday to Friday.

Outside these hours in their license, it has been agreed that SESLHD would allow other Allied Health Services to use the three clinical rooms and kitchenette for aligned service provision eg Karitane, Counselling Services etc.

The Service would also have the ability to book, if available, the large Community Hall space (130m²) and/ or the adjacent Meeting Room 1 (20m²) within the Community Facility, at the applicable Community /Arts and Recreation rate, sharing this space with other community hirers.

SESLHD have confirmed in their letter (**Attachment 3**) that they will contribute \$200,000 towards the renovations and construction of facilities to enable their staff to provide health services. These funds will be payable upon execution of the license agreement. The facilities have been designed in consultation with their nurses and they are very happy with the outcome of the spaces.

Options:

Council may resolve in line with the recommendation/s as included in this report or, Council may choose to resolve in some other manner.

Community Engagement and / or Internal Consultation:

Community engagement was undertaken with the following:

Internal Consultation

Manager, Properties and Projects
Director, Infrastructure and Sustainability
Manager, Community and Culture
Director, Community and Customer Experience
Manager, Development Assessment
Venue Coordinator

External Consultation

Michelle Jubelin Director, Child, Youth and Family Services, Population and Community Health, South Eastern Sydney Local Health District.
Tony Jackson, Acting Director, Population and Community Health, South Eastern Sydney Local Health District.

The local community were consulted through the Development Application process.

Policy Implications:

This license would be impacted by the draft Leasing and Licensing of Council Controlled Land Policy, currently on public exhibition.

Financial Implications:

Council has had a historical arrangement for the delivery of Child & Family Health services in which no rent or outgoing costs have been covered by the Area Health Service, this history dates back to the 1940's.

Under this arrangement, the South Eastern Sydney Local Area Health Service (SESLHD) will contribute \$200,000 to capital works for the renovations of the Vaucluse Bowling Club & Community Facility to make the space suitable to NSW Health requirements.

In addition, the Child & Family Health service will cover water and electricity costs, proportional to their usage, manage their own cleaning costs, telephones, internet access and IT infrastructure and will pay the applicable Community /Arts and Recreation rate if they booked the Hall or other meeting rooms within the facility.

Resourcing Implications:




There are no resourcing implications as a result of this report.

Conclusion:

South Eastern Sydney Local Area Health Service (SESLHD) is a primary healthcare service, provided in the local community setting, which is family centred and child focussed. Council has supported the relocation of the service to the Vaucluse Bowling Club & Community Facility through submitting a new Development Application to widen the use of the facility to Community and Recreation, not limit it to recreational use only.

Subject to the outcome of the Planning Panel on the 2nd Of May 2024, this report seeks to authorise the General Manager to enter into a license arrangement for a section of the Vaucluse Community Facility to the South Eastern Sydney Local Area Health Service for the delivery of Child and Family Health Nursing Services (SESLHD). It is proposed that the license would be an initial five year term, with a further five year option.

Attachments

1. FC&S Report - 1 May 2023 [↓](#) 
2. Plan showing proposed licensed area [↓](#) 
3. Letter from SESLHD formally requesting use of the Vaucluse Bowling Club and Community facility site [↓](#) 

Woollahra Municipal Council
Finance, Community & Services Committee

01 May 2023

Item No: R5 Recommendation to Council
Subject: **REQUEST FOR COUNCIL LAND OWNERS CONSENT TO LODGE A DEVELOPMENT APPLICATION FOR VAUCLUSE BOWLING CLUB TO ACCOMMODATE A CHILD AND FAMILY HEALTH NURSING SERVICE AND A WIDER USE OF THE FACILITY.**

Authors: Vicki Munro, Manager Community & Culture
Zubin Marolia, Manager Property & Projects

Approvers: Patricia Occelli, Director Community & Customer Experience
Tom O'Hanlon, Director Infrastructure & Sustainability

File No: 23/68380

Purpose of the Report: To seek Council owners consent to widen the Development Application for the Vaucluse Bowling Club to accommodate a Child and Family Health Nursing Service (formerly referred to as Baby Health Centre).

Alignment to Delivery Program: Strategy 2.1: Build strong and respectful connections with partners so that we can enhance and protect our local area and quality of life.

Recommendation:

THAT Council grant land owner's consent for the lodgement of a Development Application for the Vaucluse Bowling Club to accommodate a Child and Family Health Nursing Service and wider use by the community by redefining the use as a Community facility and recreation areas.

Executive Summary:

On 23 May 2022 Council accepted the appointment as Crown Land Manager of the Vaucluse Bowling Club site at 80 New South Head Road Vaucluse (Lot 1596 DP 752011), under Division 3.2 of the Crown Land Management act 2016. It was reported that *Council has been successful in obtaining a grant of \$3,740,769 (incl GST) from the Department of Planning and Environment (Department) under their Greater Sydney Crown Lands Open Space Activation Program for the necessary upgrades to the Vaucluse Bowling Club buildings and surrounds located at 80 New South Head Road Vaucluse.*

The purpose of this report is to seek Council approval to consider sub-leasing some of the building to the South Eastern Sydney Local Area Health Service for the delivery of Child & Family Health Nursing services (C&FHN). Council staff recommend that Council grant land owner's consent for the lodgement of a Development Application to operate the facility with a more generic definition of use as a Community facility and recreation areas.

It is noted that this matter was also reported to a Councillor Briefing held on 20 February, 2023.

Discussion:

Background of Child & Family Health Nursing services (C&FHN) in Woollahra LGA

Child & Family Health Nursing services (C&FHN) is a primary healthcare service, provided in the local community setting, which is family centred and child focussed. Nurses recognise the importance of healthy families in providing the foundations for children's optimal growth, development and wellbeing.

Maternity and C&FHN offers a comprehensive range of community and specialist services including:

- antenatal care,
- child development checks,
- eyesight screening,

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Woollahra Municipal Council
Finance, Community & Services Committee

01 May 2023

- readiness for school assessments,
- adjustment to parenting support via New Parents Groups (formally mothers' group) sessions,
- individualised breastfeeding and other infant feeding support,
- sleep and settling support,
- toddler management sessions and
- Maternal psychosocial and domestic violence screening and referrals.

Nurses work in partnership with parents and families, with a strengths based approach to deliver important public health measures such as childhood vaccination, smoking cessation, sun, water and home safety, promoting healthy weight and eating and the reduction in incidence of SUDI/SIDS in infancy.

The NSW Health First 2000 Days Framework recognises the lifelong impacts on long term health outcomes for children, their families and the community as well as the critical nature of the work done by the Child & Family Health service. New parenthood is a time of huge adjustment and the C&FHN service is highly valued, and used by local parents. The service provides the expertise of the nurses as a trusted source of parenting information and importantly provides a means for parents to link and interact with other new parents locally at a time when new parenthood can be isolating.

Council has been providing facilities for the delivery of Child & Family Health Nursing (C&FHN) services through Council owned, leased or rented facilities since the 1940's. Baby Health Care Centres which were established in the 1940s were a joint undertaking by the then Minister for Health on behalf of the Department of Health (previously known as the Department of Public Health) and the council of the local government area in which they were situated.

Recently Woollahra Council has had these arrangements with the Area Health Service in two locations, Paddington and Double Bay.

The Paddington Early Childhood Centre operates at 188 Oxford St, Paddington (Gatehouse building Tenancy 1). Council entered into a 81 years 5 months and 17 days lease on 17 August 2018 with the new/ current land owner to enable this service.

In mid-2022 following repeated unsuccessful attempts by Council to improve the quality of the soon to be redeveloped Cross Street Car Park site at Double Bay, which had been used by Child & Family Health Nursing services (C&FHN), a decision was made to permanently close the site.

An alternative proposal to move the service to the commercial offices at the Cosmopolitan was explored, but these did not meet the long-term needs of the Child & Family Health Nursing (C&FHN) services, hence the proposal did not proceed. Since this time, Council staff have continued to engage with the South Eastern Sydney Area Health Service (Child, Youth and Family Services) to consider an alternative location for these critical community services.

In 2021 there were a total of 526 Births that were being serviced by the now closed Double Bay (C&FHN) and 1,484 clinic visits were provided.

The unavailability of a site has created a significant gap in service to the community requiring pregnant women and new mothers/ parents to travel to East Gardens for services as other locations are at capacity.

Council has not been able to identify an appropriate alternative site. The potential for a solution will not be available until 2027 when the Cross Street Carpark is estimated to be completed.

Vaucluse Bowling Club as an option

Council's appointment as Crown Land Manager of the Vaucluse Bowling Club site at 80 New South Head Road Vaucluse has offered a new opportunity to consider the ongoing needs for the relocation of the service. The Vaucluse Bowling Club site, presents as an ideal location for a Child and Family Health Nursing (C&FHN) and Maternity Services due to its geographic position, size and low to no impact to the budget.

The proposed layout and refurbishment of the Vaucluse Bowling Club Plan has four meeting rooms, in addition to a large Hall with a large kitchen and storage. Three of the meeting rooms could accommodate the Child and Family Health Nursing (C&FHN) and Maternity Services as well as use by other aligned community organisations, after hours.

South East Sydney Area Health are willing to contribute \$200,000 to the completion of works to ensure that the proposed three clinical rooms meet their requirements. This includes plumbing to each room to allow for a sink area, a small waiting room, storage, suitable flooring and kitchenette. Child and Family Health Nursing service (C&FHN) would also pay for any furniture and fittings for the rooms, phones, computers and internet access to meet their own requirements.

The operation of the Child and Family Health Nursing service (C&FHN) and associated women's, maternity and children and youth health services for the Woollahra community would propose to operate, 8.00am to 5pm Monday to Friday. Child and Family Health Nursing service (C&FHN) would also have the ability to book, if available, the large Community Hall space (130m²) and/ or the adjacent Meeting Room 1 (20m²) within the VBC, at the applicable Community /Arts and Recreation rate, sharing this space with other community hirers.

In respect to Development Applications the Manager Development assessment advises.

- *The proposed use, being a "Child & Family Health service facility" is permissible via the provisions of the Crown Land Management Act 2016 and WLEP 2014, with development consent*
- *To facilitate the proposed use, a **Development Application is required** to be lodged and determined by Council. **Note:** It is recommended that the subject DA not just be limited to the use being for a "Child and Family Health Service facility" but also include generic uses as a Community facility and recreation Areas. As the current use of the Vaucluse Bowling Club is restricted to recreational purposes only.*

This process will take a period of 2-3 months and the Woollahra Local Planning Panel will determine the application. This process will not delay the current project build being undertaken.

The proposed incorporation of the Child and Family Health Nursing service (C&FHN) will not impinge on community use for hire. In addition, it will increase the value to the site by maximising the potential to bring other visiting services such as: Karitane, Domestic Violence Counselling, Health Counselling which have been identified by other local providers as gaps in the local community.

Improvements to the site will not add to running cost of site as the Child and Family Health Nursing service (C&FHN) service will cover their cleaning costs, water and electricity usage.

Vaucluse Bowling Club is currently used for recreational purposes such as dance, yoga, meditation, martial arts, gymnastics, exercise classes, art and craft classes, workshops, music lessons and private functions. The facility is also used for wider community activities such as Not for Profit groups such as 12-step programs, registered charity group meetings, book clubs, resident strata meetings, fund raising events Corporate activities such as private business meetings, AGM's, workshops, training days. It is proposed, that the new Development Application for

Woollahra Municipal Council
Finance, Community & Services Committee

01 May 2023

Vaucluse Bowling Club with its wider definition of use as a Community facility and recreation areas will cover all these activities and services.

At the Councillor Briefing held 20 February, 2023 the following issues were raised:

- Increase in on street parking due to opening the Child and Family Health Nursing service (C&FHN).
South East Sydney Area Health advised that they use a booking system for all their visits. Only 3 appointments including parents/ carers and their children will be booked in at any one time to utilise the 3 clinical rooms. Bookings for parties / regular hirers, which have been under current operations of the site would result in greater parking use than the introduction of this needed community service. A traffic report addressing traffic impacts because of this DA will be submitted as part of the Development Application process.
- Other possible locations for the Child and Family Health Nursing service (C&FHN) including potential new locations could be considered at an appropriate time. The Child and Family Health Nursing service have indicated they are willing to consider these at an appropriate time should they become available. Having considered other options, the Vaucluse Bowling Club is currently the only available option that meets the requirement of the service and is supported by staff from the South East Sydney Area Health and Council.
- The current draft Plans of Management for this site on public exhibition permit the long-term use / purpose (subject to relevant approvals) the provision of health or medical services and Community facilities.

Options:

Council may resolve in line with the recommendation/s as included in this report or Council may choose to resolve in some other manner.

Community Engagement and / or Internal Consultation:

In preparing this report, the following consultation has been undertaken:

Internal Consultation:

Zubin Marolia, Manager, Properties and Projects
Tom O'Hanlon, Director, Infrastructure and Sustainability
Vicki Munro, Manager, Community and Culture
Nick Economou, Manager Development Assessment
Susan Murray, Venue Coordinator

External Consultation:

Michelle Jubelin, Director, Child, Youth and Family Services, Population and Community Health
South Eastern Sydney, Local Health District
Tony Jackson, Acting Director, Population and Community Health, South Eastern Sydney, Local Health District

Policy Implications:

Whilst no official policy exists. Baby Health Care Centres which were established in the 1940s were a joint undertaking by the then Minister for Health on behalf of the Department of Health (previously known as the Department of Public Health) and the council of the local government area in which they were situated. Council has in the recent past been supporting two Centres one in Paddington and the other in Double Bay.

Woollahra Municipal Council
Finance, Community & Services Committee

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Financial Implications:

Council has had a historical arrangement for the delivery of Child & Family Health services in which no rent or outgoing costs have been covered by the Area Health Service, this history dates back to the 1940's.

Under this arrangement, the C&FHN service will contribute \$200,000 to capital works for the renovations of the Vaucluse Bowling Club to make the space suitable to NSW Health requirements.

In addition, the Child & Family Health service will cover water and electricity costs, proportional to their usage, manage their own cleaning costs, telephones, internet access and IT infrastructure and will pay the applicable Community /Arts and Recreation rate if they booked the Hall or other meeting rooms within the facility.

C&FHN is seeking a 5x5 year lease option for Vaucluse Bowling Club.

Resourcing Implications:

There are no resource implications.

Conclusion:

Child & Family Health Nursing services (C&FHN) is a primary healthcare service, provided in the local community setting, which is family centred and child focussed. The unavailability of a site following the closure of the Cross Street office, has created a significant gap in service to the community requiring pregnant women and new mothers/ parents to travel to East Gardens for services as other locations are at capacity.

Approval for landowners consent to submit a Development Application to operate the facility with a more generic definition, that is as a Community facility and recreation areas will enable an appropriate facility for this vital service for the community.

Attachments

Nil

Stanton Dahl Architects
 14/14, 2, 8/97, 5, 3/80
 www.stantondahl.com.au

All dimensions to be verified on site and any discrepancies, errors or omissions to be reported immediately to the architect. This design, including its associated drawings, is the property of Stanton Dahl Architects and is to be used only for the purposes stated. It is not to be reproduced, stored in a retrieval system or transmitted in any form or by any means, electronic, mechanical, photocopying, recording or otherwise, without the prior written permission of Stanton Dahl Architects.

Rev	Desc	Date
A	C.S. & M. Dahl	20/01/22
B	Update for Council	20/01/22
C	Update for Council	15/06/22
D	Update for Council	15/06/22
E	Update for Council	15/06/22
F	Update for Council	15/06/22

Stanton Dahl Architects



Woollahra Municipal Council

Woollahra Bowling Club and
 New South Head Rd,
 Woollahra, NSW

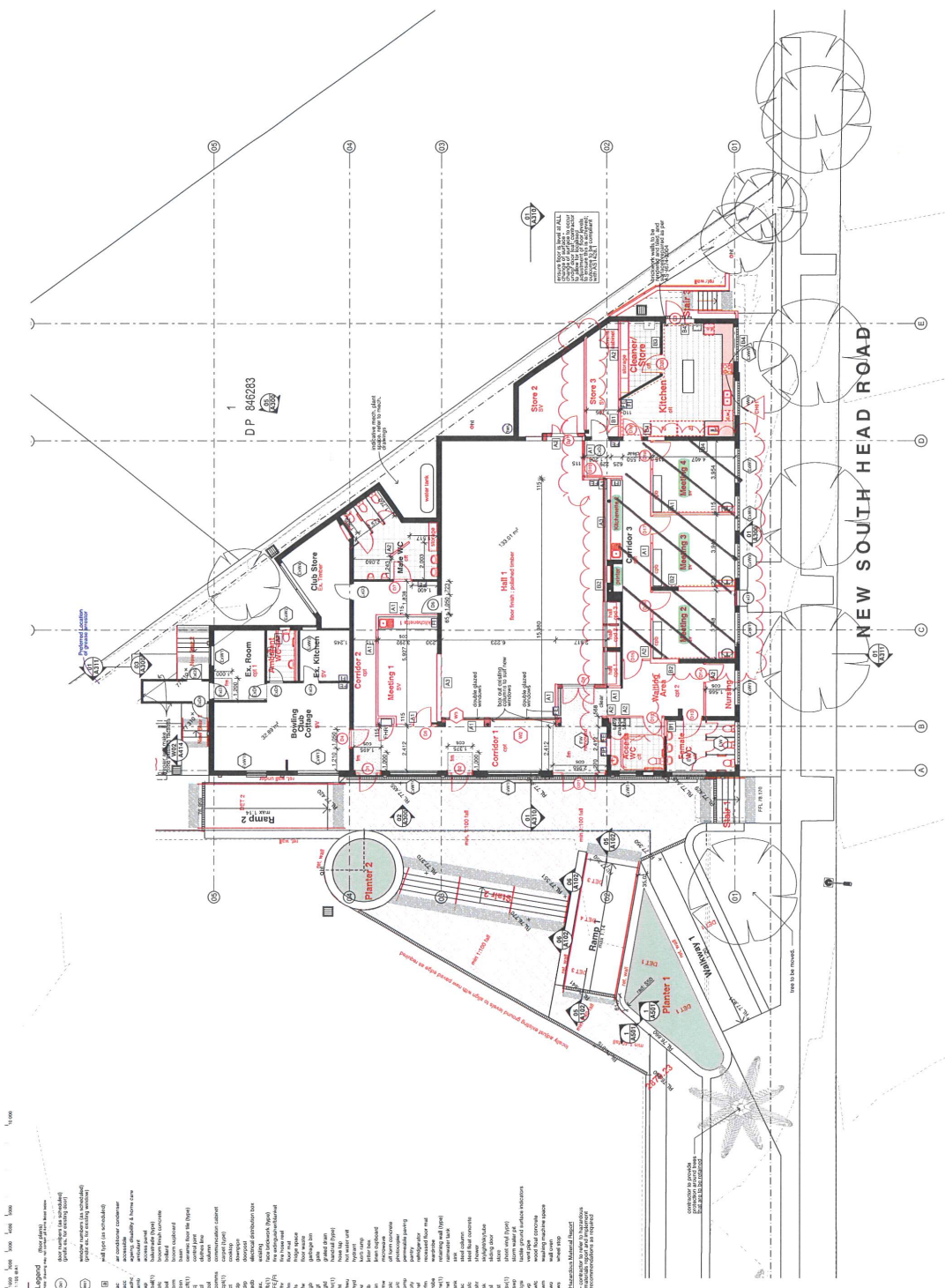
Drawn by: S. SC, CC, DE
 Checked by: S. SC
 File date: 9/12/2023
 Scale: 1:100 as noted @ A1

Project No:
 2844_22

Drawn By:
 A200

Revised:
 G

Ground Floor Layout Plan



Proposed licensed area.

Scale: 1:100

01 Ground Floor Layout Plan
 1:100

South Eastern Sydney Local Health District



Ref: T24/14383

Mr Zubin Marolia
Manager Property and Projects
Woollahra Municipal Council
536 New South Head Rd
Double Bay NSW 2028

Vaucluse Bowling Club to accommodate South Eastern Sydney Local Health District (SESLHD) Child and Family Health

Dear Mr Marolia

I am writing to formally request the ongoing use of the Vaucluse Bowling Club to accommodate child and family services from SESLHD and the use of 3 rooms within the facility.

Child and family services are a primary healthcare service, provided in the local community setting, which is family centred and child focused.

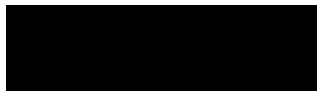
The service provides a comprehensive service including, child developmental checks, eyesight screening, readiness for school assessments and psychosocial screening for maternal health and domestic violence. The service works closely with other NGO's and Education to support families within the early years in accordance with the state-wide First 2000 Days Framework.

Child, Youth and Family have a broad range of services, including allied health, developmental services, domestic violence and child protection services. If concerns are identified with children and families, there are opportunities to utilise this space to ensure services are integrated for families.

SESLHD has agreed to contribute \$200,000 to the development of the site which is payable at the execution of the lease.

For further information, please don't hesitate to contact Michelle Jubelin, Director, Child, Youth and Family Services on 0400399953.

Yours sincerely



Tony Jackson
Acting Director Population and Community Health

Date: 5 March 2024

District Executive Unit
Locked Mail Bag 21, Taren Point NSW 2229

02 9540 7756
SESLHD-Mail@health.nsw.gov.au

Item No: R2 Recommendation to Council
Subject: **CAPITAL WORKS PROGRAM - QUARTERLY PROGRESS REPORT MARCH 2024**

Authors: Petrina Duffy, Coordinator Strategy & Performance
Henrietta McGilvray, Senior Corporate Accountant

Approvers: Sue Meekin, Director Corporate Performance
Tom O'Hanlon, Director Infrastructure & Sustainability

File No: 24/72617

Purpose of the Report: To provide the Committee with an update on the status of the projects in the FY2023-24 Capital Works Program, for the quarter ended 31 March 2024

Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

Recommendation:

THAT the Capital Works Program – Quarterly Progress Report for the quarter ended 31 March 2024 be received and noted.

Executive Summary:

To provide the Committee with an update on the status of projects in the 2023/24 Capital Works Program, for the quarter ended 31 March 2024.

Discussion:

As part of Council's quarterly reporting under Council's Integrated Planning and Reporting Framework, this report is presented to the Finance, Community & Services Committee detailing the status of projects in the Capital Works Program.

Consistent with the approach adopted for progress reporting on the Priorities and Actions contained in Council's Delivery Program and Operational Plan, the Capital Works Program Status Report is presented by Key Service Area, Strategy and Priority. Specific projects supporting the Priority are then listed in the table under the heading "Actions".

The Capital Works Program Status Report for the period ended 31 March 2024 is attached as **Attachment 1**. It includes, in the introductory pages, a snapshot of the Capital Works Program with a high level summary according to project status, budget, actual expenditure to date and budget remaining, statistics and charts.

Options:

This report is for noting only.

Community Engagement and / or Internal Consultation:

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility.

Policy Implications:

There are no direct policy implications arising from this report.

Financial Implications:

Capital Works actions with budgets that were rolled over from last financial year have been consolidated with the current year 2023-24 budgets. This is a consolidation of existing budget and does not represent any increases or decreases in total funding.

Projects over expended at 31 March 2024 (those with a negative in the budget remaining column) have been addressed in the March 2024 Quarterly Budget Review which also appears on tonight's agenda.

Resourcing Implications:

Resourcing implications are outlined within the report.

Conclusion:

It is recommended the March 2024 Quarterly Capital Works Program Progress Report be received and noted.

Attachments

1. Capital Works FY2023/24 Progress Report - March 2024 [↓](#) 



CAPITAL WORKS PROGRAM

QUARTERLY PROGRESS REPORT

JANUARY - MARCH 2023/24



Contents

Introduction	iii
Capital Works Actions January - March 2023/24 Progress	iv
Environment & Climate Change	1
<i>Includes Strategies:</i>	
5.4: Reduce impacts of local flooding and improve floodplain risk management	
7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.	
7.2: Support cleaner, healthier waterways including improved water quality and healthy water catchments, creeks and harbour.	
8.1: Reduce greenhouse gas emissions.	
8.5: Reduce potable water usage by Council and encourage reduced usage on private property.	
Waste & Cleansing	5
<i>Includes Strategy:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
Parks, Trees & Recreation	6
<i>Includes Strategy:</i>	
5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.	
Land & Building Services	13
<i>Includes Strategies:</i>	
5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.	
9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.	
11.2: Secure Council's financial position.	

Transport & Engineering

Includes Strategies:

17

5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.

6.3: Reduce traffic congestion, noise and speeding.

9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.

Corporate Services

Includes Strategy:

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11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.

Community Services, Culture & Arts

Includes Strategy:

30

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

Library Services

Includes Strategy:

32

5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

Cover image: Playground construction has commenced at Lyne Park

Introduction

What is our Delivery Program & Operational Plan?

The Delivery Program 2022/23 to 2025/26 and Operational Plan 2023/24 are structured on the Goals and Strategies of our Community Strategic Plan *Woollahra 2032*. The Delivery Program identifies Priorities, whilst the Operational Plan outlines our deliverable projects for the year, including our Capital Works program.

Progress reports for each of Council's key service areas from our Delivery Program and Operational Plan are reported on a biannual basis. In addition a Capital Works Program report is presented quarterly to the Finance, Community & Services Committee.

What is the Capital Works Program – Quarterly Progress Report?

This report provides progress comments against each project in the Capital Works Program. It is designed to provide a snapshot to the Council and the community on the progress against the Capital Works Program as adopted in the Delivery Program 2022/23 to 2025/26 and Operational Plan 2023/24.

Capital Works Program Quarterly Progress Report Statistics to end of March 2024

The Capital Works Program delivers actions which support the community priorities identified in our Community Strategic Plan, *Woollahra 2032*.

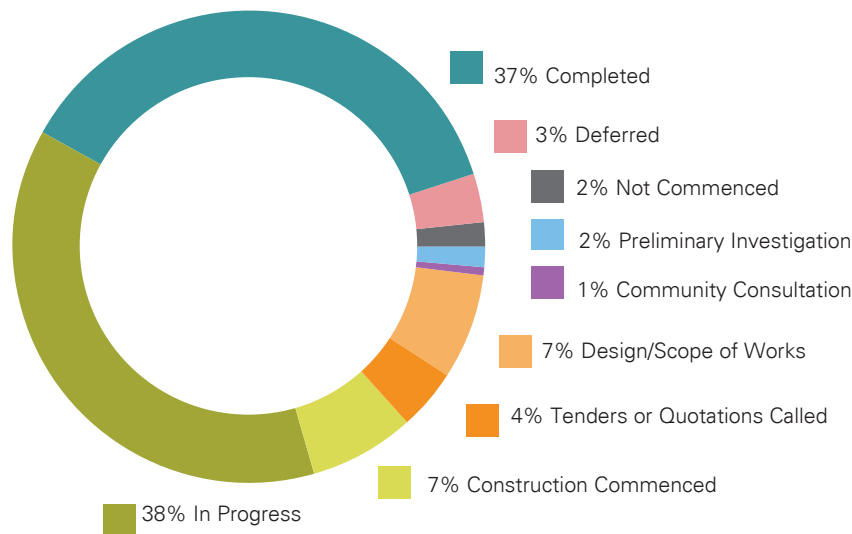
This Capital Works Program progress report lists its project Actions under the key service area it supports:

- Environment & Climate Change
- Waste & Cleansing
- Parks, Trees & Recreation
- Land & Building Services
- Transport & Engineering
- Corporate Services
- Community Services, Culture & Arts
- Library Services.

The following table provides a snapshot of the status of the progress of all Actions as at 31 March 2024.

Capital Works Actions

As at 31 March 2024



Status	Current Quarter		Budget (\$)	YTD Expenditure (\$)	Budget Remaining (\$)
	# of Projects	%			
Completed	68	37%	13,075,929	12,405,848	670,081
Community Consultation	1	1%	594,151	525,072	69,079
Construction Commenced	13	7%	4,760,949	3,501,006	1,259,943
Deferred	6	3%	136,000	1,000	135,000
Design/Scope of Works	13	7%	3,013,149	755,941	2,257,208
In Progress	69	38%	11,835,301	5,284,515	6,550,786
Not Commenced	3	2%	830,000	0	830,000
Preliminary Investigation	3	2%	314,017	2,821	311,196
Tenders or Quotations Called	8	4%	2,174,617	1,507,944	666,673
Works Delayed	0	0%	0	0	0
TOTAL	184	100%	36,734,113	23,984,147	12,749,966

Environment & Climate Change

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.4: Reduce impacts of local flooding and improve floodplain risk management.							
Priority 5.4.2: Develop and implement a five year capital renewal program for stormwater drainage infrastructure.							
5.4.2.1 Stormwater Inlet Capacity Increase - Multiple jobs to improve stormwater capacity (01466) and to identify and rectify small stormwater system works (01492)	In Progress	The Stormwater Inlet Capacity Increase project and Stormwater Small Works Project are carried out concurrently and are on-going projects which involve improving/constructing stormwater kerb inlets or systems to improve overall stormwater capacity. The following works are scheduled for this financial year: <ul style="list-style-type: none"> Stormwater pit upgrade in Underwood Street, Paddington (in progress); Pipe extension near property No.33 Cross Street, Double Bay (completed); Pipe system extension in Albert Street, Woollahra (in completed); Pipe extension rear of property No.16 Harris Street, Paddington (completed). 	Yes	Completed	504,139	487,073	7,066
5.4.2.2 Condition assessment for the stormwater network by using CCTV inspection (01493)	In Progress	This is an on-going project and involves undertaking CCTV inspections of Council's stormwater network in known problem areas or in critical locations to assess the condition of pipes across the LGA. Any defects identified are recorded and repair works are prioritised. This data is considered when developing Council's future capital and maintenance drainage budgets and is incorporated in Council's Asset and Defects Register. The CCTV inspections are continuing for FY2023/24.	Yes	Complete	109,551	90,299	19,252
5.4.2.3 Pringle Place at Bellevue Garden, Bellevue Hill - New stormwater pipe connection from Pringle Place to Bellevue Gardens (construction) (01663)	In Progress	Maintenance works which includes removal of vegetation and scaling of rock slope are completed. Construction works which include stabilisation of the rock walls through anchoring are completed. The remaining works include the construction of a stormwater pit, and the installation of the jersey barrier kerb which is anticipated to be undertaken in Q4 FY2023/24. These works are in conjunction with the Pringle Place rock face stabilisation works (#01664).	Yes	Complete	52,985	49,534	3,451

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

Woollahra Municipal Council
Capital Works Progress Report - Q3 March 2023/24

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.4.2.4 Bunyula Rd - New stormwater pipe and pit work (01804)	Construction Commenced	Construction works have commenced and all works are expected to be completed in May 2024.	Yes	Complete	400,000	335,453	64,547
5.4.2.5 Queen Street corner Ocean Street, Woollahra - Stormwater pipe rehabilitation - Pipe relining and pit building works (01721)	Completed	Project is complete.	No	Complete	6,734	6,734	0
5.4.2.6 Ocean Street between William Street and Wiston Gardens - Stormwater pipe rehabilitation and road pavement reconstruction (01722)	Completed	Project is complete.	Yes	Complete	77,088	77,088	0
5.4.2.7 Kiaora Road corner Forest Road, Double Bay - Stormwater improvement works (01662)	Construction Commenced	Approval from Sydney Water for the connection to their stormwater channel has been granted. Construction works are underway and will be in conjunction with project #01754. Overspend on this project is covered by funds available in #01754.	Yes	Complete	35,873	32,143	3,730
5.4.2.8 George Street, Paddington - Stormwater component of the works (01720)	Completed	Project is complete.	Yes	Complete	155,572	155,572	0
5.4.2.9 Paddington Street cnr Hopetoun corner Hopetoun Lane, Paddington - Threshold Treatment (01805)	In Progress	Design is complete and procurement phase is underway. Construction works are expected to be undertaken in Q4 of FY2023/24.	Yes	Complete	50,000	9,259	40,741
5.4.2.10 Cecil St Rushcutters Bay catchment area planning and design works (01806)	In Progress	This project involves the design for a wide floodway connecting from the end of Cecil Street to Trumper Park Oval. The design phase is underway and it is anticipated that community consultation will commence in Q4 of FY2023/24. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	In Progress	102,300	104,056	-1,756

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.4.2.11 Watsons Bay Flood Mitigation Project (01409)	Completed	Project is complete.	No	Complete	417,831	417,831	0
5.4.2.12 Caledonian Road Rose Bay - Stormwater outfall upgrade on Rose Bay Beach (design and construct) (01661)	Design / Scope of Works	The scope of works includes upgrades to the footpath and road pavement, and improvements to the stormwater infrastructure near the harbour. The design phase is well underway and it is anticipated that community consultation will commence in Q1 FY2024/25. These works will be in conjunction with the Caledonian Road footpath reconstruction and road pavement resurfacing (01821) and will be constructed in the following financial year.	Yes	Not Yet Commenced	134,245	13,605	120,640
Strategy 7.1: Protect trees, streetscapes, natural landscapes and biodiversity including the protection and restoration of bushland areas.							
Priority 7.1.2: Implement a prioritised program of capital improvements to natural areas.							
7.1.2.1 Cooper Park Rehabilitation (01489)	Completed	The Ecosol gross pollutant trap which treats water flowing from Bondi Junction to Cooper Creek was installed in January. This project is now complete. Over-expenditure will be funded from under expenditure on other projects.	Yes	Complete	160,000	176,214	-16,214
Priority 7.2.2: Implement a program of capital works for water quality improvement, including installation of stormwater quality improvement devices such as raingardens and Gross Pollutant Traps.							
7.2.2.1 Water Quality Improvement - Implementation of Water Sensitive Urban Design projects including raingarden (01487) and (01706)	Completed	The raingarden at Watsons Bay which was part of the FY2022/23 budget is complete. Remaining budget on this project will be used to fund over-expenditure on other projects.	Yes	Complete	68,730	40,000	28,730
7.2.2.3 Water Quality Improvement - Gross Pollutant Trap (01795)	Design / Scope of Works	Pre-construction planning and discussions are being held to finalise the construction methodology. Construction is expected in Q4. This project will be undertaken in conjunction with Project 01484.	Yes	Complete	160,000	0	160,000

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
7.2.2.4 Water Quality Improvement - Design and Construction of Gross Pollutant Trap to treat stormwater (01831)	Design / Scope of Works	A stormwater designer has been appointed. A complete design solution is expected to be delivered in Q4. Construction of the GPT will take place next financial year.	Yes	In Progress	200,000	0	200,000
Strategy 8.1: Reduce greenhouse gas emissions.							
Priority 8.1.1: Provide programs and projects to reduce local greenhouse gas emissions.							
8.1.1.1 Energy Conservation & Carbon Reduction Projects (01490)	In Progress	This quarter a 39.6kW solar system was installed on the RANSA shed and the Drill Hall at Sir David Martin Reserve. The system will reduce carbon emissions by 55 tonnes per year and save approximately \$6600 per year in electricity costs. Next quarter there will be an upgrade of remaining inefficient lighting in the Redleaf Council building, and further replacement of gas appliances with electric at Council facilities.	Yes	Complete	250,734	78,207	172,527
8.1.1.2 Electric Vehicle Charging - Installation of two onstreet chargers and one charger at Ranger's depot (01703)	Preliminary Investigation	An application to the NSW Government for funding through the Electric Vehicle Kerbside Charging Grants has been submitted by the 3 Council Regional Environment Program. The funds allocated to this project have been included in the application as Council's contribution to the grant project. Once advice is received on the grant application outcome, a schedule of works will be developed.	No	In Progress	116,467	2,821	113,646
Strategy 8.5: Reduce potable water usage by Council and encourage reduced usage on private property.							
Priority 8.5.1 Integrate water sensitive urban design into local infrastructure and development and investigate stormwater re-use.							
8.5.1.1 Stormwater Harvesting (01484)	Design / Scope of Works	This project is planned to be undertaken in Q4, in conjunction with the installation of the GPT (Project 01795)	Yes	Complete	202,850	22,934	179,916
8.5.2.1 Water Conservation - Projects to reduce potable water use (00162)	Tenders or Quotations Called	This quarter quotes were sought for the installation of a second rainwater tank at Christison Park. Construction will take place next quarter in Q4.	Yes	Complete	280,729	11,519	269,210
ENVIRONMENT & CLIMATE CHANGE TOTAL:					\$3,485,828	\$2,120,343	\$1,365,485

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

Waste & Cleansing

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.							
Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.							
5.1.2.1 Fletcher Street Depot – Amenities Refurbishment (01165)	Deferred	Necessary works completed under maintenance. Savings of \$5k to be transferred to property reserves.	Yes	Complete	5,000	0	5,000
5.1.2.2 Fletcher St Depot - Roof box gutters replacement (01843)	Deferred	Necessary works completed under maintenance. Savings of \$50k to be transferred to property reserves.	Yes	Complete	50,000	0	50,000
WASTE & CLEANSING TOTAL:					\$55,000	\$0	\$55,000

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

Woollahra Municipal Council
Capital Works Progress Report - Q3 March 2023/24

5

Parks, Trees & Recreation

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.3 Provide and maintain clean, attractive, accessible, connected and safe parks, sportsgrounds, foreshore areas and other public spaces and infrastructure such as roads, footpaths, bicycle facilities, stormwater drains and seawalls.							
Priority 5.3.2 Implement a prioritised program of capital improvements to public open spaces and recreation facilities.							
5.3.2.1 Parks & Open Spaces Project Management (00054)	In Progress	This cost centre is used for consultancy fees on initial investigation works on various projects identified for the FY2023/24.	Yes	Complete	21,789	11,160	10,629
5.3.2.2 Park furniture roll-out (LGA-wide) (00450)	In Progress	Renewal of existing park furniture and new opportunity sites have been identified. Procurement is complete and rollout will continue in Q4.	Yes	Complete	175,000	174,920	80
5.3.2.3 Park lighting upgrades (00667)	In Progress	The upgrade to the Marine Parade lighting has been designed and procurement complete. Installation to occur in Q4.	Yes	Complete	132,597	96,516	36,081
5.3.2.4 Park Signage - Renewal and new park signage in parks (00777)	In Progress	A list of signage renewal is complete and procurement is underway. Installations to continue in Q4. New interpretative signage is also currently being designed for Gugara Park (Dillion Street Reserve Playground).	Yes	Complete	169,312	122,071	47,241
5.3.2.5 Fencing Upgrade – Various sites (01338)	In Progress	Renewal fencing at Cooper Park is complete. Procurement of the Lough Playing field fence (like for like) is complete with installation to commence in Q4.	Yes	Complete	162,017	60,710	101,307
5.3.2.6 Park bin replacement (01472)	Completed	Installation of new bins are complete.	Yes	Complete	54,000	54,626	-626
5.3.2.7 Multi-use sports facilities construction (01672) and additional funding required for Lough Playing Fields multi-courts (01396)	In Progress	The Review of Environmental Factors (REF) is nearing completion. The consultant has requested an acoustics report which is currently underway. As the proposal encroaches onto a small part of Sydney Water land, we are progressing positive discussion with Sydney Water around required agreements for use of the land. Once the REF is complete and discussions with Sydney Water finalised, community consultation will commence. Additional funding required to undertake this project is provided in Project # 01396.	Yes	In Progress	708,000	9,977	698,027

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

Woollahra Municipal Council
Capital Works Progress Report - Q3 March 2023/24

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.8 New/additional street planter boxes in business centres throughout LGA (01682)	In Progress	This budget will be used for replacement plantings in the Woollahra Business Centre planters in Q4.	Yes	Complete	22,530	2,190	20,340
5.3.2.9 Accessible matting for beaches (01765)	Completed	The accessible matting has been received. Camp Cove Beach and Parsley Bay are the priority for the first use of the mats in Summer 2024 - the mats are installed on site each day for use during the summer season. Project complete.	Yes	Complete	36,000	34,340	1,660
5.3.2.10 Landscape improvements at various sites including Ian St embankment, Spring St laneway, Edward St steps (01866)	In Progress	Landscape improvement works at Spring Street steps and Edwards Street have commenced and will be completed in Q4.	Yes	Complete	79,000	47,450	31,550
5.3.2.11 Renewal of softfall at various sites (01086)	Completed	This budget will be utilised for softfall at the Lyne Park playground upgrade (#01770).	Yes	Complete	152,688	152,688	0
5.3.2.12 Informal and non-traditional play elements at various locations (01771)	In Progress	Planning and design options at Epping Reserve are being finalised with play suppliers for imaginative non-traditional play elements. Equipment to be ordered and installed in Q4, subject to availability with suppliers.	Yes	In Progress	150,000	300	149,700
5.3.2.13 Major sportsfield renovations - Drainage at sportsfields Woollahra 2 & 3 to improve usability during wet weather (01482)	In Progress	Lyne Park renovation is complete. Improvement works to Christison Park sporting fields are underway and will be completed in Q4.	Yes	Complete	137,000	68,364	68,636
5.3.2.14 Installation of mulch pit at Woollahra 2 & 3 sportsfields for Council use (01873)	In Progress	A design is complete for the installation of a mulch pit within Woollahra 2 & 3. Procurement has commenced with construction in Q4.	Yes	Complete	96,000	0	96,000

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**Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.15 Bellevue Park extension of pathway and landscaping - Stage 2 Design and Consultation (01674) and continuation of pathway works - Stage 2 (01759).	Completed	Construction of the Bellevue Park pathway is complete and open for use. The overspend on this budget will be managed via savings on other projects.	Yes	Complete	513,225	575,116	-61,891
5.3.2.17 Thornton playground design and consultation (01875)	Design / Scope of Works	Initial community consultation, to seek ideas on the renewal design, is complete. Staff have reviewed all submissions and engaged a playground designer to prepare the new design. Once the design is complete further community consultation will occur in Q4 seeking feedback.	Yes	Complete	37,000	4,621	32,379
5.3.2.19 Cooper Park Creek Wall - Final stage of creek wall along Tennis Courts (01614)	Completed	Project complete.	Yes	Complete	5,474	5,677	-203
5.3.2.20 Figtree Reserve landscaping - Landscaping works due to flood damage to Figtree Reserve overlooking Cooper Park (01681)	Completed	This project is complete.	No	Complete	40,298	40,297	1
5.3.2.21 Moncur Reserve landscaping and extension to basketball court (01763)	Completed	Project complete.	Yes	Complete	99,825	99,663	162
5.3.2.22 Harbourview Park basketball court relocation and improvement (01764)	Completed	The relocation of the Harbourview Park basketball half court is complete and open to the public. Overspend will be managed via savings on other projects.	Yes	Complete	85,799	90,900	-5,101
5.3.2.23 Upgrade and redesign Lower Cooper Park cricket nets (01864)	In Progress	Design work for the upgrade of the Lower Cooper Park Cricket nets is complete. A grant application to Cricket Australia was also submitted and successful (\$15K) to complement funding. Procurement is complete and works to commence in Q4 FY23/24.	Yes	In Progress	131,000	0	131,000

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.24 Cooper Park Pond upgrade (01766) and renewal of the historic sandstone weirs in Cooper Park Creek (01872)	In Progress	A scope of works for the top Cooper Park pond is complete. Advice from internal staff is that due to the removal of large amounts of sediment and the works required to the heritage weirs, a Review of Environmental Factors (REF) is required. Procurement of a suitable Consultant is underway. This project will likely be delayed until the REF is complete and approved.	Yes	In Progress	271,599	47,709	223,890
5.3.2.26 Redleaf Plan of Management - Retaining wall and pathway renewal (01336)	In Progress	Procurement for the renewal of the retaining wall at Redleaf is complete. Works will commence in Q4.	Yes	In Progress	121,000	4,500	116,500
5.3.2.27 Sayonara Slipway improvements (01340)	In Progress	The Sir David Martin Reserve Plan of Management proposes to activate the Sayonara Slipway for water based recreation and related maritime purposes, whilst retaining and preserving the heritage fabric of the site. A survey of the site has been completed and a site analysis undertaken. The next stage of works will include community consultation to determine possible improvements and activations which is expected to occur in Q4. Any works to the site would require a Heritage Impact Statement.	Yes	In Progress	150,000	1,225	148,775
5.3.2.28 Yarranabbe Park - Northern Plaza and stairs construction (01399)	Not Yet Commenced	GML Heritage have prepared the Conservation Management Strategy for the site. This project is included in that Strategy. Investigations are underway to determine the feasibility of the project in regards to its heritage impact on the State Heritage Listed park.	Yes	Not Yet Commenced	400,000	0	400,000
5.3.2.29 Rushcutters Bay Park landscaping improvements (01769)	Completed	Project complete.	No	Complete	12,913	12,913	0
5.3.2.30 Yarranabbe Fitness Station renewal (01877)	In Progress	Community consultation is complete for the renewal of the Yarranabbe Fitness Station. Procurement is complete with installation to commence in Q4.	Yes	In Progress	67,000	8,762	58,238
5.3.2.31 Synthetic Cricket wicket upgrades (01683)	Completed	Extension of the Woollahra 2&3 cricket nets is complete.	No	Complete	32,437	29,100	3,337

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**Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.32 Major turfing renewal including Tingira Reserve, Guilfoyle Park (01869)	Completed	Turfing works at Moncur Reserve, Tingira Reserve and Guilfoyle Park are complete. Overspend will be managed via savings on other projects.	Yes	Complete	72,000	75,309	-3,309
5.3.2.33 Rushcutters Bay Park Youth Facility (01190)	In Progress	To proceed with the Rushcutters Bay Park Youth Facility, a Section 60 application to Heritage NSW is required which is currently being prepared. Following a meeting with Heritage NSW for pre-lodgement advice, the Review of Environmental Factors (REF) is being finalised and the Aboriginal cultural values assessment is complete. Both documents will be submitted as part of the S60 application. The S60 application is expected to be submitted to Heritage NSW in Q4 FY23/24.	Yes	In Progress	1,135,002	74,300	1,060,702
5.3.3.2.34 Trumper Park Pathway renewal - Pathway renewal from the Trumper Park Tennis Courts to Edgecliff Train Station (Bowes Avenue) (01678)	Completed		No	Complete	239,968	239,968	0
5.3.2.35 Trumper Oval pathway including retaining walls and seating (01760)	In Progress	Construction of the Trumper Oval pathway is complete. Landscaping to occur in Q4.	Yes	Complete	218,330	180,505	37,825
5.3.2.36 Soudan Street reserve landscape upgrade to improve usability and accessibility (01867)	In Progress	Fencing renewal at Soudan Street Reserve is complete. Some minor works to improve the accessibility of the stairs will be undertaken in Q4.	Yes	Complete	83,000	45,364	37,636
5.3.2.37 Pocket park upgrades including Comber St Reserve and Sutherland St Reserve (01868)	In Progress	Concept designs for Comber St Reserve and Sutherland Street reserve are complete. Community consultation of Sutherland Street Reserve will occur in Q4 with upgrades to commence shortly after.	Yes	In Progress	55,000	0	55,000
5.3.2.38 Royal Hospital for Women Park (RHWP) landscape improvements - terracing, weed matting and garden improvements (01871)	In Progress	Notification on the landscape improvements to Royal Hospital Women Park is underway. Procurement and works to be undertaken in Q4.	Yes	Complete	112,000	9,542	102,458

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.3.2.39 Spring Street Reserve playground renewal and landscaping (01876)	In Progress	Community consultation on the new playground and landscaping is complete. The submissions have informed a landscape design which will be consulted to the community in Q4.	Yes	In Progress	212,000	2,150	209,850
5.3.2.40 Lyne Park landscape upgrade - Improved entry garden beds to Lyne Park off New South Head Rd (01676)	Completed	This project is complete. Overspend on this project related to additional works associated with the landscaping on site and will be managed via the quarterly budget review.	Yes	Complete	10,113	15,500	-5,387
5.3.2.41 Lifeline sign replacements (01709)	In Progress	This budget is grant funded from Lifeline. The finalisation of the new standard and formatting of content for these signs is complete. We are awaiting approval from Lifeline to proceed with the installation.	Yes	In Progress	12,600	0	12,600
5.3.2.42 Gap Park CCTV upgrades (01762)	In Progress	The upgrade of the CCTV cameras at Gap Park continue to be implemented. Orders have been placed for replacement cameras with installation to occur in Q4.	Yes	Complete	129,000	86,888	42,112
5.3.2.43 Installation of Coastal Binoculars along Coastal Cliff Walk between Gap Park and Christison Park (01863)	In Progress	The procurement of the binoculars are complete for the three locations. Notification on these locations will commence in Q4 (which includes the new location to pick up the seal colony at the base of the cliff). It is hoped that installation will occur in Q4, however this will depend on the arrival of the binoculars which come from overseas. The draft signage has been finalised and is currently in production.	Yes	In Progress	57,250	40,429	16,821
5.3.2.44 Landscape improvements to Robertson Park toilet area including retaining walls and garden beds (01870)	In Progress	The landscape improvements to Robertson Park toilet area are progressing with the retaining wall complete. Further landscaping of garden beds and installation of irrigation to continue in Q4.	Yes	In Progress	53,000	44,788	8,212
5.3.2.45 Lyne Park Playground upgrade (01770)	Construction Commenced	The construction of the Lyne Park Playground is progressing well. Stage 1 of the works is anticipated to be complete at the end of Q4. There is unfortunately significant delays on the delivery of two major pieces of play equipment, which may affect the opening timetable of the playground.	Yes	In Progress	2,002,190	1,903,149	99,041

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**Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.3.2.46 Dinghy storage facility at various sites including Parsley Bay Reserve (01865)	In Progress	The procurement of the new dinghy storage racks are complete. Installation to occur in Q4.	Yes	Complete	121,000	88,114	32,886
5.3.2.47 Installation of further planter boxes and trees along New South Head Road, Rose Bay (01874)	In Progress	The investigation of new tree pits in the Rose Bay Business Centre at 737 and 745 New South Head Road are progressing. Discussions with utility companies have been finalised and the locations selected. Procurement is underway with planting of 2 advanced trees to occur in Q4.	Yes	Complete	75,000	3,473	71,527
PARKS, TREES & RECREATION TOTAL:					\$8,650,956	\$4,565,277	\$4,085,679

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**Actual Expenditure to end of quarter, including commitments.

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Land & Building Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.							
Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.							
5.1.2.6 Rushcutters Bay Toilets - Install accessible toilet (01780)	Completed	Works complete.	No	Complete	55,010	55,010	0
5.1.2.7 Install new staff workshed - Woollahra Oval 2/3 (01837)	Design / Scope of Works	Revised design for portable workshed being prepared.	Yes	Complete	30,000	0	30,000
5.1.2.8 Trumper Park Grandstand & Amenities - Upgrade roof (01838)	In Progress	Contract awarded, works scheduled for Q4.	Yes	Complete	100,000	46,984	53,016
5.1.2.9 Colleagues - Upgrade for female friendly changerooms (01840)	Tenders or Quotations Called	Quotations close 29 April 2024. Works to commence in Q4.	Yes	Complete	40,000	0	40,000
5.1.2.25 Trumper Park - Female Friendly Facility Upgrade (01797)	Tenders or Quotations Called	DA currently being assessed. Tenders close 11 April 2024. Works expected to commence in Q4.	Yes	In Progress	387,000	61,839	325,161
5.1.2.27 Christison Park - Replace Hot Water Systems (01839)	Deferred	In consultation with Sustainability & Open Space staff it was decided that hot water is not required at this location. Savings of \$10k to be transferred to property reserves	No	Complete	10,000	0	10,000
5.1.2.11 Cooper Park Workshed (old toilet block) - Refurbish redundant toilet block for staff/volunteers (01779)	In Progress	New shed installed. Internal fit-out to be completed Q4.	Yes	Complete	55,000	25,257	29,743

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**Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.12 Blackburn Gardens - Refurbishment of mens and womens toilets; Replacement of roof, gutters and down pipes; Improvements to pathway (00690)	Construction Commenced	Works underway and will be completed by end of April 2024.	Yes	Complete	45,000	34,191	10,809
5.1.2.4 Property management system (01629)	In Progress	Software installed and data uploaded. Testing underway with commissioning in May 2024.	Yes	Complete	90,380	73,347	17,033
11.1.2.4 Redleaf - Audio visual upgrade (01564)	Completed	Project complete. Under-expenditure to be used to fund any over-expenditure in other areas.	Yes	Complete	48,578	28,352	20,226
5.1.2.14 Redleaf - Refurbishment works (01641)	Construction Commenced	Works on the thermal vents is complete. One remaining task to one of the glass-block skylights is to be completed in Q4.	Yes	Complete	28,752	15,632	13,120
5.1.2.15 Redleaf - Replace air-conditioning chiller (01784)	In Progress	Delays due to mechanical services switchboard delivery. Works to be completed in Q4.	Yes	Complete	404,000	387,165	16,835
5.1.2.16 Redleaf - Upgrade air-conditioning management system (BMS) (01785)	In Progress	System partly installed, works delayed due to mechanical services switchboard. Works to be completed in Q4.	Yes	Complete	157,450	152,590	4,860
5.1.2.17 Redleaf Skylights (01796)	Completed	Works complete	Yes	Complete	23,444	23,444	0
5.1.2.17 Fire Services Upgrade (General) (01844)	Completed	Works complete.	Yes	Complete	16,515	16,515	0
5.1.2.19 Redleaf - Replacement of Print Room air-conditioning unit (01845)	Completed	Works complete. Savings to be transferred to property reserves.	Yes	Complete	3,920	5,777	-1,857
5.1.2.20 Redleaf - Lower ground floor carpet replacement (01846)	Design / Scope of Works	A final decision on the layout of the office area is still the subject of investigation. The carpet installation will proceed once a plan has been finalised.	Yes	Not Yet Commenced	75,000	5,544	69,456

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.1.2.21 Redleaf - Replacement of vinyl flooring (01847)	Completed	Inspection undertaken and vinyl replacement can be pushed back another 2 years. Savings of \$25k to be transferred to carpet replacement project #01846.	Yes	Complete	25,000	0	25,000
5.1.2.22 Redleaf - Upgrade elevator control mechanisms (01848)	Deferred	Only one quote received which was over budget. It has been decided to include this work in the new maintenance contract for lift services currently being finalised. Budget to be transferred to property reserves.	Yes	Complete	25,000	1,000	24,000
5.1.2.23 Hugh Latimer - Replacement of air-conditioning units in Regulatory office (01859)	Completed	Works complete. Savings to be transferred to property reserves.	Yes	Complete	9,505	4,752	4,753
Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.							
Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.							
9.1.1.1 Wilberforce Car Park, Rose Bay redevelopment (01276)	Tenders or Quotations Called	Tenders for the construction works close on 13 May 2024. Additional funds for \$350k sought from property reserves for statutory & utility upgrade applications. Specialist advice has been sought to progress the design and approval process.	Yes	In Progress	1,054,888	1,404,429	-349,541
9.1.1.6 Cross Street Car Park - Redevelopment (01275)	Design / Scope of Works	A report on the status of negotiations with the development partner will be brought to a Strategic and Corporate Committee meeting in April.	Yes	In Progress	653,775	412,313	241,462
9.1.1.7 Cross Street Car park - Remedial works (01701)	Tenders or Quotations Called	Structural engineer has identified necessary structural works to be undertaken following a recent inspection. Additional funding of \$100k is requested from the property reserves to undertake the works.	Yes	Complete	0	6,745	-6,745
Strategy 11.2: Secure Council's financial position.							
Priority 11.2.3 Maximise return from Council's commercial premises.							
11.2.3.1 Woollahra Golf Club - Replace roof, gutters and downpipes (01685)	Completed	Works complete. Savings to be transferred to property reserves.	Yes	Complete	139,293	54,999	84,294
5.1.2.5 Lyne Park Tennis - Courts upgrade (01835)	Not Yet Commenced	To be reviewed in conjunction with the tender for management of the facility.	No	Not Yet Commenced	250,000	0	250,000

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.10 Cooper Park Garage - Replace windows (01834)	Completed	Works complete. Savings to be transferred to property reserves.	Yes	Complete	15,000	9,691	5,309
5.1.2.26 Parsley Bay Kiosk - Replace pergola/paving and install waterproof membrane on flat roof (01777)	Tenders or Quotations Called	Scope of works has been included in Sydney Water Refresh Vaucluse tender. Works will be undertaken in conjunction with the amenities works upgrade. Timeline for the Sydney Water works has not yet been finalised.	No	Not Yet Commenced	52,000	4,800	47,200
5.3.2.48 Kiaora Place - Various works (01530)	Completed	Works complete.	No	Complete	12,938	12,938	0
5.3.2.49 Kiaora Place - External façade rendering of Building 2 (01862)	Tenders or Quotations Called	Tender documentation being finalised	Yes	In Progress	350,000	18,613	331,388
LAND & BUILDING SERVICES TOTAL:					\$4,157,448	\$2,861,927	\$1,295,521

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Transport & Engineering

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.5: Renew and upgrade ageing infrastructure including roads, footpaths, stormwater drains and seawalls.							
Priority 5.5.2 Implement the Infrastructure Capital Works Programs for renewal for all classes of public infrastructure.							
5.5.2.1 Plan and control the Environmental & Infrastructure Renewal Levy Program (00163)	In Progress	The project is ongoing and used to investigate, plan and design Council's Environmental & Infrastructure Renewal Program.	No	Complete	151,503	128,238	23,265
5.5.2.2 Design for Forward Program (01496)	In Progress	Design projects for this financial year include; <ul style="list-style-type: none"> Kerb blister islands in Darling Point Road Darling Point (complete); Ramp design at Hargrave Street, corner of Cascade Street, Paddington (in progress); Gibson Reserve, Watsons Bay GPT design (in progress); stairway at Goomerah Crescent, Darling Point (in progress). 	Yes	In Progress	140,332	122,006	18,326
5.5.2.3 Retaining Wall Improvement Works - Retaining walls and safety rails (01523)	In Progress	This project involves retaining wall, handrails and/or fence improvement works across the Municipality. Projects scheduled for FY2023/24, include; <ul style="list-style-type: none"> the installation of a pedestrian guard fence in Kambala Road, Bellevue Hill (completed); handrail in Carlisle Street near Hamilton Street, Rose Bay (completed); handrail in Cranbrook Lane, Bellevue Hill (completed). Remaining funds will be retained for works at other locations this financial year. Funds from this will be used for retaining wall works in Hopetoun Avenue, Vaucluse (#01828), which is expected to commence construction in Q4 FY2023/24 or Q1 FY2024/25.	Yes	Complete	200,000	56,482	143,519

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.5.2.4 Minor Capital Road Works - Minor road and footpath works (all wards) (01526)	In Progress	<p>This project involves minor road work and/or footpath work improvements across the municipality. Projects include;</p> <ul style="list-style-type: none"> Suttie Road, Bellevue Hill, between Northland Road and Bunna Place (completed); Cooper Paddock from Underwood Street, Paddington (completed); Near property No.582 Old South Head Road, Rose Bay (completed); Rose Bay Avenue, Rose Bay (completed); New South Head Road, at Ray Avenue, Vaucluse (completed); Kiaora Road, at New South Head Road, Double Bay (construction scheduled for May 2024); Darling Point Road, at New South Head Road, Edgecliff (completed). <p>Over-expenditure on this project will be funded from under-expenditure on other projects.</p> <p>Two projects originally identified for this FY will be rolled over to FY24/25: Loftus Street near Annandale Street, Darling Point (construction expected in Q1 of FY2024/25 - funds committed) and Adelaide Parade, Woollahra (in design stage with construction anticipated for next financial year).</p>	Yes	Complete	360,000	382,934	-22,934
5.5.2.6 Victoria Road between Rose Bay Avenue and New South Head Road, Bellevue Hill - Footpath widening, retaining wall movement and stormwater system extension (01736)	In Progress	It is anticipated that the final revised design will be completed in Q4 FY2024/25 and that construction works will commence in the new financial year.	Yes	In Progress	322,553	49,757	272,796
5.5.2.7 Bellevue Road, Bellevue Hill, Arthur Street to Streatfield Road - Road pavement resurfacing including stormwater system extension (01750)	Completed	Project is complete.	Yes	Complete	298,410	298,411	-1

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.5.2.8 Yamba Road, Bellevue Hill Road to Kulgoa Road - Road pavement resurfacing including stormwater system extension (01752)	Completed	Project is complete.	No	Complete	223,710	223,710	0
5.5.2.9 Bellevue Road Bellevue Hill, Kambala Road to Cooper Park Road - Road pavement resurfacing (01807)	Completed	Project is complete.	Yes	Complete	179,332	179,332	0
5.5.2.10 Vista Lane Bellevue Hill, Latimer Road to End - road repairs and kerb and gutter repair (01808)	Completed	Project is complete. The scope of the project was reduced noting that utility restorations are planned for this area. The under-expenditure on this project will be distributed to over-expenditure on other projects.	Yes	Complete	60,000	24,180	35,821
5.5.2.11 Birriga Road Bellevue Hill, O'Sullivan Road to Bundara Road - Road pavement resurfacing and footpath repairs (01809)	In Progress	Construction works are complete for the footpath repairs. Road pavement works are scheduled for April 2024 during school holidays.	Yes	Complete	455,000	351,620	103,380
5.5.2.12 Beresford Road Bellevue Hill, Salisbury Road to Balfour Lane - Road pavement resurfacing including kerb and gutter and footpath repair (01825)	In Progress	Procurement is complete. Construction works are anticipated to be undertaken May/June 2024.	Yes	Complete	230,000	47,485	182,515

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.13 6 Pringle Place - Stabilisation of a Council owned rock face as detailed in GHD geotechnical risk report (01664)	In Progress	Maintenance works which includes removal of vegetation and scaling of rock slope are completed. Construction works which include stabilisation of the rock walls through anchoring are completed. The remaining works include the construction of a stormwater pit, and the installation of the jersey barrier kerb which is anticipated to be undertaken in Q4 FY2023/24. These works are in conjunction with the Pringle Place rock face stabilisation works (#01663). Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Complete	271,418	327,560	-56,142
5.5.2.14 Edward Street Woollahra, Bathurst Street to Suttie Road - Footpath reconstruction and kerb and gutter repairs (01810)	Completed	Project is complete. Under-expenditure on this project will be distributed to over-expenditure on other projects.	Yes	Complete	150,000	93,331	56,669
5.5.2.15 Jersey Road Woollahra, Trelawney Street to 113 Jersey Road - Road pavement resurfacing and footpath repair (01811)	Completed	Project is complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Complete	165,000	171,244	-6,244
5.5.2.16 Edgecliff Road Woollahra, Adelaide Street to Magney Lan - Road reconstruction (01812)	Construction Commenced	Construction works for the road slabs will commence during the April school holidays.	Yes	Complete	500,000	171,334	328,666
5.5.2.17 Bowden Street Woollahra, Dorhauer Lane to End and Bowden In - Road pavement resurfacing and footpath repair (01813)	In Progress	Design phase for road regrading has commenced and is anticipated to be completed in Q3/Q4 of FY2023/24. Construction works are anticipated to commence in the new financial year.	No	In Progress	240,000	12,660	227,340
5.5.2.18 Fern Place Woollahra, Icasia Lane to End - Road pavement resurfacing and footpath repair (01814)	Construction Commenced	Footpath construction works are completed. Road pavement resurfacing will commence during the April school holidays.	Yes	Complete	145,000	101,280	43,720

*The budget figure includes the current year's original budget plus revotes and rollovers from previous year and any adopted quarterly variations

**Actual Expenditure to end of quarter, including commitments.

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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.19 Ocean St, Forth Street to Wellington Street - Road pavement resurfacing (01827)	Construction Commenced	Road pavement resurfacing is completed and footpath works are underway and is expected to be completed in April 2024.	Yes	Complete	125,000	7,247	117,753
5.5.2.20 Double Bay Commercial Centre - Double Bay Lanterns (01481)	In Progress	Council has reached an agreement with Ausgrid to replace existing damaged decorative lights and maintain these at their cost. Ausgrid have advised that there is a delay in obtaining stock and installation is expected to commence in August 2024.	Yes	In Progress	9,685	7,708	1,977
5.5.2.21 Kiaora Road, Double Bay, Forest Road and Carlotta Road - Road pavement reconstruction including stormwater system extension (01754)	Construction Commenced	Construction works are underway and are in conjunction with project #01662, Kiaora Road corner Forest Road stormwater improvement works.	Yes	Complete	349,580	219,203	130,377
5.5.2.22 Murray Rose - Public bath/Swimming Enclosure (01826)	In Progress	Quotations have been received for preliminary works which include deep cleaning of the structure. Quotations are being obtained for the major works which include full deck replacement. Construction is expected to commence in Q4 of FY2023/24 and is anticipated to continue into Q1 of FY2024/25.	Yes	In Progress	600,000	5,818	594,182
5.5.2.23 Wunulla Road, Point Piper, opposite No.14A Wunulla Road (01829)	Completed	Project is complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Complete	35,000	48,126	-13,126
5.5.2.24 George Street, Paddington between Underwood Street and Oxford Street - Kerb and gutter, road pavement, footpath and stormwater system upgrade works (01512)	Completed	Project is complete.	Yes	Complete	297,163	297,163	0

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.25 Hampden Street, Royston Lane to Royston Road, Paddington – Road pavement and footpath renewal works (01513)	Completed	Project is complete.	Yes	Complete	879,711	879,711	0
5.5.2.26 Sutherland Avenue, Paddington between Royston Street and Cecil Street - Road pavement re-sheeting (01604)	Completed	Project is complete. Funding for construction was in conjunction with project #01513. Remaining budget will be used for over-expenditure on other projects.	Yes	Complete	30,780	350	30,430
5.5.2.27 Mahoney Lane, Edgecliff, New South Head Road to Glenmore Road - Road pavement re-sheeting including kerb and gutter, dish drain, footpath and stormwater pit reconstruction (01723)	In Progress	All civil works are complete with road pavement resurfacing to be undertaken in April 2024 during school holidays.	Yes	Complete	358,672	333,946	24,726
5.5.2.29 Lane way between Broughton Street and Norfolk Street Paddington - Road pavement resurfacing (01815)	Completed	Project is complete.	Yes	Complete	20,000	18,182	1,818
5.5.2.30 Elizabeth Street Paddington, Sutherland Street to Windsor La - Road pavement resurfacing and footpath repairs (01816)	Completed	Project is complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Complete	250,000	251,418	-1,418
5.5.2.31 Rose Bay Promenade Seawall – Conservation/Rehabilitation (01525)	Construction Commenced	Council staff have obtained approval from NSW Heritage to undertake works to the seawall. An on-going program of works will be scheduled to undertake the works in stages. Maintenance works for this financial year have commenced and will be undertaken throughout Q4 of FY2023/24.	Yes	Complete	307,873	64,258	243,615

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**Actual Expenditure to end of quarter, including commitments.

Woollahra Municipal Council
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Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.33 Wharf Road Vaucluse, Hopetoun Avenue to End - Road pavement including kerb and gutter repairs as needed (01725)	Completed	Project is complete.	No	Complete	64,920	64,920	0
5.5.2.36 Burrabirra Avenue, Vaucluse, Fitzwilliam Road to Olola Avenue - Road pavement resurfacing including stormwater system upgrade, kerb and gutter and footpath repair (01732)	Community Consultation	This project is in design phase and includes major design work. Community consultation was undertaken in Q3 of FY2023/24 and a revised design was presented to the local community in April 2024. A report to traffic committee is anticipated for May 2024 for the works identified at the intersection of Burrabirra Avenue and Fitzwilliam Road. The remainder of scheduled construction works within Burrabirra Avenue and Fitzwilliam Road will commence in Q4 of FY2023/24.	Yes	In Progress	594,151	525,072	69,079
5.5.2.34 Olola Avenue, Vaucluse, Bombillee Avenue to Petrarch Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01729) and Olola Avenue, Vaucluse, 13 - 29 Olola Avenue - Road pavement resurfacing including kerb and gutter and footpath repair (01731)	In Progress	This project involves considerable survey and design work covering over a kilometre roadway with sections of footpath and kerb and gutter. Design phase is complete and procurement will be undertaken in the new financial year. Construction will commence following on from Burrabirra Avenue project works #01732. This project will be delivered in conjunction with project #01731.	Yes	In Progress	681,509	242,695	438,814
5.5.2.37 Rawson Road to New South Head Road, Rose Bay - Stairway reconstruction (01733)	Completed	Project is complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	No	Complete	151,996	157,115	-5,119
5.5.2.38 Bayview Hill Road, Rose Bay - Road pavement and guardrail reconstruction (01734)	Construction Commenced	Construction works for the new guardrail is completed. Road pavement works are scheduled for April 2024 during school holidays.	Yes	Complete	316,681	316,332	349

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$) **	Budget Remaining (\$)
5.5.2.39 Parsley Bay - Jetty rehabilitation works (01738) and swimming net replacement and associated works (01793)	Design / Scope of Works	The scope of works for this project has been modified to incorporate Heritage staff feedback and is incorporated into the design. The scope includes restoration works to the existing jetty and a further investigation on the condition of the piles to the jetty which is currently being surveyed in Q4 of FY2023/24. Construction works will be undertaken in the new financial year, subject to contractor availability.	Yes	In Progress	431,921	323,180	108,741
5.5.2.41 Richmond Road, Rose Bay, Norwich Road to Newcastle Street - Road pavement resurfacing including kerb and gutter and footpath repair (01817)	Construction Commenced	Construction works are scheduled for the April school holidays.	Yes	Complete	250,000	45,194	204,806
5.5.2.42 Collins Avenue , Rose Bay Caledonian Road to End - Road pavement resurfacing including kerb and gutter and stormwater improvements (01818)	In Progress	Consultant stormwater engineers are finalising the design of the GPT proposed for installation at Collins Avenue, Rose Bay, adjacent to Percival Park (project #01795). The GPT will be constructed prior to the road pavement resurfacing of Collins Avenue and these works will be undertaken in Q4 FY2023/24 and Q1 FY2024/25 during the winter months.	Yes	In Progress	280,000	8,921	271,079
5.5.2.43 Chamberlain Avenue , Vaucluse Fernleigh Avenue to Dudley Road - Road pavement resurfacing including kerb and gutter and footpath repair (01819)	Completed	Project is complete.	Yes	Complete	134,531	134,531	0
5.5.2.44 Dover Road Rose Bay, Old South Head Road to Spencer Lane - Road pavement resurfacing and footpath repair (01820)	In Progress	This project is in design phase with stormwater CCTV inspections completed. Construction works will commence at the end of Q4 FY2023/24, in the winter school holidays.	Yes	In Progress	360,000	84,298	275,703

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.5.2.45 Caledonian Road Rose Bay, New South Head Road to End - Footpath reconstruction and road pavement resurfacing (01821)	Design / Scope of Works	The scope of works includes upgrades to the footpath and road pavement, and improvements to the stormwater infrastructure near the harbour. This project is currently in design phase. The design phase is well underway and it is anticipated that community consultation will commence in Q1 FY2024/25. These works will be in conjunction with the Caledonian Road footpath reconstruction and road pavement resurfacing (01818) and will be constructed in the following financial year.	Yes	Not Yet Commenced	700,000	40,900	659,100
5.5.2.46 Cove Street Watson Bay, Pacific Street to Victoria Street - Road pavement resurfacing including kerb and gutter and footpath repair (01822)	Completed	Project is complete. Over-expenditure on this project will be funded from under-expenditure on other projects.	Yes	Complete	120,000	152,168	-32,168
5.5.2.47 Victoria Street, Watsons Bay, Pacific Street to Cliff Street - Road pavement resurfacing including kerb and gutter and footpath repair (01823)	Completed	Project is complete..	Yes	Complete	75,263	76,183	-920
5.5.2.48 Tivoli Avenue Rose Bay, New South Head Road to End - Road pavement resurfacing including kerb and gutter repair (01824)	Construction Commenced	Road pavement and kerb and gutter works are scheduled for April 2024 during school holidays.	Yes	Complete	255,000	255,589	-589
5.5.2.49 Hopetoun Avenue, Vaucluse, near No.10-12 Hopetoun Avenue (01828)	In Progress	Due to construction expected to be undertaken at a nearby site, this project has been postponed until Q4 FY2023/24 or Q1 FY2024/25. Additional funds from Retaining Wall Improvement Works (#01523) will be allocated for retaining wall works in the project.	Yes	In Progress	50,000	504	49,496
5.5.2.50 Gilliver Avenue, Vaucluse, from No.4 Gilliver Avenue to Fish (01830)	Completed	Project is complete. Under-expenditure on this project will be distributed to over-expenditure on other projects.	No	Complete	70,000	45,421	24,579

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
5.5.2.51 Reconophelt - Accelerated program of road re-sheeting (01646)	In Progress	The scope of works for this project includes the construction of road pavement resurfacing using reconophelt material. Identified streets are as follows; Tivoli Avenue, Rose Bay (construction commenced in April 2024 school holidays) and Ocean Street, Woollahra (completed).	Yes	Complete	274,790	267,223	7,567
Strategy 6.3: Reduce traffic congestion, noise and speeding.							
Priority 6.3.1: Maintain public parking infrastructure, manage parking across the municipality and reduce vehicle speed and traffic congestion through the introduction of traffic management facilities.							
6.3.1.2 Woollahra Cycleways Project - Design - Priority 1 Project to be identified in Active Transport Plan (01660)	Preliminary Investigation	The Woollahra Active Transport Plan was adopted by Council on 15 November 2023. This design project will form part of the listed priority projects identified in the Active Transport Plan. This project will commence investigation and design phase in Q4 of FY2023/24.	Yes	In Progress	97,550	0	97,550
6.3.1.3 Federal Stimulus Road Safety Program – Pedestrian lighting upgrade (01710)	Completed	Project is complete.	No	Complete	0	1,768	-1,768
6.3.1.4 Bike Parking Facilities - Upgrade across the LGA (01716)	In Progress	This project includes the implementation of bicycle facilities such as bike parking and storage, pumping station and other equipment that would improve cycling use across Municipality. A plan to install various parking facilities at a number of locations is being developed. The plan will consider and prioritise recently constructed cycleways. The implementation plan will commence in Q4 FY2023/24.	Yes	Complete	30,000	0	30,000
6.3.1.5 Minor Capital Traffic Works - Urgent traffic capital works projects (01718)	In Progress	This budget is to cater for traffic facility improvements required in FY23/24. This includes upgrade works to existing traffic facilities and/or the installation of kerb blister islands, kerb extensions and other median islands to improve streetscape amenity and road safety. Traffic facility improvement works planned for FY23/24 include upgrades to speed humps in Hargrave Street, Paddington (completed).	Yes	Complete	100,000	61,956	38,044

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
6.3.1.6 O'Sullivan Road Cycleway - Separated cycleway Design (01574)	In Progress	The design phase is well underway. An on-site walk-through on the design for O'Sullivan Road Upgrades was held on 30 January 2024 with Council staff and Councillors to discuss the proposed key design features. Following this session, it was resolved that further design considerations should be undertaken and therefore additional survey and design work is currently being finalised with the anticipation to undertake public consultation in May/June 2024.	Yes	In Progress	132,607	73,417	59,190
6.3.1.1 Federal Stimulus Road Safety Program School Zones (01653)	Completed	Project is complete.	Yes	Complete	0	559	-559
6.3.1.7 Victoria Road, Bellevue Hill - Bicycle route safety treatments (01717) and (01653)	In Progress	Quotations have been obtained and construction works are expected to commence in May 2024.	Yes	Complete	8,272	5,047	3,225
6.3.1.8 Victoria Road at Bundara Street, Bellevue Hill - Intersection improvements (01794)	In Progress	A design was reported to Traffic Committee in March 2024 and Finance, Community & Services Committee in April 2024 for approval. Quotations have been obtained and construction works are expected to commence in May 2024 in conjunction with Victoria project #01800.	Yes	Complete	171,328	6,260	165,068
6.3.1.9 Victoria Rd, Bundara to Rivers, Bellevue Hill - Cyclist Safety & Raised Threshold - Blackspot Grant Funding (01800)	In Progress	A design was reported to Traffic Committee in March 2024 and Finance, Community & Services Committee in April 2024 for approval. Quotations have been obtained and construction works are expected to commence in May 2024 in conjunction with Victoria project #01794.	Yes	Complete	95,840	30,000	65,840
6.3.1.10 New South Head Road, William Street - Norwich Road shared path (01304)	In Progress	All civil works completed and grant acquittal is submitted. The remaining funds will be used for a full landscaping of the Rose Bay Promenade, which has been scheduled for implementation in Q4 FY2023/24.	Yes	Complete	186,174	68,273	117,901

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)**	Budget Remaining (\$)
6.3.1.11 Edgecliff Rd & Grosvenor St, Woollahra - Upgrade Control Signals – Blackspot Grant Funding (01799)	Completed	Funding was obtained through Blackspot Funding (TfNSW) for this project. The project includes the installation of a pedestrian-only phase (scramble) at the traffic signals at Edgecliff Road and Grosvenor Street, Woollahra. In November 2023, TfNSW advised Council Engineers that works to the control signals at this intersection were undertaken by State Government. The funding for this project has been withdrawn, noting that the project is complete.	No	Complete	150,000	0	150,000
6.3.1.14 Wilberforce Avenue, Rose Bay, at Newcastle Street - Raised Pedestrian Crossing (01861)	Not Yet Commenced	Noting the approval of the Wilberforce Car Park Redevelopment has now been approved, this project will be deferred until completion of the carpark.	No	Not Yet Commenced	180,000	0	180,000
Strategy 9.1: Collaborating to achieve great placemaking outcomes in our local centres which are hubs for jobs, shopping, dining, entertainment, and community activities.							
Priority 9.1.1 Encourage economic development in business and retail centres and implement Council's adopted Place Plans.							
9.1.1.2 Plumer Road, Rose Bay - Streetscape upgrade (01404)	Completed	Project is complete.	No	Complete	28,046	25,360	2,686
9.1.1.4 Bay Street Double Bay Pedestrian Plaza & Active Transport Link- Open Space Legacy Grant (formerly Knox Street Double Bay Pedestrianisation) (01649)	Completed	Project is complete.	Yes	Complete	3,659,679	3,399,627	260,052
9.1.1.5 Marine Parade, Watsons Bay - Shared zone and streetscape upgrade (01719)	Preliminary Investigation	The Woollahra Active Transport Plan was adopted by Council on 15 November 2023. This design project forms part of the walking priority project for Watsons Bay. The scope includes the introduction of a 10km/hr Shared Zone for Marine Parade with streetscape upgrades to improve pedestrian access and safety. This project will commence investigation and design phase in Q4 of FY2023/24.	No	In Progress	100,000	0	100,000
TRANSPORT & ENGINEERING TOTAL:					\$17,111,042	\$11,292,418	\$5,818,624

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**Actual Expenditure to end of quarter, including commitments.

Corporate Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 11.1: Build an efficient organisation that places customers and the community at the heart of service delivery.							
Priority 11.1.2: Transform Council's business, by optimising the use of technology to support effective business processes and customer journeys.							
11.1.2.1 Replace shared laptop fleet with fit for purpose devices (01577)	Deferred	Procurement delayed due to priority IT Projects. The fleet of shared laptops will be procured with the general laptop fleet refresh in first half of FY24-25.	Yes	In Progress	36,000	0	36,000
11.1.2.2 Replace large Flatbed Scanner (01714)	Completed	Works completed FY22-23. No further expenses expected in 2023/24.	No	Complete	11,843	11,843	0
11.1.2.3 Replace spare network switch for redundancy (01715)	Completed	Works completed FY22-23. No further expenses expected in 2023/24.	No	Complete	2,500	2,500	0
11.1.2.4 Replacing End of Life staff mobile phone fleet (04582)	In Progress	A replacement mobile phone fleet has been procured through an RFO. The devices are expected to be delivered in May 2024.	Yes	Complete	45,657	23,398	22,259
CORPORATE SERVICES TOTAL:					\$96,000	\$37,741	\$58,259

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**Actual Expenditure to end of quarter, including commitments.

Woollahra Municipal Council
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Community Services, Culture & Arts

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.							
Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.							
5.1.2.28 Disability Inclusion upgrades to Council buildings (01788) and (01630)	In Progress	Works to be incorporated with stormwater upgrade works in Q4 (#01856).	Yes	Complete	70,740	211	70,529
5.1.2.29 Rose Bay Cottage - Install new air-conditioning (01852)	Completed	Works complete. Savings of to be transferred to property reserves.	Yes	Complete	10,000	7,120	2,880
5.1.2.48 Tea Garden Kitchen Exhaust Replacement (01882)	Completed	Works undertaken due to equipment failure and limiting disruption to the operations of the café. Funds for these works to be transferred from property reserves.	Yes	Complete	0	19,097	-19,097
5.1.2.30 Cooper Park Community Hall - Internal and external upgrades (01633)	Completed	Primary project works are completed. Some additional works to strengthen the floor due to removal of a wall were required. Additional funds to complete these works will be requested in the quarterly budget review.	Yes	Complete	84,477	89,873	-5,396
5.1.2.32 St Brigids (01371)	Completed	Builder has gone into voluntary administration. Bank Guarantee has been encashed by Council to pay for costs incurred.	Yes	Complete	0	0	0
5.1.2.33 Hugh Latimer Centre - External Windows refurbishment (01849)	Completed	Works complete. Savings to be transferred to property reserves	Yes	Complete	25,000	20,150	4,850
5.1.2.34 Hugh Latimer Centre - Roofing & Guttering replacement (01850)	Completed	Works complete. Savings to be transferred to property reserves.	Yes	Complete	95,000	58,609	36,391

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**Actual Expenditure to end of quarter, including commitments.

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
5.1.2.35 Kindergarten - Extend Staff Room into Kitchen; Install new toilet; Extend verandah roof over stairs; Refurbish kitchen (01851)	In Progress	Verandah & toilet works completed. Drawings and scope for kitchen & staff room finalised and quotations to be invited on 3 May 2024 and PO issued in Q4. Works scheduled to be undertaken during the July school holidays.	Yes	In Progress	60,000	31,670	28,330
5.1.2.36 McKell Park (Cannonbury Cottage) - Lighting upgrade (01853)	Completed	Works complete.	No	Complete	8,680	8,680	0
5.1.2.37 Sir David Martin Reserve - Cottage - Replace stormwater pipe (01856)	Design / Scope of Works	Draft designs prepared by Council's engaged engineer have been completed. Procurement and works to be undertaken in Q4.	Yes	Complete	30,000	10,830	19,170
5.1.2.38 Sir David Martin Reserve - Drill Hall & Sail Loft - Replace roof sheeting, gutters and downpipes (01857)	In Progress	Awaiting approval of scaffolding application. Works expected to commence in Q4. Additional funds to be requested in the quarterly budget review.	Yes	Complete	50,000	69,450	-19,450
5.1.2.39 Sir David Martin Reserve - Drill Hall & Sail Loft - Replace Hot Water Systems (01858)	Tenders or Quotations Called	Quotations have been invited to remove all gas appliances. Anticipated completion in Q4.	Yes	Complete	10,000	0	10,000
5.1.2.41 E J Ward Centre - External brick repairs and replacement of timber staircase (01786)	In Progress	Works commenced. Replacement of rear timber staircase & painting completed. Brick repairs and repointing underway and will be completed in Q4	Yes	Complete	47,165	38,974	8,191
5.1.2.43 Vaucluse Bowling Club – Refurbishment and upgrade works to improve physical access and install new kitchen equipment & furniture (01711)	Completed	Works completed. Bowling club has occupation of their premises. Some defects are being attended to. DA for the uses to be assessed by WLPP in May 2024. Additional funding of \$200k to be received from Area Health once lease is executed.	Yes	Complete	2,630,414	2,705,413	-74,999
COMMUNITY SERVICES, CULTURE & ARTS TOTAL:					\$3,121,476	\$3,060,078	\$61,398

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**Actual Expenditure to end of quarter, including commitments.

Library Services

Actions	Current Status	Progress Comments	Comment Updated	Projected Status 30 June 2024	Budget (\$)*	YTD Expenditure (\$)***	Budget Remaining (\$)
Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.							
Priority 5.1.2: Implement a prioritised program of capital improvements to community facilities.							
5.1.2.44 Woollahra Library - Youth Space Upgrade (01802)	Completed	Works completed.	No	Complete	23,636	23,636	0
5.1.2.45 Kiaora Place Library - Replace bench lamps (01860)	Deferred	Lamps have been assessed and are in good condition. Replacements pushed back for 2 years. Budget to be returned to property reserves.	Yes	Complete	10,000	0	10,000
5.1.2.46 Computer room A/C replacement @ Woollahra Library (01878)	Completed	Works complete.	No	Complete	22,727	22,727	0
LIBRARY SERVICES TOTAL:					\$56,363	\$46,363	\$10,000
GRAND TOTAL CAPITAL WORKS:					\$36,734,113	\$23,984,147	\$12,749,966

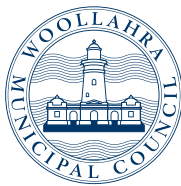
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**Actual Expenditure to end of quarter, including commitments.

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Item No: R3 Recommendation to Council
Subject: **2023-24 BUDGET REVIEW FOR THE QUARTER ENDED 31 MARCH 2024**

Authors: Henrietta McGilvray, Senior Corporate Accountant
Esther Hii, Acting Senior Corporate Accountant
Paul Ryan, Chief Financial Officer

Approvers: Sue Meekin, Director Corporate Performance
Craig Swift-McNair, General Manager

File No: 24/38670
Purpose of the Report: To report on the review of the 2023-24 budget forecast position as at the quarter ended 31 March 2024
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

Recommendation:

THAT Council:

- A. Receive and note the report on the budget review for the quarter ended 31 March 2024.
- B. Note the statement from the responsible accounting officer, Council's Chief Financial Officer that the projected financial position at 31 March 2024, based on the forecasts outlined in this report, will remain satisfactory.
- C. Adopt the recommended variations to the 2023-24 budget as outlined in this report titled 2023-2024 Budget Review for the quarter ended 31 March 2024, resulting in a net operating deficit before capital grants and contributions of (\$2.299) million, a decrease of \$6.769 million from the quarter ended 31 December 2023 revised budget. The original approved 2023-24 budget after revotes for net operating result before capital grants & contributions was \$1.079m.
- D. Establish a new internally restricted reserve for the Urban Forest Strategy and approve a one off transfer of \$3m to this reserve.

Executive Summary:

The purpose of the report is to review the 2023-24 budget forecast for the quarter ended 31 March 2024 and present this revised forecast to the Committee for consideration.

Discussion:

The requirement for a quarterly review of the budget arises from Clause 203 of the Local Government (General) Regulation 2005. It requires the responsible accounting officer of a Council to prepare and submit to the Council a budget review statement that shows, by reference to the estimates of income and expenditure set out in the Operational Plan that the Council has adopted for the relevant year, a revised estimate of the income and expenditure for that year. A budget review statement must include or be accompanied by:

- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure, and;
- (b) If that position is unsatisfactory, recommendations for remedial action.

The Quarterly Budget Review report includes the statements required under the Office of Local Government's Quarterly Budget Review Statement (QBRs) Guidelines, being:

- Income and Expenses Statement (contained in the body of the report)
- Capital Budget (contained in the body of the report)
- Cash and Investments position (contained in the body of the report)
- Key Performance Indicators (contained in the body of the report)
- Contracts and Other Expenses (refer Attachment 4)

In addition to these statements, the Committee also receives a 2023-24 Balance Sheet forecast as at March 2024 (**Attachment 1**).

The March quarterly budget review is a forecast decrease in Council's net operating result from continuing operations of (\$6.769m) from \$16.157m to \$9.388m. When we exclude capital grants & contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a decrease of (\$6.769m) from the December quarterly budget review, in the net operating result before capital grants & contributions from a \$4.470m surplus to a deficit of (\$2.299m). The original approved 2023-24 budget after revotes for net operating result before capital grants & contributions was a surplus of \$1.079m.

The net operating result from continuing operations has been adversely impacted by a decrease in the fair value of investment properties of \$6.670m. This is due to a decrease in the fair value of Kiaora Place as a result of the annual independent valuation. There has been a change in the capitalisation rate from 5% to 5.25% from a softening of the selling market for shopping centres.

The below table indicates what the 2023-24 results would be if the fair value decrease of \$6.670m is excluded:

	Net operating result from continuing operations	Net operating result before capital grants & contributions
2023-24 Forecast	\$9.388m	(\$2.299)m
2023-24 Forecast excluding fair value decrease on investment properties	\$16.058m	\$4.371m

The table below shows the revaluation movements of the Kiaora Place investment property over 3 years. As can be seen in the table, the last two years have shown large favourable movements in the valuation of this property.

Year	Kiaora Place Revaluation Movement Favourable/ (Unfavourable)	Capitalisation Rate
2021-22 Actual	\$12.07m	5%
2022-23 Actual	\$8.64m	5%
2023-24 Actual	(\$6.63m)	5.25%

This decrease in the fair value of Kiaora Place is non-cash accounting adjustment and does not impact the operating performance ratio. The table below shows the forecast operating performance ratio, debt service cover ratio and unrestricted current ratio for 2023-24 compared to 2022-23 and the OLG benchmarks.

	OLG Benchmark	2022-23 Actual	2023-24 Original Budget	2023-24 Forecast
Operating performance ratio	> 0%	3.64%	0.86%	3.54%
Debt service cover ratio	> 2.00x cover	3.63x	3.07x	3.87x
Unrestricted current ratio	> 1.50x cover	3.41x	2.73x	3.19x

This shows that the operating performance ratio for 2023-24 forecast of 3.54% is above the OLG benchmark of 0%.

In the March 2024 quarterly budget review we are recommending the establishment of a new internally restricted reserve for the Urban Forest Strategy and a one-off transfer of \$3m into this new reserve.

This quarterly budget review does not include any write off of the Cross St carpark redevelopment project WIP balance. The WIP balance is around \$1.6m and might need to be written off as an expense in June 2024 if the project does not proceed. This would increase the forecast deficit in Net Operating Result before Capital Grants & Contributions from (\$2.299m) to (\$3.899m). A decision on this project is pending at the time of writing this report.

Overall Financial Position

The overall result for the March 2024 quarterly budget review is an anticipated decrease in Council's 2023-24 net operating result from continuing operations (including capital grants & contributions) of (\$6.769m) to \$9.388m.

Summary of Income & Expense Changes for the March Quarter forecast	March Quarter Movement Favourable/ (Unfavourable) \$'000
Interest & investment income	1,641
Fair value increment on investment properties	(7,820)
Grants & contributions - operating	189
Other – increases in revenue	188
Other – net increase in expenditure	(967)
Change in Council's net operating result	(6,769)

Proposed changes including the utilisation of reserve funds are detailed further in the report and in **Attachment 2**.

The resulting forecast movement in Council's working funds position is a decrease for the March 2024 quarter of \$2.179m:

Working Funds Changes for March Quarter forecast	March Quarter Movement Favourable/ (Unfavourable) \$'000
Decrease in Council's Operating Result	(6,769)
Decrease in Fair value increment on investment properties (non-cash expense)	7,820
Increase in Capital Works Budget	(450)
Transfers to/from Reserves	(2,772)
Decrease in Depreciation (non-cash expense)	(8)
Working funds movement for quarter	(2,179)

This March 2024 quarterly review forecasts a full year increase in Council's working funds position for 2023-24 of \$0.638m from \$7.489m to \$8.127m. This movement of \$0.638m is comprised of the original budget working funds deficit movement of (\$1.143m), a surplus movement in the September 2023 quarterly review of \$4.996m, a deficit movement of (\$1.036m) in the December 2023 quarterly review and a deficit movement of (\$2.179m) in this March quarterly review. The deficit movement of (\$2.179m) in the March quarterly budget review is due to the recommended \$3.0m one-off transfer to the new Urban Forest Strategy reserve.

The forecast balance of working funds as at 30 June 2024 is \$8.127m. At \$8.127m, working funds will be above benchmark level as at 30 June 2023 (Arrears of rates + Inventory) of \$3.274m. It is important to remember that we maintain a level of working funds to allow us to respond to issues not foreseen in the budget.

A summary of other major or notable budget forecast variations proposed in this budget review are provided below:-

Other Budget Forecast Variations from the March 2024 Quarter Forecast	March Quarter Movement Favourable/ (Unfavourable) \$'000
Fair value increment on investment properties The fair value of Kiaora Place has decreased \$7,810k. The budget had assumed a fair value increment of \$1,150k for Kiaora Place. The annual external valuation has been completed and indicates a fair value decrement of \$6,630k. This is due to the change in capitalisation rate from 5% to 5.25% from a softening of the selling market for shopping centres. There has also been a \$10k decrease in the fair value of Council's carparks. This is a non-cash item.	(7,810)
Interest and investment income Increase driven by higher interest rates compared to the budget	1,641
Other revenue – advertising income Decrease due to a delay in roll out at some sites	(600)
Work zone charges income Increase due to higher activity levels	400
Transfer to Urban Forest Strategy Reserve This is a one-off transfer to the new Urban Forest Strategy reserve to part fund the Urban Forest Strategy costs in future years	(3,000)
Capital Project – 01276 - Rose Bay car park redevelopment – increased expenditure, offset by Additional funding from the property reserve Additional funding from the general reserve – old section 94	(350) 258 92

Further notable movements in capital works projects are detailed in the next section.

The recommended forecast variations to the 2023-24 Budget for the March quarter, result in a favourable increase in the forecast unrestricted current ratio from the original budget of 3.07:1 to 3.19:1 forecast for 30 June 2024.

The unrestricted current ratio provides an indication of the adequacy of working capital and the ability to satisfy obligations in the short term for the unrestricted activities of Council. The OLG benchmark is that the ratio should not fall below 1.5:1 on an ongoing basis. Council's forecast ratio of 3.19:1 is above the OLG benchmark.

Overall, based on projected levels of restricted cash and liquidity, and having regard to the projected estimates of income and expenditure, Council's responsible accounting officer advises that Council's projected financial position at 30 June 2024 remains satisfactory, noting the continuing focus of Council on achieving long term financial sustainability.

Income & Expenses Budget Review Statement

Woollahra Council
Budget review for the quarter ended 31 March 2024
Income & Expenses

	ORIGINAL	Approved Changes			REVISED	Recommended changes for Council Resolution (000's)	PROJECTED year end result 23/24 (000's)	ACTUAL YTD (000's)	% of REVISED Budget
	23/24 Budget (000's)	Revotes (000s)	Sept Review (000's)	Dec Review (000's)					
Income									
Rates and annual charges	66,124	0	37	(21)	66,141	39	66,180	66,222	100.1%
User charges and fees	13,201	0	27	790	14,018	544	14,562	11,313	80.7%
Other revenue	11,471	0	5,355	259	17,085	(404)	16,681	12,761	74.7%
Grants and contributions provided for operating purposes	4,384	412	211	903	5,910				
Grants and contributions provided for capital purposes	2,900	7,652	385	750	11,687	189	6,099	2,874	48.6%
Interest and investment income	1,929	0	1,384	0	3,313	0	11,687	9,630	82.4%
Other income	17,370	0	(173)	4	17,201	1,641	4,954	4,190	126.5%
Fair value increment on investment properties	1,150	0	0	0	1,150	8	17,210	13,413	78.0%
Total Income from continuing operations	118,528	8,064	7,227	2,685	136,504	(7,820)	130,702	120,404	88.2%
Expenses									
Employee benefits and on-costs	49,252	0	44	21	49,316	204	49,520	35,713	72.4%
Materials and services	42,811	1,012	1,755	2,491	48,069	1,124	49,193	33,771	70.3%
Borrowing costs	1,809	0	0	(2)	1,806	0	1,806	609	33.7%
Depreciation, amortisation and impairment for non-financial assets	14,834	0	1,130	(37)	15,927	(8)	15,919	12,083	75.9%
Other expenses	4,792	0	45	10	4,847	(50)	4,797	3,688	76.1%
Net losses from the disposal of assets	1,229	(778)	(7)	(63)	382	(302)	79	-199	-52.1%
Total Expenses from continuing operations	114,726	234	2,967	2,419	120,347	967	121,314	85,666	71.2%
Net Operating Result from continuing operations	3,802	7,830	4,260	265	16,157	(6,769)	9,388	34,739	
Net Operating Result before Capital Grants & Contributions	902	177	3,875	(485)	4,470	(6,769)	(2,299)	25,109	
Working Funds Reconciliation:									
Net Operating Result from continuing operations						(6,769)			
LESS:									
Forecast increase in Capital Expenditure						(450)			
Transfers to Reserve from Operating						(3,098)			
Transfers to Reserve from Capital						0			
Fair Value increment on investment properties						7,820			
Decrease in Depreciation						(8)			
ADD:									
Transfers from Reserves for Operating						0			
Transfers from Reserves for Capital						326			
Working Funds Movement						(2,179)			

Notes:

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISED Budget

REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

The Income & Expenses Budget Review Statement presents a revised forecast decrease in Council's net operating result from continuing operations of \$6.769m to \$9.388m. When we exclude capital grants & contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net forecast result is a deficit of (\$2.299m) in the net operating result before capital grants & contributions. This is a decrease of \$6.769m from the December quarterly budget review of \$4.470m. A reconciliation between the working funds movement and operating result is provided within the Income & Expenses Statement above.

Recommended quarter forecast changes to the Revised Budget

Budget forecast variations being recommended this quarter include the following material items:

	Proposed variation		Details of the budget forecast variation
	Fav / (Unfav)		
	\$'000	%	
Income			
Rates & Annual Charges	39	0.1%	No material individual items to note.
User Charges & Fees	544	3.9%	Increases in user charges and fees are predominantly due to increased activity levels and include the following items of note: <ul style="list-style-type: none"> • \$400k increase in work zone charges income • \$100k increase in footpath restoration charges • \$84k increase in policy change requests income • \$65k increase in road restoration charges • \$54k in parking meter income • \$50k increase in crane permits income • \$50k in parks and reserves casual hire <p>These increases have been offset by the following:</p> <ul style="list-style-type: none"> • \$214k decrease in preschool fees. This reduction has been offset by an increase in preschool subsidy grant income.
Other Revenue	(404)	(2.4%)	The movement in other revenue is due to the following significant items : <ul style="list-style-type: none"> • \$600k decrease in advertising income due to a delay in the rollout of some sites • \$84k increase in legal costs raised income. This is offset by a corresponding increase in rates recoverable expenses expenditure.
Grants & Contributions provided for Operating Purposes	189	3.2%	Increases in grants & contributions provided for operating purposes include the following item of note: <ul style="list-style-type: none"> • \$217k increase in preschool subsidy income. This grant income is offset by a decrease in preschool fee income.
Grants & Contributions provided for Capital Purposes	0	0%	No material individual items to note.
Interest and investment income	1,641	49.5%	Increases in interest and investment income include the following items of note: <ul style="list-style-type: none"> • \$1,591k increase in interest income, driven by higher interest rates compared to the budget • \$50k increase in interest on overdue rates
Other Income	8	0%	The movement in other income includes the following items of note: <ul style="list-style-type: none"> • \$130k increase in sportsfield lease income due to more bookings • \$150k decrease in commercial property lease income due to Dunbar House premises being vacant

	Proposed variation		Details of the budget forecast variation
	Fav / (Unfav)		
	\$'000	%	
Fair value increment on investment properties	(7,820)	(680.3%)	<p>The decrease in fair value on investment properties is due to:</p> <ul style="list-style-type: none"> \$7,810k decrease in the fair value of Kiaora Place. The budget had assumed a fair value increment of \$1,150k for Kiaora Place. The annual external valuation has been completed and indicates a fair value decrement of \$6,630k. This is due to the change in capitalisation rate from 5% to 5.25% from a softening of the selling market for shopping centres. \$10k decrease in the fair value of Council's carparks. <p>This is a non-cash item.</p>
Total Income variations	(5,802)	(4.3)%	
Expenses			
Employee benefits and on-costs	(204)	(0.4%)	<p>Increases in employee benefits include the following items of note:</p> <ul style="list-style-type: none"> \$181k increase in the defined benefit superannuation contributions \$120k increase in salaries in People, Safety and Performance for staff termination payments, casual roles, and maternity leave cover \$72k increase in salary costs in Strategic Planning & Place that is a transfer from Material Goods and Services in relation to the SRV project: 'Protecting Our Heritage' <p>Offset by:</p> <ul style="list-style-type: none"> \$197k transfer to temporary staff in Open Space & Trees (\$128k) and Strategic Planning & Place (\$69k)
Materials & Services	(1,124)	(2.3%)	<p>The increase in materials & services include the following items of note:</p> <ul style="list-style-type: none"> \$263k increase in temporary staff, of which \$197k was transferred from salaries and wages. The net increase was \$66k and was across a number of areas. Civil Operations, Governance & Risk and Property & Projects Management had the largest increases. \$246k increase in legal expenses across a number of areas, predominantly in Development Assessment (\$200k) and Engineering Services (\$40k). \$147k increase in appeal consultant costs in Development Control driven by a higher number of appeals \$144k increase in material: goods & services in Information & Digital Transformation, predominantly due to increases in the Microsoft 365 implementation costs and a new system implementation for a meeting and business paper system. This increase has been partially

	Proposed variation		Details of the budget forecast variation
	Fav / (Unfav)		
	\$'000	%	
			<p>offset by a \$50k reduction in general consultant costs in Corporate Performance.</p> <ul style="list-style-type: none"> • \$123k increase in interest paid on deposits refunded • \$85k increase in general contracts in Civil Operations, for footpaths maintenance. This expenditure is offset by increased income from footpath restoration charges. • \$84k increase in rates recoverable expenses. This is offset by a corresponding increase in legal costs raised income. • \$66k increase in water rates due to increased costs and usage mainly at Rushcutters Bay Park from a bore water failure • \$60k increase in general contracts in Civil Operations, for road pavement maintenance. This expenditure is offset by increased income from road restoration charges. • \$50k increase in recurrent contracts security costs at Kiaora Place. This increase is funded from the Kiaora Place Reserve. <p>Offset by:</p> <ul style="list-style-type: none"> • \$80k decrease in tipping charges in Civil Operations, predominantly in Trade Waste Services • \$56k transfer from material: goods & services in Library Services to operating capital for the Paddington Library AV upgrade
Borrowing Costs	0	0%	No material individual items to note.
Depreciation, amortisation and impairment for non-financial assets	8	0.1%	No material individual items to note.
Other expenses	50	1.0%	<p>The decrease in other expenses includes the following item of note:</p> <ul style="list-style-type: none"> • \$30k reduction in Strategic Planning & Place section 356 Donations as the budget is not required
Net losses from the disposal of assets	302	79.2%	<p>The increase in net losses from the disposal of assets includes the following items of note:</p> <ul style="list-style-type: none"> • \$232k income from road sales adjoining 8 Wunulla Rd, Point Piper. This income has been transferred to the Property Reserve. • \$56k increase in the proceeds from the sale of heavy vehicles
Total Expenses variations	(967)	(0.8%)	
Total Recommended net change to forecast income and operating expenses	(6,769)	(41.9%)	

Capital Budget Review Statement

The Capital Budget Review Statement below presents recommended changes to both capital expenditure and capital funding. The total increase in capital expenditure arising from recommended changes is \$0.450m, offset by a total funding increase of \$0.450m, resulting in no net change to general revenue required to fund the program of works.

Woollahra Council
Budget Review for the quarter ended 31 March 2024
Capital Budget

	ORIGINAL					Recommended changes	PROJECTED		
	23/24 Budget (000's)	Revotes (000's)	Sept Review (000's)	Dec Review (000's)	REVISED Budget (000's)		year end result 23/24 (000's)	ACTUAL YTD 23/24 (000's)	% of REVISED Budget
	Approved Changes								
						Changes			
Capital Funding									
Rates and other untied funding	(6,379)	0	(375)	0	(6,754)	(54)	(6,808)	(11,242)	166.5
Capital Grant	0	(7,652)	(510)	(275)	(8,437)	0	(8,437)	(6,481)	76.8
REPAIR Grant	(125)	0	125	0	0	0	0	0	100.0
Block Grant ROADS	(75)	0	0	0	(75)	0	(75)	(7)	9.7
Transfer from Property Reserve	(2,070)	(1,795)	195	(22)	(3,692)	(151)	(3,843)	(926)	25.1
Transfer from Open Space & Community Facilities	0	(654)	0	0	(654)	0	(654)	(84)	12.8
Transfer from Kiaora Reserve	(350)	0	(13)	0	(363)	0	(363)	(16)	4.3
Transfer from Section 7.12	(3,247)	(3,905)	(639)	7	(7,785)	(83)	(7,868)	(2,996)	38.5
T/fr from Environmental & Infrastructure Levy	(4,415)	(4,104)	259	0	(8,260)	0	(8,260)	(3,348)	40.5
T/fr from Stormwater management Charge	(455)	(449)	0	0	(904)	0	(904)	(369)	40.8
Transfer from Computer Reserve	(73)	0	0	0	(73)	0	(73)	(3)	3.9
Transfer from General Reserve	(49)	(301)	0	0	(350)	(92)	(442)	(34)	9.6
Transfer from Grant Reserve	0	0	(17)	3	(14)	0	(14)	(14)	100.0
Transfer from Section 7.11	(500)	(20)	0	0	(520)	0	(520)	(104)	19.9
Transfer from DWM Reserve	(787)	(739)	0	0	(1,526)	0	(1,526)	0	0.0
T/fer from Revotes/Rollovers Reserve	0	(2,792)	(49)	0	(2,840)	0	(2,840)	(780)	27.5
Transfer from SRV Reserve	0	0	(100)	(110)	(210)	0	(210)	0	0.0
Computer Equipment Sales	0	0	0	0	0	0	0	0	100.0
Passenger Vehicles Sales	(437)	(231)	(27)	0	(695)	(14)	(709)	(313)	45.0
Light Commercial Vehicle Sales	(126)	(83)	0	0	(209)	0	(209)	(59)	28.2
Heavy Vehicles Sales	(300)	(454)	2	0	(752)	(56)	(808)	(401)	53.3
Misc.Plant/Equip Sales	(2)	(10)	18	0	6	0	6	(0)	-6.1
Total Capital Funding	(19,450)	(23,225)	(1,131)	(397)	(44,203)	(450)	(44,653)	(27,206)	61.5
Capital Expenditure									
Business Centres Capital	126	0	0	0	126	0	126	2	1.4
Traffic Infrastructure	460	877	(180)	0	1,157	0	1,157	252	21.8
Flood Plain Management	60	0	0	0	60	0	60	54	89.2
Open Space Project Management	75	0	(53)	0	22	0	22	11	51.2
Parks & Reserves	2,294	3,253	198	93	5,839	58	5,897	2,385	40.8
Playgrounds	401	1,214	1,006	0	2,621	25	2,646	2,072	79.0
Sportsfields	137	22	10	0	169	0	169	97	57.5
Streetscapes	100	3,788	0	(100)	3,788	0	3,788	3,425	90.4
Infrastructure Renewal Program	7,635	4,455	(198)	275	12,166	0	12,166	7,615	62.6
Environmental Works Program	620	1,090	(270)	0	1,440	0	1,440	332	23.0
Stormwater Levy Works	967	946	73	0	1,986	0	1,986	1,735	87.4
Computers & Office Equipment	96	0	0	0	96	0	96	38	39.3
Commercial/Leased Properties	265	191	0	0	456	(71)	386	89	19.4
Investment Properties	350	0	13	0	363	0	363	32	8.7
Parks / Ovals Buildings	310	495	(83)	0	722	(10)	712	223	30.9
Depots	55	0	0	0	55	(55)	0	0	0.0
Council Offices	145	639	47	60	891	(47)	844	698	78.3
Community Facilities	610	2,685	(133)	(40)	3,121	(14)	3,107	3,041	97.4
Library Buildings	10	0	49	(3)	56	(10)	46	46	82.3
Car Parks	885	839	0	2	1,725	450	2,175	1,840	106.7
Library IT Technology	26	0	100	0	126	56	182	0	0.0
Library General	331	0	(9)	0	321	0	321	231	71.9
Library - Paddington	98	0	(5)	0	92	0	92	62	67.4
Plant Replacement Program	3,395	2,732	566	110	6,803	69	6,872	2,927	43.0
Total Capital Expenditure	19,450	23,225	1,131	397	44,203	450	44,653	27,206	61.5

Details of Recommended Changes

The following table details by project proposed budget variations that are \$50k or greater recommended in the Capital Budget Review Statement. For a full listing of capital project proposed budget variations refer to **Attachment 3**.

Project No/ Project Name	Current Budget \$'000s	Budget Variation + INCR / (DECR) \$'000s	Revised Budget \$'000s	Detail	Funding Source
01828 - Hopetoun Avenue, Vauclose, near No.10-12 Hopetoun Avenue	50	100	150	Due to construction expected to be undertaken at a nearby site, this project has been postponed until Q4 FY2023/24 or Q1 FY2024/25. Over expenditure on this project will be funded from under expenditure on other projects.	Externally Restricted - s.7.12 Developer Contributions \$53k / Internally Restricted - Environment & Infrastructure Levy Reserve \$22k / Working funds \$25k
01664 - 6 Pringle Place-Stabilisation of a Council owned rock face	271	60	331	Maintenance works which includes removal of vegetation and scaling of rock slope are completed. Construction works which include stabilisation of the rock walls through anchoring are completed. The remaining works include the construction of a stormwater pit, and the installation of the jersey barrier kerb which is anticipated to be undertaken in Q4 FY2023/24. These works are in conjunction with the Pringle Place rock face stabilisation works (#01663). Over expenditure on this project will be funded from under expenditure on other projects.	Internally Restricted - Environment & Infrastructure Levy Reserve
01816 - Elizabeth Street Paddington, Sutherland Street to Windsor Lane	250	50	300	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.	Internally Restricted - Environment & Infrastructure Levy Reserve
01809 - Birriga Road Bellevue Hill, O'Sullivan Road to Bundara Road	455	(100)	355	Construction works are complete for the footpath repairs. Road pavement works are scheduled for April 2024 during school holidays. Under expenditure on this project will be distributed to over expenditure on other projects.	Externally Restricted - s.7.12 Developer Contributions

Project No/ Project Name	Current Budget \$'000s	Budget Variation + INCR / (DECR) \$'000s	Revised Budget \$'000s	Detail	Funding Source
01810 - Edward Street Woollahra, Bathurst Street to Suttie Road	150	(57)	93	Project is complete. Under expenditure on this project will be distributed to over expenditure on other projects.	Internally Restricted - Environment & Infrastructure Levy Reserve
01759 - Bellevue Park Stage 2 Pathway	502	58	560	Construction of the Bellevue Park pathway is complete and open for use. Increase in budget required due to overspend on additional landscaping and increased costs.	Externally Restricted - s.7.12 Developer Contributions
01276 - Rose Bay Car Parks-Redevelopment	1,055	350	1,405	Tenders for the construction works close on 13 May 2024. Additional funds for \$350k sought from reserves for statutory & utility upgrade applications. Specialist advice has been sought to progress the design and approval process.	Internally Restricted - Property Reserve \$258k / General Reserve – old section 94 \$92k
01701 - Cross Street Carpark-Remedial works	-	100	100	Structural engineer has identified necessary structural works to be undertaken following a recent inspection. Additional funding of \$100k is requested from the property reserve to undertake the works.	Internally Restricted - Property Reserve
E016 - SRV - AV Upgrade Paddington	42	56	98	Budget increase funded by the Library Local Priority grant.	Grants & Contributions
01685 - Woollahra Golf Club-Replace roof, gutters & downpipes	139	(84)	55	Works complete. Savings to be transferred to property reserve.	Internally Restricted - Property Reserve
01843 - Fletcher St Depot - Roof & box gutter replacement	50	(50)	-	Necessary works completed under maintenance. Savings to be transferred to the Property Reserve.	Internally Restricted - Property Reserve

In addition to the Income and Expenses and Capital Budget Review Statements above, Council's Balance Sheet and Reserve levels summarise the results of the budget review and appear as **Attachments 1 and 2** respectively.

Cash and Investments Budget Review Statement

The Cash and Investments Budget Review Statement combines Council's restricted cash reserves with total cash and investments from the balance sheet to show any impact on unrestricted available cash.

The Cash and Investments Budget Review Statement shown below carries the net total of recommended changes to the budget through to the unrestricted and available cash balances. It also shows the various movements in restricted cash recommended in the Budget Review.

As reported in the Monthly Financial Report presented to the Finance, Community & Services Committee at this meeting, Council's total investment portfolio is invested in accordance with Council's investment policy and the bank reconciliation to 31 March 2024 has been completed.

Woollahra Council
Budget review for the quarter ended 31 March 2024
Cash & Investments

	ORIGINAL	Approved Changes			REVISIED Budget (000's)	Recommended changes for Council Resolution (000's)	PROJECTED	ACTUAL YTD (000's)
	23/24 Budget (000's)	Revotes (000s)	Sept Review (000's)	Dec Review (000's)			year end result 23/24 (000's)	
Unrestricted	19,276	0	4,996	(1,036)	23,236	(2,179)	21,058	18,264
Externally Restricted								
Section 7.11 Contributions	993	(20)	0	40	1,013	0	1,013	1,410
Section 7.12 Contributions	6,042	(3,905)	(639)	582	2,079	(83)	1,996	7,271
Unexpended Grants	17	(17)	0	0	0	0	0	916
Stormwater Levy	502	(449)	1	(0)	53	0	53	589
Domestic Waste	5,384	(739)	0	150	4,794	(130)	4,665	5,913
Total Externally Restricted	12,937	(5,131)	(638)	772	7,940	(212)	7,728	16,099
Internally Restricted								
Environmental & Infrastructure Levy	4,155	(4,104)	(12)	11	51	2	53	5,516
Special Rate Variation: Environmental & Infrastructure Levy	0	0	460	(262)	199	0	199	199
Employee Leave Entitlements	2,278	0	0	0	2,278	0	2,278	2,278
Plant Replacement	0	0	0	0	0	0	0	0
Insurance	445	0	0	0	445	0	445	445
Workers Compensation Insurance	117	0	0	0	117	0	117	117
Computer	234	0	0	0	234	0	234	378
Library IT	687	0	9	0	696	0	696	647
Election	322	0	0	0	322	0	322	157
Deposits	41,561	0	0	0	41,561	0	41,561	44,026
Preschool	599	0	(10)	0	589	20	608	571
Property	8,736	(1,795)	(20)	41	6,963	81	7,043	9,880
Open Space & Community Facilities	654	(654)	0	0	0	0	0	572
Kiaora Place Reserve	4,577	0	(63)	0	4,514	(25)	4,489	4,464
Revotes & Rollovers	3,943	(3,412)	(49)	0	483	0	483	2,877
Oxford Street	206	0	0	0	206	0	206	206
Open Space Projects	299	(298)	0	0	1	0	1	299
Property Development	22	(3)	0	0	19	0	19	22
Special Rate Variation (SRV)	1,788	0	(429)	302	1,661	0	1,661	3,374
Urban Forest Strategy (UFS)	0	0	0	0	0	3,000	3,000	0
General Reserve	2,318	0	14	3	2,335	(93)	2,242	862
Total Internally Restricted	72,939	(10,265)	(99)	96	62,670	2,985	65,655	76,889
Total Restricted	85,876	(15,396)	(737)	867	70,610	2,772	73,382	92,988
Total cash and investments	105,152	(15,396)	4,259	(169)	93,847	593	94,440	111,252
Available Cash	19,276	0	4,996	(1,036)	23,236	(2,179)	21,058	18,264

Notes:

The **available cash** position excludes restricted funds. External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that Council has determined will be used for a specific future purpose.

ORIGINAL Budget +/- approved budget changes in previous quarters = REVISIED Budget
REVISIED Budget +/- recommended changes this quarter = PROJECTED year end result

Budget Review Contracts and Other Expenses Statement

The Budget Review Contracts and Other Expenses Statement, provided in **Attachment 4**, requires Council to disclose 'Contracts' and 'Consultancy and Legal Expenses' as part of the quarterly Budget Review.

As per requirements set out by the Office of Local Government, the contracts disclosure includes:

- Contracts that were entered into during the quarter under review but have not been fully performed or completed; and
- Have a value equal to or more than \$50,000, (or, 1% of Council's estimated income from continuing operations).

Contracts for employment and contracts entered into from Council's "preferred contracts list" are not included.

The consultancy and legal expenses disclosure shows year to date budget and year to date expenditure for these items.

Options:

Council can resolve to approve the budget changes recommended in this report or choose to resolve in some other manner.

Community Engagement and / or Internal Consultation:

This report has been compiled using information provided by Directors and Managers in relation to their area of budget responsibility.

Policy Implications:

There are no direct policy implications arising from this report.

Financial Implications:

The March 2024 quarterly review forecasts an increase in Council's working funds position for 2023-24 of \$0.638m. This is comprised of the original budget working funds deficit of (\$1.143m), a surplus in the September 2023 quarterly review of \$4.996m, a deficit of (\$1.036m) in the December 2023 quarterly review and a deficit of (\$2.299m) in this March quarterly review. The deficit of (\$2.299m) in the March quarterly budget review is due to the recommended \$3.0m one-off transfer to the new Urban Forest Strategy reserve. The forecast balance of working funds at 30 June 2024 is \$8.127m.

The March quarterly budget review is a forecast decrease in Council's net operating result of (\$6.769m) from \$16.157m to \$9.388m. When we exclude capital grants & contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a deficit of (\$2.299m) in the net operating result before capital grants & contributions. This is a decrease of (\$6.769m) from the December quarterly budget review of \$4.470m. The original approved 2023-24 budget after revotes for net operating result before capital grants & contributions was \$1.079m.

The net operating result from continuing operations has been adversely impacted by a decrease in the fair value of investment properties of \$6.670m. This is due to a decrease in the fair value of Kiaora Place as a result of the annual independent valuation. There has been a change in the capitalisation rate from 5% to 5.25% from a softening of the selling market for shopping centres. This is non-cash accounting adjustment and does not impact the operating performance ratio, which is 3.54%.

The below table indicates what the 2023-24 results would be if the fair value decrease of \$6.670m is excluded:

	Net operating result from continuing operations	Net operating result before capital grants & contributions
2023-24 Forecast	\$9.388m	(\$2.299)m
2023-24 Forecast excluding fair value decrease on investment properties	\$16.058m	\$4.371m

The table below shows the revaluation movements of the Kiaora Place investment property over 3 years. As can be seen in the table, the last two years have shown large favourable movements in the valuation of this property.

Year	Kiaora Place Revaluation Movement Favourable/ (Unfavourable)	Capitalisation Rate
2021-22 Actual	\$12.07m	5%
2022-23 Actual	\$8.64m	5%
2023-24 Actual	(\$6.63m)	5.25%

In the March 2024 quarterly budget review we are recommending the establishment of a new internally restricted reserve for the Urban Forest Strategy and a one-off transfer of \$3.0m into this new reserve.

This quarterly budget review does not include any write off of the Cross St carpark redevelopment project WIP balance. The WIP balance is around \$1.6m and might need to be written off as an expense in June 2024 if the project does not proceed. This would increase the forecast deficit in Net Operating Result before Capital Grants & Contributions from (\$2.299m) to (\$3.899m). A decision on this project is pending at the time of writing this report.

The Capital Budget Review Statement shows an increase in capital expenditure of \$0.450m and an offsetting increase in funding of \$0.450m. Changes giving rise to these variations have been detailed in the report.

The Balance Sheet (**Attachment 1**) shows Unrestricted Current Ratio of 3.19:1 with a working funds position at 30 June 2024 of \$8.127m.

Resourcing Implications:





Resourcing implications are outlined within the report. Budget changes recommended in relation to resourcing implications have been managed against other budget recommended changes.

Conclusion:

As noted throughout this report, the March quarterly budget review is a forecast decrease in Council's net operating result of (\$6.769m) from \$16.157m to \$9.388m. When we exclude capital grants & contributions (we exclude them because capital grants and contributions can only be used on capital projects, i.e. not on Council's day to day expenses) the net result is a deficit of (\$2.299m) in the net operating result before capital grants & contributions. This is a decrease of (\$6.769m) from the December Quarterly Budget Review of \$4.470m. The Capital Budget Review Statement shows an increase in capital expenditure of \$0.450m and an offsetting increase in funding of \$0.450m. Changes giving rise to these variations have been detailed in the report.

Having regard to the original estimates of income and expenditure, and the proposed variations, the projected restricted cash levels and liquidity position indicate at this point in time that Council's overall forecast financial position will remain satisfactory at 30 June 2024.

Attachments

1. Forecast Balance Sheet as at 31 March 2024 [↓](#) 
2. Forecast 30 June 2024 Reserve Levels as at 31 March 2024 [↓](#) 
3. Capital Budget Proposed Project Variations as at 31 March 2024 [↓](#) 
4. Budget Review Contracts and Other Expenses Statement 31 March 2024 [↓](#) 

BUDGET 2023/24											
Balance Sheet											
	Actual		Revote &		Original Budget	September	September	December	December	March Review	March Review
	22/23	22/23 Revotes	Rollovers into	23/24 Budget	& Revotes	Review 23/24	Review 23/24	Review 23/24	Review 23/24	23/24	23/24
Current Assets											
Cash & Investments	107,670,643	(15,395,521)	92,275,122	(2,518,637)	89,756,485	4,259,063	94,015,548	(168,175)	93,847,373	592,953	94,440,326
Receivables	7,234,296		7,234,296		7,234,296		7,234,296		7,234,296		7,234,296
Inventories	337,272		337,272		337,272		337,272		337,272		337,272
Other	2,305,820		2,305,820		2,305,820		2,305,820		2,305,820		2,305,820
	117,548,032	(15,395,521)	102,152,511	(2,518,637)	99,633,874	4,259,063	103,892,937	(168,175)	103,724,762	592,953	104,317,715
Current Liabilities											
Payables	56,075,554		56,075,554		56,075,554		56,075,554		56,075,554		56,075,554
Interest Bearing Liabilities	3,794,276		3,794,276	130,565	3,924,841		3,924,841		3,924,841		3,924,841
Provisions	12,384,734		12,384,734	856,921	13,241,656		13,241,656		13,241,656		13,241,656
Other	12,468,534		12,468,534		12,468,534		12,468,534		12,468,534		12,468,534
	84,723,098	0	84,723,098	987,486	85,710,584	0	85,710,584	0	85,710,584	0	85,710,584
NET CURRENT ASSETS	32,824,933	(15,395,521)	17,429,413	(3,506,123)	13,923,290	4,259,063	18,182,353	(168,175)	18,014,178	592,953	18,607,131
Non-Current Assets											
Receivables	152,261		152,261		152,261		152,261		152,261		152,261
Inventories & Other Assets	454,266		454,266	(261,770)	192,496		192,496		192,496		192,496
Investment Properties	191,420,000		191,420,000	1,149,500	192,569,500		192,569,500		192,569,500		192,569,500
Property, Plant & Equipment	1,056,284,624	23,225,033	1,079,509,657	2,648,137	1,082,157,794	880	1,082,158,674	433,272	1,082,591,946	458,621	1,083,050,567
	1,248,311,151	23,225,033	1,271,536,184	3,535,867	1,275,072,051	880	1,275,072,931	433,272	1,275,506,203	458,621	1,275,964,824
Non-Current Liabilities											
Interest Bearing Liabilities	56,520,634		56,520,634	(3,935,545)	52,585,089		52,585,089		52,585,089		52,585,089
Provisions	582,637		582,637		582,637		582,637		582,637		582,637
Other	18,893		18,893		18,893		18,893		18,893		18,893
	57,122,165	0	57,122,165	(3,935,545)	53,186,620	0	53,186,620	0	53,186,620	0	53,186,620
NET ASSETS	1,224,013,920	7,829,512	1,231,843,432	3,965,289	1,235,808,721	4,259,943	1,240,068,664	265,097	1,240,333,761	1,051,574	1,241,385,335
EQUITY											
Opening Equity	561,081,731		582,587,604		582,587,604		582,587,604		582,587,604		582,587,604
Asset Revaluation Reserves	641,426,316		641,426,316		641,426,316		641,426,316		641,426,316		641,426,316
Operating Result	21,505,873		7,829,512		11,794,801		16,054,744.1		16,319,841		17,371,415
Closing Equity	1,224,013,920	0	1,231,843,432	0	1,235,808,721	0	1,240,068,664	0	1,240,333,761	0	1,241,385,335
Working Funds											
Current Assets	32,824,933		17,429,413		13,923,290		18,182,353		18,014,178		18,607,131
ADD:											
Current Prov'n for ELE	12,384,734		12,384,734		13,241,656		13,241,656		13,241,656		13,241,656
Current Deposits	45,736,000		45,736,000		45,736,000		45,736,000		45,736,000		45,736,000
Current Loan Liability	3,794,276		3,794,276		3,924,841		3,924,841		3,924,841		3,924,841
LESS:											
External Restrictions	(14,192,581)		(9,062,077)		(7,806,662)		(7,168,572)		(7,940,301)		(7,727,808)
Internal Restrictions	(73,058,584)		(62,793,567)		(62,673,613)		(62,574,409)		(62,670,104)		(65,654,631)
	7,488,779	0	7,488,779	0	6,345,511	0	11,341,868	0	10,306,269	0	8,127,188
Movement in Working Funds			0		(1,143,268)		4,996,357		(1,035,599)		(2,179,081)
Unrestricted Current Ratio	3.56		3.17		3.01		3.19		3.16		3.19
Current Assets - External Restrictions	94,103		83,838		82,575		87,472		86,532		87,338
Current Liabilities - Restricted Liabilities	26,417		26,417		27,404		27,404		27,404		27,404

WOOLLAHRA MUNICIPAL COUNCIL
Forecast Restricted Cash Balances - 30th June 2024

Externally Restricted Cash	REVOTES			ORIGINAL BUDGET & REVOTES				SEPTEMBER REVIEW				DECEMBER REVIEW				MARCH REVIEW				
	Purpose	Restricted Cash Balance Jun 23	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24
Section 7.11 Contributions	1,513,778	19,951	1,493,827	0	200	520,564	973,463				973,463		40,000		1,013,463				1,013,463	
Section 7.12 Contributions	7,125,145	3,905,353	3,219,792	2,700,000	1,000	3,784,375	2,136,417			639,398	1,497,019	475,000	200,000	93,145	2,078,874			82,713	1,996,161	
Unexpended Grants	16,749	16,749	0				0				0				0				0	
Stormwater Levy	464,065	449,251	14,814	492,500		455,000	52,314	1,308						53,622	(126)			53,496	53,496	
Domestic Waste																				
General Reserve	4,038,944	739,200	3,299,744	1,000,000		787,000	3,512,744				3,512,744	150,000			3,662,744	(129,780)			3,532,964	
Employee Leave Entitlements	1,033,900		1,033,900	97,834			1,131,724				1,131,724				1,131,724				1,131,724	
	14,192,581	5,130,504	9,062,077	4,290,324	1,200	5,546,939	7,806,662	1,308	0	639,398	7,168,572	624,874	240,000	93,145	7,940,301	(129,780)	0	82,713	7,727,808	
Internally Restricted Cash																				
Purpose	Restricted Cash Balance Jun 23	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	Transfer To	Interest Earned	Transfers From	Closing Balance Jun 24	
Environmental & Infrastructure Levy	4,085,401	4,103,728	(18,327)	4,764,555		4,695,000	51,228			11,602	39,626	11,264			50,890	2,214			53,104	
Special Rate Variation: Environmental & Infrastructure Levy	0		0				0	460,304			460,304	(11,804)		250,000	198,500				198,500	
Employee Leave Entitlements	2,277,726		2,277,726				2,277,726				2,277,726				2,277,726				2,277,726	
Plant Replacement	128		128				128				128				128				128	
Insurance	444,648		444,648				444,648				444,648				444,648				444,648	
Workers Compensation Insurance	116,556		116,556				116,556				116,556				116,556				116,556	
IT Reserve																				
General Reserve	381,227		381,227			146,763	234,464				234,464				234,464				234,464	
Library IT	646,778		646,778	66,000		26,000	686,778	9,000			695,778				695,778				695,778	
Election	157,436		157,436	164,100			321,536				321,536				321,536				321,536	
Deposits	41,560,762		41,560,762				41,560,762				41,560,762				41,560,762				41,560,762	
Preschool																				
General Reserve	438,079		438,079	22,679		60,000	400,758	(10,000)			390,758				390,758	19,947			410,705	
Employee Leave Entitlements	163,561		163,561	34,234			197,795				197,795				197,795				197,795	
Property	10,806,327	1,795,325	9,011,002			2,070,000	6,941,002			19,832	6,921,170	63,154		21,752	6,962,572	231,660		151,154	7,043,078	
Open Space & Community Facilities	655,442	653,618	1,824			1,824	0				0				0				0	
Kiaora Place Reserve	4,479,890		4,479,890	793,056		695,541	4,577,405	(50,124)		12,938	4,514,343				4,514,343	(25,000)			4,489,343	
Revotes & Rollovers	3,943,167	3,411,569	531,599			531,599				48,578	483,021				483,021				483,021	
Oxford Street Placemaking	205,529		205,529				205,529				205,529				205,529				205,529	
Open Space Projects	298,861	298,093	768			768					768				768				768	
Property Development	21,684	2,684	19,000				19,000				19,000				19,000				19,000	
Special Rate Variation (SRV)	0		0	4,301,843		2,513,742	1,788,101	(429,262)			1,358,839	51,719		(250,000)	1,660,558				1,660,558	
Urban Forest Strategy (UFS)	0		0				0				0				0	3,000,000			3,000,000	
General Reserve																				
Public Art Gallery	252,261		252,261				252,261				252,261				252,261				252,261	
FAG Prepayment	1,972,866		1,972,866	852,664		852,664	1,972,866	1,134,030		1,120,202	1,986,694				1,986,694				1,986,694	
Old Section 94	92,140		92,140				92,140				92,140				92,140				92,140	
General	58,115		58,115	3,000		60,552	563				563			(3,114)	3,677	(1,000)			2,677	
	73,058,584	10,265,017	62,793,567	11,002,131	0	11,122,086	62,673,613	1,113,948	0	1,213,152	62,574,409	114,333	0	18,638	62,670,104	3,227,821	0	243,294	65,654,631	
Total Restricted Cash	87,251,165	15,395,521	71,855,644	15,292,455	1,200	16,669,025	70,480,275	1,115,256	0	1,852,550	69,742,981	739,207	240,000	111,783	70,610,405	3,098,041	0	326,007	73,382,439	

Capital Budget Proposed Project Variations as at 31 March 2024

The following table details by project the proposed budget variations that are recommended in the Capital Budget Review Statement.

Project No	Project Name	Budget Variation + INCR / (DECR) \$'000s	Detail	s.7.12 Developer Cont'ns \$'000s	Externally Restricted \$'000s	Internally Restricted \$'000s	Grants & Cont'ns \$'000s	Working Funds \$'000s	Vehicle Sales \$'000s
BUDGET FUNDING REALLOCATION BETWEEN PROJECTS / FUNDING SOURCES									
01577	Laptops refresh	15	Procurement delayed due to priority IT Projects. The fleet of shared laptops will be procured with the general laptop fleet refresh in first half of 2024-25. The costs of IT hardware & peripherals has increased, therefore budget transferred from project 014582.			15			
04582	Mobile Phones Replacement	(15)	A replacement mobile phone fleet has been procured through an RFQ. The devices are expected to be delivered in May 2024. This project has come in under budget with the remaining budget to be transferred to project 01577.			(15)			
00162	Stormwater Harvesting	(16)	This quarter quotes were sought for the installation of a second rainwater tank at Christison Park. Construction will take place next quarter in Q4. Transfer under expenditure to Cooper Park Rehabilitation project 01489.			(16)			
01489	Cooper Park Rehabilitation	16	The Ecosol gross pollutant trap which treats water flowing from Bondi Junction to Cooper Creek was installed in January. This project is now complete. Over expenditure will be funded from under expenditure on project 00162 - Stormwater Harvesting.			16			
00667	Park Lighting Upgrades	(18)	The upgrade to the Marine Parade lighting has been designed and procurement complete. Installation to	(18)					

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
			occur in Q4. Under expenditure to be transferred to projects 01674, 01576, 01764, 01869.						
01674	Bellevue Park extension of pathway and landscaping	4	Construction of the Bellevue Park pathway is complete and open for use. Over expenditure will be funded from under expenditure on project 00667.	4					
01676	Lyne Park Landscape Upgrade	6	This project is complete. Overspend on this project related to additional works associated with the landscaping on site. Over expenditure will be funded from under expenditure on project 00667.	6					
01764	Harbourview Park Multi-court Renewal	5	The relocation of the Harbourview Park basketball half court is complete and open to the public. Over expenditure will be funded from under expenditure on project 00667.	5					
01869	Major turfing renewal - Tingira Reserve, Guilfoyle Park	3	Turfing works at Moncur Reserve, Tingira Reserve and Guilfoyle Park are complete. Over expenditure will be funded from under expenditure on project 00667.	3					
01847	Redleaf - Replacement of vinyl flooring	(25)	Inspection undertaken and vinyl replacement can be pushed back another 2 years. Savings of \$25k to be transferred to carpet replacement project 01846.			(25)			
01846	Redleaf - Lower ground floor carpet	25	A final decision on the layout of the office area is still the subject of investigation. The carpet installation will proceed once a plan has been finalised. Budget transferred from project 01847.			25			
01828	Hopetoun Avenue, Vaucluse, near No.10-12 Hopetoun Avenue	100	Due to construction expected to be undertaken at a nearby site, this project has been postponed until Q4 FY2023/24 or Q1 FY2024/25. Over expenditure on this project will be funded from under expenditure on other projects.	54		22		25	

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
01664	6 Pringle Place- Stabilisation of a Council owned rock face	60	Maintenance works which includes removal of vegetation and scaling of rock slope are completed. Construction works which include stabilisation of the rock walls through anchoring are completed. The remaining works include the construction of a stormwater pit, and the installation of the jersey barrier kerb which is anticipated to be undertaken in Q4 FY2023/24. These works are in conjunction with the Pringle Place rock face stabilisation works (#01663). Over expenditure on this project will be funded from under expenditure on other projects.			60			
01816	Elizabeth Street Paddington, Sutherland Street to Windsor Lane	50	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.			50			
01822	Cove Street Watson Bay, Pacific Street to Victoria Street	32	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.	32					
01526	Minor Capital Road Works-Minor Road& Footpath Works All Wards	20	This project involves minor road work and/or footpath work improvements across the municipality. Projects include Suttie Road, Bellevue Hill, between Northland Road and Bunna Place (completed); Cooper Paddock from Underwood Street, Paddington (completed); Near property No.582 Old South Head Road, Rose Bay (completed); Rose Bay Avenue, Rose Bay (completed); New South Head Road, at Ray Avenue, Vaucluse (completed); Kiaora Road, at New South Head Road, Double Bay (construction scheduled for May 2024); Darling Point Road, at New South Head Road, Edgecliff (completed). Over			20			

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
			expenditure on this project will be funded from under expenditure on other projects.						
01829	Wunulla Road, Point Piper, opposite No.14A Wunulla Road	13	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.	13					
01811	Jersey Road Woollahra, Trelawney Street to 113 Jersey Road	6	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.			6			
01733	Rawson Rd to NSH Rd Rose Bay Stairway reconstruction	5	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.			5			
01823	Victoria Street, Watson Bay, Pacific Street to Cliff Street	1	Project is complete. Over expenditure on this project will be funded from under expenditure on other projects.	1					
01809	Birriga Road Bellevue Hill, O'Sullivan Road to Bundara Road	(100)	Construction works are complete for the footpath repairs. Road pavement works are scheduled for April 2024 during school holidays. Under expenditure on this project will be distributed to over expenditure on other projects.	(100)					
01810	Edward Street Woollahra, Bathurst Street to Suttie Road	(57)	Project is complete. Under expenditure on this project will be distributed to over expenditure on other projects.			(57)			
01814	Fern Place Woollahra, Icasia Lane to End	(40)	Footpath construction works are completed. Road pavement resurfacing will commence during the April school holidays. Under expenditure on this project will be distributed to over expenditure on other projects.			(40)			
01808	Vista Lane Bellevue Hill, Latimer Road to End	(36)	Project is complete. The scope of the project was reduced noting that utility restorations are planned for this area. The under expenditure on this project			(36)			

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
			will be distributed to over expenditure on other projects.						
00163	Plan and control the E&IR Program	(31)	The project is ongoing and used to investigate, plan and design Council's Environmental & Infrastructure Renewal Program. Under expenditure on this project will be distributed to over expenditure on other projects.			(31)			
01830	Gilliver Avenue, Vaucluse, from No.4 Gilliver Avenue	(25)	Project is complete. Under expenditure on this project will be distributed to over expenditure on other projects.					(25)	
TOTAL BUDGET FUNDING REALLOCATION BETWEEN PROJECTS/ FUNDING SOURCES		0		0	0	0	0	0	0
INCREASE IN CAPITAL WORKS BUDGET									
01759	Bellevue Park Stage 2 Pathway	58	Construction of the Bellevue Park pathway is complete and open for use. Increase in budget required due to overspend on additional landscaping and increased costs.	58					
01877	Yarranabbe Fitness Station renewal	25	Community consultation is complete for the renewal of the Yarranabbe Fitness Station. Procurement is complete with installation to commence in Q4. Increase in budget required due to increased quotation costs.	25					
01276	Rose Bay Car Parks- Redevelopment	350	Tenders for the construction works close on 13 May 2024. Additional funds for \$350k sought from reserves (Internally Restricted - Property Reserve \$258k / General Reserve – old section 94 \$92k) for statutory & utility upgrade applications. Specialist advice			350			

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
			has been sought to progress the design and approval process.						
01701	Cross Street Carpark-Remedial works	100	Structural engineer has identified necessary structural works to be undertaken following a recent inspection. Additional funding of \$100k is requested from the property reserve to undertake the works.			100			
01857	Sir David Martin Reserve - Replace roof sheeting	20	Awaiting approval of scaffolding application. Works expected to commence in Q4. Additional funds requested.			20			
01882	Tea Garden Kitchen Exhaust Replacement	19	Works undertaken due to equipment failure and limiting disruption to the operations of the café. Funds for these works to be transferred from property reserve.			19			
01633	Cooper Park Community Hall	10	Primary project works are completed. Some additional works to strengthen the floor due to removal of a wall were required. Additional funds requested to complete these works.			10			
01845	Redleaf - Replacement of Print Room split units	2	Project is complete.			2			
E016	SRV - AV Upgrade Paddington	56	Budget increase funded by the Library Local Priority grant.				56		
N/A	Passenger Vehicles Purchases	28	Budget increase requested due to increased purchase prices on a number of vehicles.					14	14
N/A	Light Commercial Vehicle Purchases	34	Budget increase requested due to increased purchase prices on a number of vehicles.					34	
N/A	Misc.Plant/Equip Purchases	7	Budget increase requested for a box trailer.					7	
N/A	Heavy Vehicles Sales	0	Change in budget funding due to an increase in vehicle sales income.					(56)	56

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
TOTAL INCREASE IN CAPITAL WORKS		708		83	0	501	56	(2)	71
DECREASE IN CAPITAL WORKS BUDGET									
01685	Woollahra Golf Club-Replace roof, gutters & downpipes	(84)	Project is complete. Savings to be transferred to the Property Reserve.			(84)			
01843	Fletcher St Depot - Roof & box gutter replacement	(50)	Necessary works completed under maintenance. Savings of \$50k to be transferred to the Property Reserve.			(50)			
01850	Hugh Latimer Centre - Roofing & Guttering	(36)	Project is complete. Savings to be transferred to the Property Reserve.			(36)			
01848	Redleaf - Upgrade elevator control mechanisms	(24)	Only one quote received which was over budget. It has been decided to include this work in the new maintenance contract for lift services currently being finalised. Budget to be transferred to the Property Reserve.			(24)			
01564	Audio visual upgrade Redleaf	(20)	Project is complete.			(20)			
01839	Christison Park - Replace Hot Water Systems	(10)	In consultation with Sustainability & Open Space staff it was decided that hot water is not required at this location. Savings to be transferred to the Property Reserve.			(10)			
01860	Kiaora Place Library - Bench lamps	(10)	Lamps have been assessed and are in good condition. Replacements pushed back for 2 years. Budget to be returned to the Property Reserve.			(10)			
01834	Cooper Park Garage - Replace windows	(5)	Project is complete. Savings to be transferred to the Property Reserve.			(5)			

Project No	Project Name	Budget Variation + INCR / (DECR)	Detail	s.7.12 Developer Cont'ns	Externally Restricted	Internally Restricted	Grants & Cont'ns	Working Funds	Vehicle Sales
01165	Fletcher Street Depot – Amenities Refurbishment	(5)	Necessary works completed under maintenance. Savings to be transferred to the Property Reserve.			(5)			
01849	Hugh Latimer Centre - External Windows	(5)	Project is complete. Savings to be transferred to the Property Reserve.			(5)			
01859	Hugh Latimer - Replacement of a/c units in Regulatory office	(5)	Project is complete. Savings to be transferred to the Property Reserve			(5)			
01852	Rose Bay Cottage - Install air-conditioning	(3)	Project is complete. Savings to be transferred to the Property Reserve			(3)			
01796	Redleaf Skylights	0	Funding source changed to the Revotes Reserve from the Property Reserve.			0			
TOTAL DECREASE IN CAPITAL WORKS		(258)		0	0	(258)	0	0	0
TOTAL VARIATIONS		450		83	0	243	56	(2)	71

Woollahra Council

Budget review for the quarter ended - 31 March 2024

Contracts

Contractor	Contract detail & purpose	Contract value (\$) (Incl. GST)	Commencement date	Duration of contract	Budgeted (Y/N)	Explanation if not included in the budget
State Civil Pty Ltd	Bayview Hill Road Rose Bay, Tivoli Avenue to New South Head Road - Road Works	\$317,900.00	8/01/2024	3 weeks	Y	
Jezzini Property Services Pty Ltd	RFQ Roof at Hugh Latimer Centre	\$64,470.00	12/01/2024	N/A	Y	
GJs Landscapes Pty Ltd	Lyne Park Playground Renewal and Activity Trail Constructiom	\$1,423,147.00	15/01/2024	12 months	Y	
Jezzini Property Services Pty Ltd	Replace roof at Sail Loft (Sir David Martin Reserve)	\$76,395.00	18/01/2024	N/A	Y	
Impact Property Consultancy Pty Ltd	Project Management Services - Wilberforce Ave, Rose Bay Carpark Redevelopment	\$396,000.00	29/01/2024	24 months	Y	
Optus Network Pty Limited	Mobile Telecommunications - SIM Services and Handsets	\$241,876.80	16/03/2024	36 months	Y	
Rhelm Pty Ltd	Cecil Street Floodway Review of Environmental Factors	\$61,237.00	1/02/2024	4-6 weeks	Y	
Civil Streetscapes Pty Ltd	Burrabirra Avenue – Vaucluse Infrastructure Improvements	\$485,456.40	5/03/2024	8 weeks	Y	
Civotek Pty Ltd	Edgecliff Road Woollahra - Concrete Road Slabs Replacement	\$133,650.00	19/01/2024	4 weeks	Y	
The University of Newcastle	Woollahra Arts and Culture Strategy and 4 Year Action plan	\$61,715.50	1/03/2024	6 months	Y	
Oculus Landscape Architecture, Urban Design, Environmental Planning Pty Limited	Woollahra Gateway Concept Design Plan	\$50,173.20	27/03/2024	8 weeks	Y	
Sea Dragon Diving Co. T/a Rachael Fallon and Carl Fallon	Removal and installation of swimming net at Parsley Bay	\$151,228.00	21/01/2024	8 weeks	Y	
GPM Constructions Pty Ltd	Construction of anchor points and pile at Parsley Bay	\$149,655.55	21/01/2024	8 weeks	Y	
Wardrope & Carroll Pty Ltd	Supply and install dinghy racks at various locations	\$89,809.50	TBA	6-8 weeks	Y	
State Civil Pty Ltd	Bayview Hill Rd Rose Bay - Construction of Concrete Barrier	\$290,257.00	8/01/2024	6 weeks	Y	

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$50,000 whichever is the lesser.
2. Contracts to be listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's preferred supplier list).
3. Contracts for employment are not required to be included.
4. Where a contract for services etc was not included in the budget, an explanation is to be given (or reference made to an explanation in another Budget Review Statement).

This disclosure forms part of Woollahra Council's Quarterly Budget Review and should be read in conjunction with other documents in the Quarterly Budget Review.

Woollahra Council

Budget review for the quarter ended - 31 March 2024

Consultancy and Legal expenses

Expense	Budget YTD \$	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	2,275,120	1,754,640	Y
Legal Fees	1,740,790	1,711,789	Y
Total Consultancies & Legal Fees	4,015,910	3,466,429	

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

NOTES:

Council engages consultants as part of delivering capital projects but does not budget specifically for them, rather budgets for the project as a whole. To avoid distorting budget and year to date expenditures above, they have been limited to Council's operating budget.

Where any expenses for Consultancy or Legal fees have not been budgeted for, an explanation is provided below:

N/A

This disclosure forms part of Woollahra Council's Quarterly Budget Review and should be read in conjunction with other documents in the Quarterly Budget Review.

Item No: R4 Recommendation to Council
Subject: **MONTHLY FINANCIAL REPORT - 31 MARCH 2024
INVESTMENT HELD AS AT 30 APRIL 2024**
Author: Abdullah Rayhan, Team Leader Financial Services
Approvers: Paul Ryan, Chief Financial Officer
Sue Meekin, Director Corporate Performance
File No: 24/68344
Purpose of the Report: To present the monthly financial report for March 2024 and to present a list of investments held as of 30 April 2024.
Alignment to Delivery Program: Strategy 11.2: Secure Council's financial position.

Recommendation:

THAT Council:

- A. Receive and note the Monthly Financial Report – March 2024.
- B. Note that the Council's 12-month weighted average return for March 2024 on its direct investment portfolio of 5.20% (LM: 5.14%, LY: 4.11%) exceeds the benchmark 90-day AusBond Bank Bill Index of 4.42%.
- C. Note that the interest revenue for the year to date March 2024 is \$3.88M, exceeding our revised year to date budget of \$2.27M for the same period.
- D. Receive and note the list of Council's investments held as of 30 April 2024 (provided as late correspondence).

Executive Summary:

The purpose of this report is for the Responsible Accounting Officer (RAO), the Council's Chief Financial Officer to provide the Council with a written report for March 2024 as per the Local Government Regulation 2005 (Clause 212), setting out details of all money that the Council has invested.

As previously noted by the Committee, due to the end of the month occurring after the closure of the meeting agenda and business papers, the full report for that month is unable to be prepared for the meeting and is instead presented at the following meeting. In order to meet the investments reporting obligations under the Local Government (General) Regulation noted above, a list of investments held at the end of the month will be presented to the Committee at its meeting as 'late correspondence'. Therefore this report presents the full monthly financial report for March 2024. A list of investments held as of 30 April 2024 will be presented to the Committee at its meeting on 06 May 2024 as "late correspondence".

The 12-month weighted average return for March 2024 rose by 0.06bps to 5.20% (last month: 5.14%; last year's same month 4.11%) on the back of rising deposit rates. The interest revenue is ahead of our revised budget and will be reviewed as part of our quarterly forecast.

Discussion:

The Monthly Financial Report for March 2024 is submitted to the Committee for consideration and includes the following:

- ◆ Investment Transactions for the month.
- ◆ Restricted Cash (Reserves).
- ◆ Summary of Receipts, Payments, and Bank Balance.

- ◆ Details of Investment Portfolio.
- ◆ Investment Policy Compliance Report.
- ◆ Charts: Weighted Average Days to Maturity, Weighted Average Return, Weighted Average Return v 90-day AusBond Bank Bill Index, Actual Interest Earned v Original Budget & Revised Forecast.
- Movements in Book Value (Fair Value) of Investments.
- Arrears of Rents & Fees.

Investment Transactions for March 2024

Date	Investment Description	Term	Rate	Transaction	Amount
Opening Balance as at 1 March 2024					110,161,277.77
11/03/2024	Westpac Banking Corporation TD	368	4.81	Maturity	-5,000,000.00
11/03/2024	National Australia Bank TD	368	4.85	Maturity	-5,000,000.00
11/03/2024	ING Direct TD	368	4.98	Maturity	-3,000,000.00
28/03/2024	Westpac Banking Corporation TD	365	4.39	Maturity	-4,000,000.00
13/03/2024	BankVic TD	365	5.11	Purchase	2,000,000.00
13/03/2024	ING Direct TD	365	5.13	Purchase	5,000,000.00
26/03/2024	ING Direct TD	372	5.11	Purchase	3,000,000.00
26/03/2024	BankVic TD	372	5.15	Purchase	2,000,000.00
28/03/2024	CBA Online movement			Deposit	4,000,000.00
28/03/2024	NAB Loan Repayment account			Deposit	150,623.72
Net movement in Portfolio for the month					-849,376.28
Closing Balance as at 31 March 2024					109,311,901.49

Commentary:

Council's investment portfolio remains steady, and the total new investment for the month equates to \$12 million.

Restricted Cash

Restricted Cash is funds set aside for future expenditure and is established either by a legislative requirement or Council resolution. Reserves established by a legislative requirement are called "External Restrictions" while those established by Council are "Internal Restrictions".

The breakdown below shows that of the Council's total cash and investments of \$111.25M* at the end of March'24, \$92.99M was restricted leaving \$18.26M in unrestricted cash.

	31/03/2024 \$'000
Total Cash, Cash Equivalents and Investments	111,252
Less: Restricted Cash:	
External Restrictions	16,099
Internal Restrictions	76,889
Unrestricted Cash	18,264

*Includes on call cash in operating bank accounts not included in the investments balance above.

Details of restricted cash balances are provided each quarter in the quarterly budget review.

Summary of Receipts, Payments, and Bank Balance

Cash Book Balance as at 29 February 2024

2,285,925.18

General Fund Acct 1,560,518.63
Kiaora Bank Acct 725,406.55

Receipts

Rates	2,317,077.99
Investment Maturities	17,000,000.00
Transfers In from At Call Accounts	4,523,546.61
Other	7,894,114.78
Total Receipts	31,734,739.38

10 Largest Receipts during the month

Description	This month	Current YTD	Previous YTD
Kiaora Place	1,022,915	9,333,795	9,025,939
Deposits & Bonds	1,477,597	8,083,112	6,956,983
Sundry Debtors	599,513	13,110,033	7,854,085
Parking Fines	562,011	5,590,615	5,530,690
S7.21 Contributions	495,048	3,161,396	2,385,867
GST Refund	268,802	3,356,132	1,684,227
Parking Meter Charges	213,923	1,889,743	1,669,109
Asset Disposal	174,358	776,368	233,245
Trade Waste Debtors	129,784	1,336,975	1,255,787
Crane Permits	101,533	852,897	759,170
	5,045,482	47,491,064	37,355,102

Payments

Cheque Payments	-622,019.27
Cancelled Cheques	9,486.11
EFT Payments	-7,407,939.42
Returned EFT Payments	5,400.00
Total Payments before Direct Debits	-8,015,072.58

10 Largest Payments during the month

Reference	Payment Date	Payee	Description	Amount
0000108672	7/03/2024	PayClear Services	Superannuation Payment	-428,985.20
0000108903	21/03/2024	Civeco Pty Ltd	General Works - Capital Projects	-329,184.40
0000109162	28/03/2024	URM Environmental Services	Waste recycling collection	-179,092.84
0000108594	7/03/2024	Civeco Pty Ltd	General Works - Capital Projects	-149,380.00
0000108852	14/03/2024	Stalene Asphalt	General Works - Capital Projects	-137,170.00
0000108626	7/03/2024	GJ's Landscapes	General Works - Capital Projects	-133,911.09
0000109003	21/03/2024	Rogers Construction Group	General Works - Capital Projects	-132,568.56
0000108718	7/03/2024	URM Environmental Services	Waste recycling collection	-109,693.69
0000109150	28/03/2024	State Civil	General Works - Capital Projects	-93,500.00
0000109050	28/03/2024	Civil Streetscapes	General Works - Capital Projects	-92,576.00

Payments - Direct Debits From Bank A/c

Payroll	-2,370,673.12
PAYG Tax	-845,070.00
Bank Charges	-6,462.37
Revenue Collection Charges	-24,065.24
Investment Purchases	-12,000,000.00
Transfers to At Call Accounts	-9,000,000.00
Credit cards	-8,000.00
Total Direct Debits for period	-24,254,270.73
Total Payments	-32,269,343.31

Cash Book Balance as at 31 Mar 2024

1,751,321.25

General Fund Acct 1,007,583.43
Kiaora Bank Acct 743,737.82

Issued Cheques

Value: 611,010.55

Outstanding Deposits & Miscellaneous Items

-214,009.59

Reconciled Cash Book Balance as at 31 Mar 2024

2,148,322.21

Bank A/c Balances as at 31 Mar 2024

2,148,322.21

General Fund Acct 1,404,584.39
Kiaora Bank Acct 743,737.82

Unpresented Cheques > \$50,000.00

Cheque No.	Cheque Date	Payee	Description	Amount

Commentary:

This statement presents Council's bank reconciliation as of 31 March 2024. The top ten receipts and payment items are provided. Excluding investment transactions, payments exceeded receipts this month by approximately \$1.05M and together with movements in cash at bank resulted in a \$0.85M decrease in our total portfolio value.

DETAILS OF INVESTMENTS PORTFOLIO AS AT 31 MARCH 2024

RATING	BANK & SECURITY	PURCHASE DATE	MATURITY DATE	TOTAL TERM (DAYS)	REMAINING DAYS TO MATURITY	%	BOOK VALUE \$
	1. OAKVALE CAPITAL Limited						727,156.28
	Emerald Reverse Mortgage Backed Security Face Value 1 Million						
	2. WMC DIRECT INVESTMENTS						
AA	NATIONAL AUSTRALIA BANK						
	TERM DEPOSIT	13/04/2023	15/04/2024	368	15	4.50	3,000,000.00
BBB	BENDIGO ADELAIDE BANK						
	TERM DEPOSIT	27/04/2023	26/04/2024	365	26	4.70	5,000,000.00
BBB	BANKVIC						
	TERM DEPOSIT	29/05/2023	29/05/2024	366	59	5.11	5,000,000.00
BBB	AMP BANK						
	TERM DEPOSIT	8/06/2023	11/06/2024	369	72	5.45	4,000,000.00
AA	NATIONAL AUSTRALIA BANK						
	TERM DEPOSIT	19/07/2023	22/07/2024	369	113	5.44	5,000,000.00
BBB	AMP BANK						
	TERM DEPOSIT	19/07/2023	22/07/2024	369	113	5.75	3,000,000.00
AA	COMMONWEALTH BANK						
	TERM DEPOSIT	21/08/2023	20/08/2024	365	142	5.53	5,000,000.00
A	SUNCORP BANK						
	TERM DEPOSIT	21/08/2023	21/08/2024	366	143	5.21	5,000,000.00
AA	NATIONAL AUSTRALIA BANK						
	TERM DEPOSIT	20/09/2023	23/09/2024	369	176	5.30	8,000,000.00
AA	WESTPAC BANKING CORPORATION						
	TERM DEPOSIT	31/10/2023	31/10/2024	366	214	5.50	2,000,000.00
A	SUNCORP BANK						
	TERM DEPOSIT	28/11/2023	28/11/2024	366	242	5.47	2,000,000.00
BBB	BANK OF QUEENSLAND						
	TERM DEPOSIT	20/12/2023	21/01/2025	398	296	5.10	1,000,000.00
A	SUNCORP BANK						
	TERM DEPOSIT	20/12/2023	21/01/2025	398	296	5.20	7,000,000.00
A	ING DIRECT						
	TERM DEPOSIT	20/12/2023	21/01/2025	398	296	5.23	7,000,000.00
AA	NATIONAL AUSTRALIA BANK						
	TERM DEPOSIT	24/01/2024	4/02/2025	377	310	5.15	3,000,000.00
AA	WESTPAC BANKING CORPORATION						
	TERM DEPOSIT	24/01/2024	4/02/2025	377	310	5.16	7,000,000.00
AA	NATIONAL AUSTRALIA BANK						
	TERM DEPOSIT	27/02/2024	4/03/2025	371	338	5.10	5,000,000.00
AA	WESTPAC BANKING CORPORATION						
	TERM DEPOSIT	27/02/2024	4/03/2025	371	338	5.12	5,000,000.00
BBB	BANKVIC						
	TERM DEPOSIT	13/03/2024	13/03/2025	365	347	5.11	2,000,000.00
A	ING DIRECT						
	TERM DEPOSIT	13/03/2024	13/03/2025	365	347	5.13	5,000,000.00
BBB	BANKVIC						
	TERM DEPOSIT	26/03/2024	2/04/2025	372	367	5.15	2,000,000.00
A	ING DIRECT						
	TERM DEPOSIT	26/03/2024	2/04/2025	372	367	5.11	3,000,000.00
AT CALL:							
AA	COMMONWEALTH BANK						
	ONLINE SAVER A/C					4.35	14,000,000.00
AA	NATIONAL AUSTRALIA BANK						
	LOANS REPAYMENT A/C					4.75	584,745.21
	Total WMC Direct Investments						108,584,745.21
	Weighted Average Days to Maturity of WMC Direct Investments				219		
	Weighted Average Return of WMC Direct Investments					5.20	
	PORTFOLIO TOTALS						109,311,901.49

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's investment policy.

P. Ryan
CHIEF FINANCIAL OFFICER

Commentary:

As of the end of March 2024, Council was within the policy limits for each individual ADI. Overall, the portfolio is well diversified across the entire credit rating spectrum. The majority of the portfolio is directed to fixed-term deposits and cash.

Investment Policy Compliance Report as at 31 March 2024

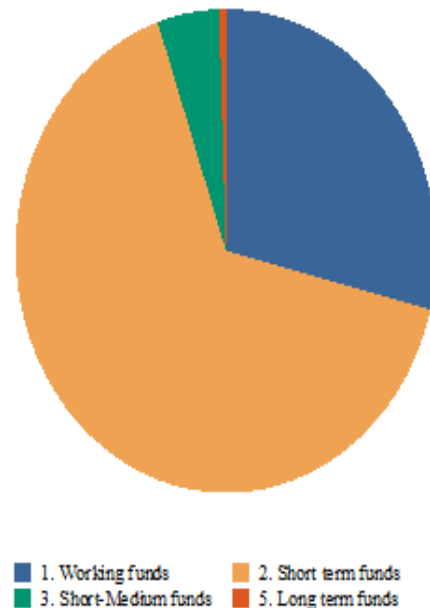
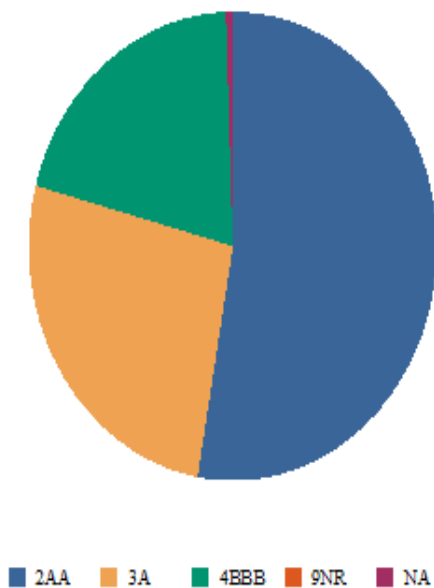
Acct	Bank	Rating Cat.	%	Policy Limit \$	Current Holding	% of Total	Compliance
Counterparty Limits:							
AMP	AMP Bank	BBB	10%	10,931,190	7,000,000	6%	Complies - \$ 3,931,190 available
BAB	Bendigo Adelaide Bank	BBB	10%	10,931,190	5,000,000	5%	Complies - \$ 5,931,190 available
CBA	Commonwealth Bank	AA	30%	32,793,570	19,000,000	17%	Complies - \$13,793,570 available
ING	ING Direct	A	15%	16,396,785	15,000,000	14%	Complies - \$ 1,396,785 available
NAB	National Australia Bank	AA	30%	32,793,570	24,584,745	22%	Complies - \$ 8,208,825 available
OAK	Oakvale Capital	NA		0	727,156	1%	Grandfathered - Complies
QLD	Bank of Queensland	BBB	10%	10,931,190	1,000,000	1%	Complies - \$ 9,931,190 available
SUN	Suncomp	A	15%	16,396,785	14,000,000	13%	Complies - \$ 2,396,785 available
VIC	BankVic	BBB	10%	10,931,190	9,000,000	8%	Complies - \$ 1,931,190 available
WBC	Westpac Banking Corporation	AA	30%	32,793,570	14,000,000	13%	Complies - \$18,793,570 available
					109,311,901		

Credit Quality Limits:

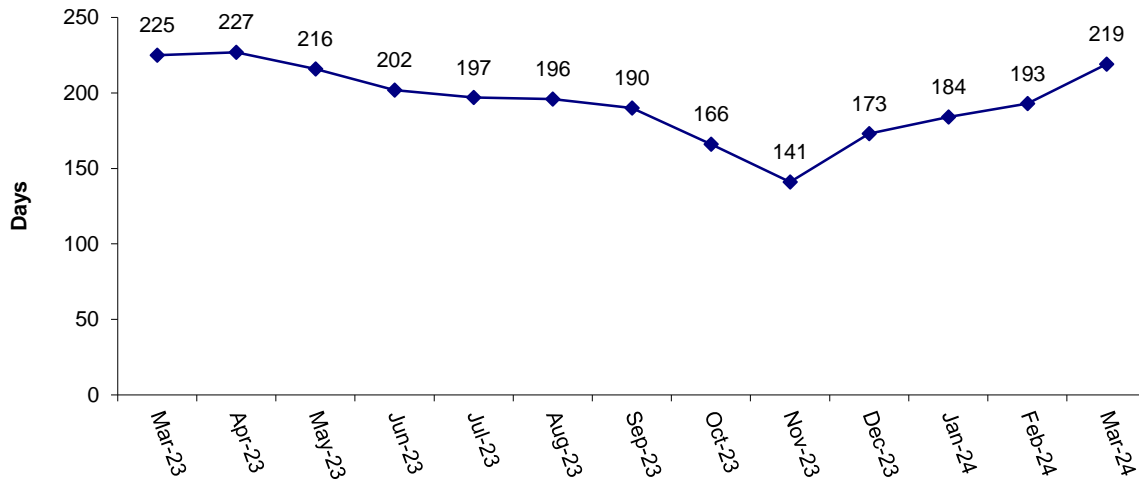
Rating Cat.	Limit	\$	%	
AA	100%	57,584,745	53%	Complies
A	60%	29,000,000	27%	Complies
BBB	40%	22,000,000	20%	Complies
NA		727,156	1%	Grandfathered
		109,311,901		

Term to Maturity Limits:

Term	Limit	\$	%	
1. Working funds	10-100	31,584,745	29%	Complies
2. Short term funds	20-100	72,000,000	66%	Complies
3. Short-Medium funds	0-70	5,000,000	5%	Complies
5. Long term funds	0-20	727,156	1%	Complies
		109,311,901		



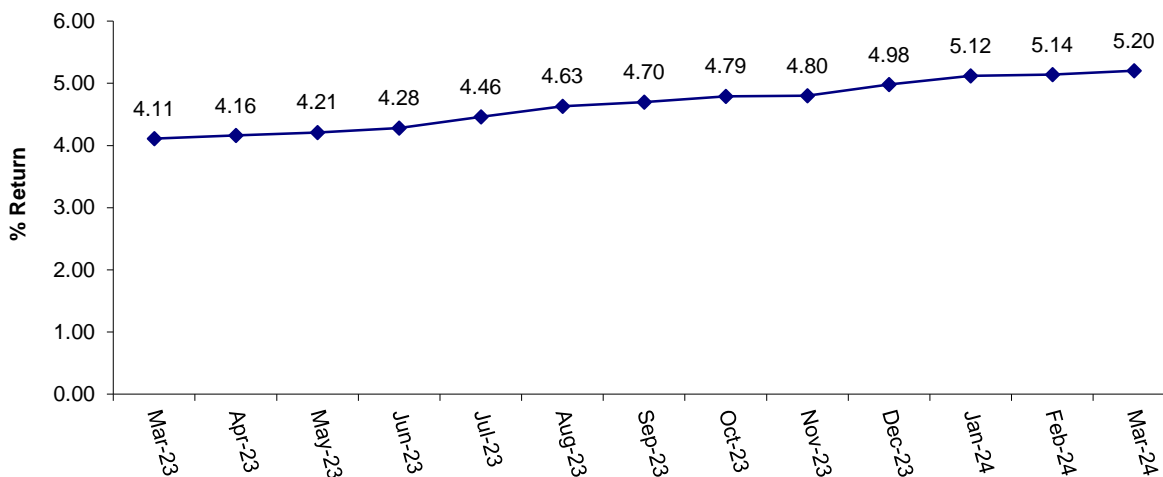
Weighted Average Days to Maturity



Commentary:

The weighted average days to maturity increased by 26 days over the previous month due to longer-term investments capturing better rates and new investments placed on terms no greater than 372 days.

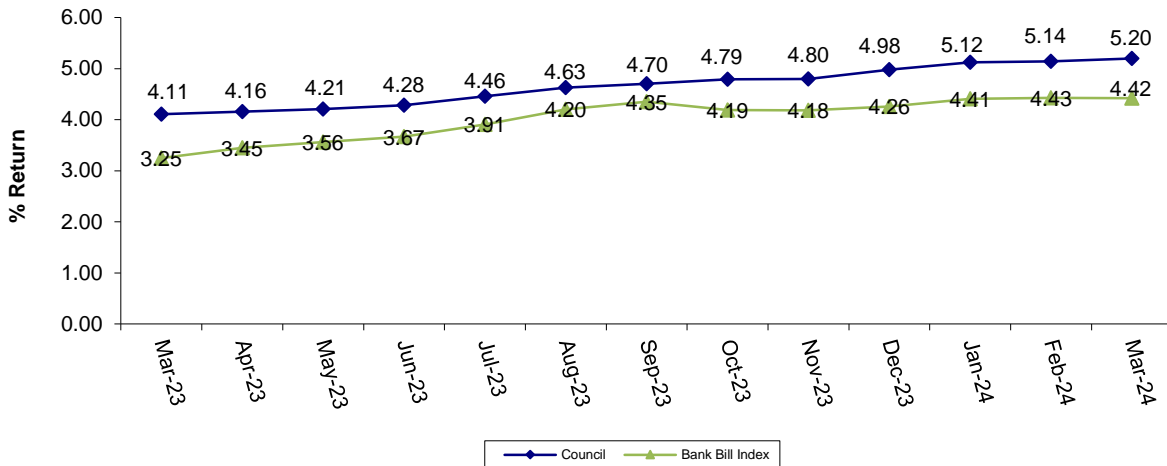
Weighted Average Return



Commentary:

The weighted average return for March 2024 saw an increase of 0.06bps with new investments placed on interest rate terms ranging from 5.11% to 5.15% per annum.

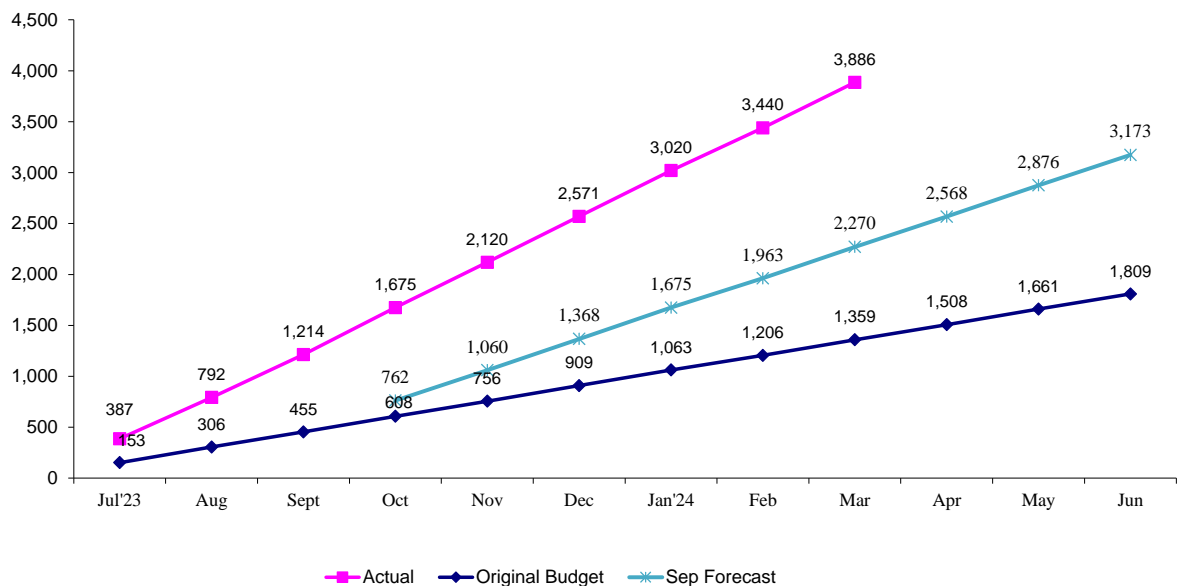
Weighted Average Return v Bank Bill Index



Commentary:

This chart tracks the Council’s weighted average return on its direct investment portfolio against a 90-day AusBond Bank Bill Index. The Council’s weighted average increased to 5.20% per annum with the 3mth AusBond Bank Bill Index of 4.42% per annum.

**Actual Interest Earned v Budget
 \$'000**



Commentary:

Council’s year to date March 2024 interest revenue came in at \$3.88M, ahead of our revised budget and will continue the trend. The forecast interest income will be revised as part of the quarterly budget review presented to council.

Movements in Book Value (Fair Value) of Investments

EMERALD MBS2007-1B

	Securities	Total Book Value
30/06/2023 Balance brought forward	727,156.28	727,156.28
	727,156.28	

Commentary:

The table above details movements in the Council’s portfolio formerly managed by Oakvale Capital. It typically includes the maturity or sale of securities, quarterly coupon payments and fair value (market) adjustments.

Arrears of Rent & Fees

The table below summarises the arrears (greater than 30 days) of rents and fees as of 31 March 2024. This information is provided quarterly along with details of any unpaid debts greater than \$25,000 outstanding over 90 days.

Type	Total Collectible (23/24 Revenue + Arrears)	> 30 days			> 60 days			> 90 days		
		Mar'24	Dec'23	Mar'23	Mar'24	Dec'23	Mar'23	Mar'24	Dec'23	Mar'23
General	14,223,256	474,969	90,513	150,919	24,556	25,890	81,292	140,694	149,423	283,162
% of Total Collectible		3.3%	0.8%	1.3%	0.2%	0.2%	0.7%	1.0%	1.3%	2.5%
Environmental Health	56,747	2,642	2,406	21,337	814	1,724	1,635	24,302	27,068	7,545
% of Total Collectible		4.7%	5.0%	23.4%	1.4%	3.6%	1.8%	42.8%	56.6%	8.3%
Trade Waste	1,368,966	39,263	36,629	36,430	17,174	16,288	27,209	552	9,822	883
% of Total Collectible		2.9%	3.9%	2.8%	1.3%	1.8%	2.1%	0.0%	1.1%	0.1%
Kiaora Place	9,128,336	61,076	23,425	67,448	51,416	20,736	23,393	131,141	185,533	261,701
% of Total Collectible		0.7%	0.4%	1.0%	0.6%	0.3%	0.4%	1.4%	3.1%	3.9%
Total	24,921,994	577,949	152,973	276,134	93,960	64,638	133,528	296,689	371,847	553,291
% of Total Collectible		2.3%	0.8%	1.4%	0.4%	0.4%	0.7%	1.2%	2.0%	2.8%

Overdue >25K >90days	Amount	Remarks
A Council Tenant	\$ 27,493.58	Amount relates to unpaid Deferred Rent granted during Covid-19 as mandated under the Retail and Other Commercial Leases (COVID-19) Regulation 2022 by the NSW Small Business Commissioner. Council holds a bank guarantee in excess of the debt amount. A meeting has been arranged to settle the amount due.
A Council Tenant	\$ 28,107.25	Tenant will not be renewing the lease and has a plan to pay council on exit from the site. Council holds a bank guarantee in excess of debt amount.
A Council Supplier	\$ 35,220.60	Amount relates to a claim by Council on the Supplier. The business is now in liquidation, and the claim has been previously accounted for in the bad debt provision. General discussion continues and follow-up action is currently being undertaken with the Administrator.
A Council Tenant	\$ 38,971.58	Discussion continues and follow up action is currently being undertaken.
A Council Tenant	\$ 51,051.46	Amount relates to unpaid Deferred Rent granted during Covid-19 as mandated under the Retail and Other Commercial Leases (COVID-19) Regulation 2022 by the NSW Small Business Commissioner. The tenant did not make any payment by the requested date. Notice of Breach & Intention to Terminate has been drafted and pending the outcome of a meeting with Mgr Property & Projects, a letter will be issued giving them 14 days to act.

Comparative information is also provided for the previous quarter and the same quarter last year. Noting an improvement in past due categories.

Options:

This report is presented to the Committee for noting.

Community Engagement and/or Internal Consultation:

There has been no community engagement or internal consultation in the preparation of this report.

Policy Implications:

There are no Policy implications arising from this report.

Financial Implications:

Over the financial year depending on economic conditions and bank interest offerings, Council will continue to invest in the longer term by placing a slightly larger proportion of deposits across 12 months or more. Over a cycle and in a normal market environment, this may earn up to $\frac{1}{4}$ - $\frac{1}{2}$ % p.a. higher compared to investing in shorter terms.

Conclusion:

Despite potential interest rate cuts on the horizon, given an upward-sloping deposit curve, maintaining a slightly longer average duration position on deposits will continue to outperform shorter durations. The deposit market has largely already factored in the potential rates cut cycle, reflected by the flattening of the curve demonstrated by the longer-term holdings over the past few months. Interestingly, amongst the major banks, 2 to 5-year deposit rates are now being offered slightly below 12-month rates. Therefore, Council continues to place new investments on terms no greater than 12 months with rates on offer continuing to increase along this part of the curve.

Due to the timing of the May 2024 FC&S Committee meeting being so close to April month end, the April 2024 Monthly Financial Report will be tabled at the June 2024 FCS Committee in line with the Committee resolution.

To meet the minimum investments reporting obligations under the Local Government (General) Regulation a list of investments held as of 30 April 2024 will be presented to the Committee at its meeting on 06 May 2024 as late correspondence.

Attachments

Nil

Item No: R5 Recommendation to Council
Subject: **GUGARA PARK - RESPONSE TO NOTICE OF MOTION TO CONSIDER TOILET FACILITIES IN GUGARA PARK, PADDINGTON**
Author: Paul Fraser, Manager Open Space & Trees
Approver: Tom O'Hanlon, Director Infrastructure & Sustainability
File No: 24/67846
Purpose of the Report: To respond to Notice of Motion – Dillon Street Reserve aka Gugara Park
Alignment to Delivery Program: Strategy 5.1: Enhance council provided community facilities to foster connections between people and place and enhance quality of life.

Recommendation:

THAT Council:

- A. Note the previous consultation undertaken prior to the redesign of Gugara Park and the recent requests raised by community members relating to the addition of a toilet in the park.
- B. Undertake community consultation on the proposed toilet and report those findings back to the Finance, Services and Community Committee.

Executive Summary:

At the Council meeting on 27 November 2023, a Notice of Motion was resolved to prepare a report considering the need (or otherwise) to provide toilet facilities in Gugara Park (formerly known as Dillon Street Reserve), including estimated costs (both capital works and ongoing maintenance).

The purpose of this report is to address that Council resolution and seeks approval to proceed to further community consultation on the proposal to install a public toilet facility in the park.

Discussion:

At the Council meeting on 27 November 2023, the following Notice of Motion was resolved as follows:

THAT Council:

- A. *Notes that:*
 - 1. *On 9 June 2020, the Finance, Community Services Committee resolved to endorse a concept plan to upgrade the Dillon Street Reserve with a new playground;*
 - 2. *The new playground is operational and on 31 October 2022, Council resolved to adopt 'Gugara Park' as the new name for the Dillon Street Reserve (subject to endorsement from the Geographical Names Board);*
 - 3. *In July 2023, it adopted a 'Play Space Strategy' and Council resolved as an Action item to: 'Investigate better amenity for play areas, such as shade options for playground with high sun exposure and better provision of toilet facilities for playgrounds where appropriate.';*
 - 4. *The new playground has been a successful and very popular addition to the play spaces of the Municipality, with new equipment, new footpaths, picnic settings and garden beds;*

5. *The new playground attracts many locals and visitors alike; and*
6. *There are concerns in the community about the need for toilet facilities.*

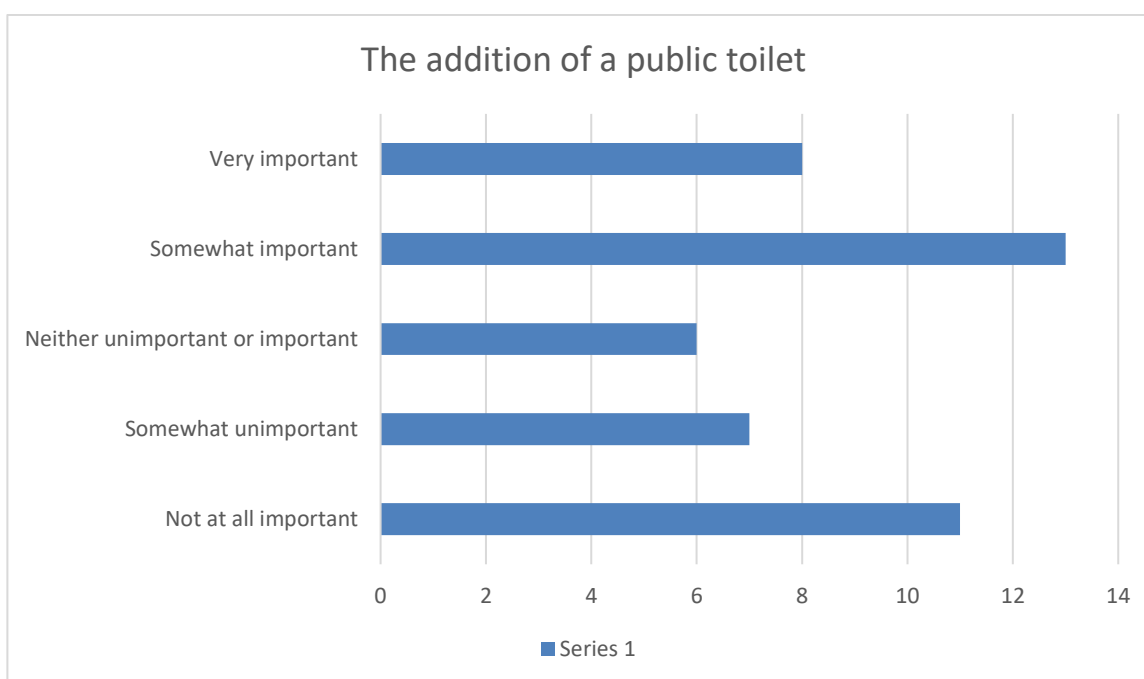
B. Resolves that:

1. *The General Manager prepares a report considering the need (or otherwise) to provide toilet facilities in Gugara Park, including estimated costs (both capital works and ongoing maintenance);*
2. *Funding for any recommended toilet facilities be considered by staff and Council as part of the 2024/25 Budget process; and*
3. *Council staff explore and apply for any grant funding to deliver any new recommended measures.*

In June 2020, the Council endorsed the Concept Plan for a new playground which was completed and opened to the public in 2022.

To ensure the playground was designed with community input, an extensive engagement plan was undertaken. At the time of the consultation and design, toilets were discussed, however a decision during the community workshops, that larger structures, like toilets and BBQ's may not be achievable within the budget.

During the engagement, the community were asked to rate the importance of certain amenities including the addition of a public toilet. The results were:



Although 21 responses stated that the addition of a public toilet is very important or somewhat important, 18 responses stated that they are somewhat unimportant and not at all important.

From this, it is evident that there was a mixed feeling within the community on the subject.

Since the reopening of the playground, featuring upgraded equipment, footpaths, picnic areas, and garden beds, it has proven immensely popular among locals and visitors. Community concerns regarding the absence of toilet facilities have developed.

Council has received 6 requests for the addition of a public toilet including representation from The Terraces Residents Committee (the site of the previous Scottish Hospital). The main themes of reasoning include:

- There are no public toilets in reasonable proximity to the park.
- Makes it difficult to stay for long periods of time with small children.
- The nearest public amenities are often too far to reach, particularly for children, the elderly, and those with mobility issues.
- Health and hygiene concerns of visitors urinating and defecating in the park and in neighbouring properties.
- People using the playground are entering The Terraces complex to try and use their toilets.

In addition to this during and after construction, we have had a number of park visitor's comment to maintenance staff that a toilet would be a good inclusion in the park.

However, it should also be noted that there were concerns raised on the inclusion of a toilet during the re-design of the park. Some of these concerns included:

- Inappropriate uses and vandalism
- Anti-social behaviour
- Uncleanliness of the toilet.

These concerns are consistent with some other feedback received during the design of the recent toilet installation at Percival Park, Rose Bay.

Council staff have undertaken a further review of the reasons put forward via the community and also reviewed Council's relevant public open space documents.

Proximity of public toilets to Gugara Park

The closest public toilets to Gugara Park are:

- Rushcutters Bay Park – 15 minute walk
- Trumper Oval – 13 minute walk

Both these toilets are a challenging walk for some people with differing levels of topography and many street intersections to navigate.

Provision of public toilets in existing parks

There are no similar sized playgrounds in the LGA that include the provision of public toilets except for Holdsworth Community Centre Playground.

Larger play spaces like Christison Park, Robertson Park, Parsley Bay Reserve, Samuel Park, Lyne Park, Cooper Park, Rushcutters Bay Park and Trumper Park have public toilets that cater for the larger groups that visit the space for a variety of activities. All of these parks are a lot larger than Gugara Park.

The only other small park that does include a toilet is Percival Park, Rose Bay whereby that toilet caters for the users of the Rose Bay Beach Foreshore.

Public Space Strategies (including Crown Land POM and Play Space Strategy)

Council's adopted Play Space Strategy has the following action that relates to the investigation and provision of toilets in playgrounds;

- *Investigate better amenity for play areas, such as shade options for playground with high sun exposure and better provision of toilet facilities for playgrounds where appropriate.*

It further states that ancillary services such as toilets may all be considered important in destinations where people travel further to and therefore tend to stay longer. Although Gugara Park is a neighbourhood park we have verbal evidence that due to its unique design and facilities people are travelling to the park to enjoy these components. It is also a very popular park for small group parties and for people to stay for an extended period of time.

Council's Crown Land POM also discusses the importance of public toilet provision and includes the following action;

- *Undertake a separate review of public toilets across the LGA with a view to setting a toilet strategy, consider additional locations for toilets in public space, not necessarily or only in open space for recreation, to take the burden off the toilets in the reserves.*

Given that there was a mixture of feelings for and against the proposal of a toilet during the initial design of the new playground and given that Council have received recent requests for a toilet, it would be prudent for staff to undertake a separate community consultation on the proposal prior to a budget allocation being made in the FY25/26 Capital Works program.

If the staff recommendation is resolved by Council, the proposed toilet structure to be consulted on would be similar to the recent toilet constructed at Vaucluse Bowling Club. It would comprise of 1 universal accessible toilet with a wall mounted basin. The approximate footprint required is 2400mm x 2400mm.



Image 1 – single accessible toilet facility showing different finishes

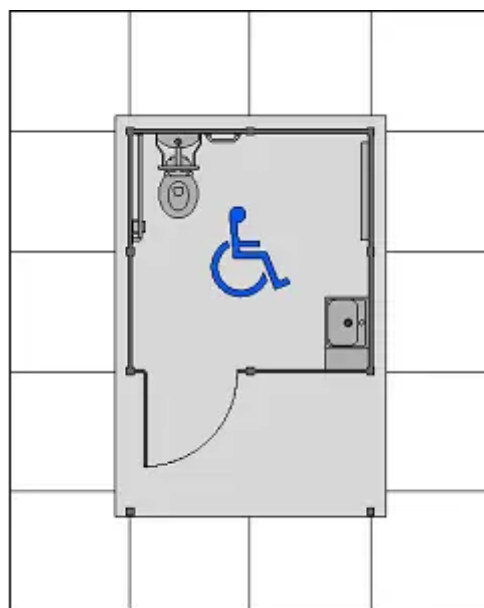


Image 2 – internal specifications

In relation to the proposed location, Council staff have undertaken a detailed review of the design and park usage and propose a location on the southern edge of the park (as illustrated in Image 3 and 4). It would situate the toilet up against the existing fence requiring some re-design to the existing garden beds. A pathway would lead from the existing swing area and follow the alignment of the existing curved garden beds. The entry of the toilet would face out to the park open grassed area. Improvements to the gardens would be investigated to screen the toilet structure as much as possible.



Image 3 – red arrow showing approximate location (looking SW from Stephen Street side of Gugara Park)



Image 4 – aerial image showing toilet approximate location

It is important to note that the exact location of the toilet may change following the detail design and consultation processes.

The financial costs including the Capital Works and maintenance is discussed in the Financial Implications section of this report.

Options:

Council may resolve in line with the recommendation/s as included in this report or, Council may choose to resolve in some other manner.

Community Engagement and / or Internal Consultation:

As noted earlier in this report, the idea of public toilets was discussed during the engagement of the playground re-design.

Given the mixed reaction to the idea of a public toilet during the initial engagement on the playground design and in addition of the recent requests from park users for a toilet (since it's reopening), Council staff are recommending that community consultation is undertaken on the proposal.

The consultation proposed would include the following information;

- A summary of the proposal
- Concept plan of the design of the toilet and ancillary features
- Map identifying the proposed location.

Signage in the park would be erected and all neighboring residents would be sent notification. Community members that previously engaged with Council on the re-design of the playground would also be consulted as well as The Terraces Residents Committee and the Paddington Society.

Policy Implications:

There are no policy implications as a result of this report.

Financial Implications:

Should the Council resolve with the staff recommendation there is no financial cost for consultation on the proposal of a public toilet in Gugara Park.

Council staff have undertaken a review of the site and a review of the market and the recent toilet construction at the Vaucluse Bowling Club and Percival Park.

The following approximate capital costs will be required:

Site Preparation	\$7,500
Electrical Supply	\$20,000
Plumbing	\$45,000
Toilet building	\$75,000
Pathway	\$5,000
TOTAL	\$152,500

Note: These costs are approximates and may differ as a result of the detailed design process and consultation results.

The annual maintenance costs for a single public toilet is approximately \$8,000 per annum. This cost has been taken from the maintenance and servicing costs of the new toilet at Vaucluse Bowling Club and consists of cleaning (once per day) and supplies (toilet paper and repairs).

Resourcing Implications:

The resourcing of the community consultation will be undertaken by the Open Space and Recreation Planning team with the assistance of the Communications and Engagement team.

Conclusion:

As detailed in this report there are mixed reactions to the need or otherwise of a public toilet in Gugara Park. A specific consultation process has not occurred on the proposal.

Given the enlargement and popularity of the park since it's re-design and it's relatively isolated location from existing public toilets, there is an argument for the need of a facility to better cater for the users of the park.

It is therefore recommended that prior to funding being allocated in the FY25/26 Capital Works budget, that Council staff undertake a community consultation on the proposal and report those findings back to the Finance, Community and Services Committee.

Attachments

Nil

Political Donations: Matters to be considered by Councillors at Council and/or Committee Meetings

